



Office of the University Registrar
Chubb Hall
Athens OH 45701-2979

Ohio State Law (section 3345.27 of the Ohio Revised Code – House Bill 147 – effective March 30, 1999) permits the qualifying student to attend any state college or university without paying “tuition or matriculation” fees\*.

Option A – Non-Credit

The qualifying student who wishes to participate in classes but not for credit asks permission of the instructor to sit in on the class.

Option B – For Credit

The Option B procedures are for the qualifying student who wishes to earn credit for the tuition-free courses. The academic load under this arrangement for a given semester must be less than full-time; i.e., less than 12 hours.

\*Course fees, technology fees, laboratory fees, etc., are the responsibility of the student and will not be waived.

Application for Sixty Plus Program

Check one: Option A - Non Credit Option B - For Credit

Semester: Fall Spring Summer Academic Year:

Name: Identification Number:

Address:

Phone: Email Address:

Student Signature:

Option A Students Only:

Indicate the undergraduate class(es) for which you want to attend/register:

Table with 7 columns: Class#, Course, Section, Hours, Time & Day, Campus, Instructor Approval

Option A students: Take this application with proof of age and Ohio resident status (driver's license or Ohio I.D. card) to the Registrar's Office or regional campus student services office.

Option B students: If you already have been admitted to the University take this application and your most recently filed income tax form to Registrar Services, where it will be sent to the Office of Student Financial Aid and Scholarships to determine eligibility for this program.

Office Use Only

Option A: Approved (meets age and residency requirement): YES NO by Registrar or regional campus student services office

Option B: 1. Registrar Services: Admitted Age and Residency Eligible SXPL Reg < 12 hours Undergraduate

2. Financial Aid: Income Eligible 3. Bursar: Tuition Waiver Processed

## **Instructions for Processing this Application for Option B Students**

### **If student has not been admitted to Ohio University:**

- Student goes to Registrar Services or regional campus student services office to receive further instruction on how to apply for admission as an Ohio resident regular or non-degree student, depending upon objective. Must comply with regular admissions deadlines. Complete the Application for Sixty Plus Program and attach to admissions application.
- Office of Admissions processes application for admission.
- Registrar Services checks age and residency requirement and sends Option B only to the Office of Student Financial Aid and Scholarships.
- Student submits most recent annual income tax form to the Office of Student Financial Aid and Scholarships once a year. If a tax form was not filed, complete the Office of Student Financial Aid and Scholarships' Sixty Plus form. The form can be obtained online at this [LINK](#) or from the Office of Student Financial Aid and Scholarships or the Admissions Office.

### **If student already has been admitted to Ohio University.**

- Student submits the Application for Sixty Plus Program, proof of age, and most recent income tax form to Registrar Services.
- Office of Student Financial Aid and Scholarships determines income eligibility.
  - If student is not eligible, the Office of Student Financial Aid and Scholarships notifies the student.
  - If a student is eligible, Office of Student Financial Aid and Scholarships retains a copy of the form and returns approved form to the Registrar's Office on the Athens campus.
- Registrar Services/regional campus student services office informs student of eligibility.
- Registrar Services adds student group (SXPL) to student's record (if not already assigned).
- Registrar Services/regional campus student services office retains a copy of the form and notifies Bursar's Office to process tuition waiver, in time to prevent student from being billed.
- Student registers for classes (undergrad, no online classes, 11 credit hours or less)
- Registrar Services notifies Bursar's Office of enrollment
- Bursar's Office processes tuition waiver in time to prevent student from being billed.