



Office of the  
University Registrar  
Chubb Hall  
Athens OH 45701-2979

Ohio State Law (section 3345.27 of the Ohio Revised Code – House Bill 147 – effective March 30, 1999) permits the qualifying student to attend any state college or university without paying “tuition or matriculation” fees\*. This program is available only for regular classroom **undergraduate courses** offered on the Athens and regional campuses and only if space is available in the class. Registration will be processed only after priority registration for other students is completed. Qualifying student is defined as “any person who is sixty years of age or older and who has resided in the state for at least one year.” Under this provision, the student has two options:

**Option A – Non-Credit**

The qualifying student who wishes to participate in classes but not for credit asks permission of the instructor to sit in on the class. The student should follow the procedures for Option A students listed below and share the information with the instructor for information purposes as well as to show student eligibility for the program. The Office of the University Registrar will assist anyone who needs help with this.

**Option B – For Credit**

The Option B procedures are for the qualifying student who wishes to earn credit for the tuition-free courses. The academic load under this arrangement for a given semester must be less than full-time; i.e., less than 12 hours. In addition to being a “qualified student” as described above, the student’s family income must be “less than two hundred percent of the federal poverty guideline, as revised annually by the United States secretary of health and human services in accordance with Section 673 of the ‘Community Services Block Grant Act,’ 95 Stat. 511 (1981) 42 U.S.C.A. 9902, as amended, for a family size equal to the size of the family of the person whose income is being determined.”

\*Course fees, technology fees, laboratory fees, etc., are the responsibility of the student and will not be waived.

**Application for Sixty Plus Program**

Check one: \_\_\_\_\_ **Option A - Non Credit** \_\_\_\_\_ **Option B - For Credit**

Semester: Fall  Spring  Summer  Academic Year: \_\_\_\_\_

Name: \_\_\_\_\_ Identification Number: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Student Signature: \_\_\_\_\_

**Option A Students Only:**

Indicate the undergraduate class(es) for which you want to attend/register:

Class#	Course	Section	Hours	Time & Day	Campus	Instructor Approval
_____	_____	_____	_____	_____	_____	_____

**Option A students:** Take this application with proof of age and Ohio resident status (driver’s license or Ohio I.D. card) to the Registrar’s Office or regional campus student services office. After age and residency approval is obtained, take a copy of this form to your instructor who may let you attend class if space is available. Return a copy of this form with instructor’s approval to the Registrar’s Office or regional campus student services office.

**Option B students:** If you already have been admitted to the University take this application and your most recently filed income tax form to Registrar Services, where it will be sent to the Office of Student Financial Aid and Scholarships to determine eligibility for this program. If you have not been admitted, take this application to Registrar Services or regional campus student services office for further instructions. See back for detailed information on the processing of this form.

**Office Use Only**

**Option A:** Approved (meets age and residency requirement): YES \_\_\_\_\_ NO \_\_\_\_\_ by \_\_\_\_\_  
(Check Ohio driver’s license or Ohio I.D. card) Registrar or regional campus student services office

**Option B:**  
**1. Registrar Services:** Admitted \_\_\_\_\_ Age and Residency Eligible \_\_\_\_\_ SXPL \_\_\_\_\_ Reg < 12 hours \_\_\_\_\_ Undergraduate \_\_\_\_\_

**2. Financial Aid:** Income Eligible \_\_\_\_\_ **3. Bursar:** Tuition Waiver Processed \_\_\_\_\_

## **Instructions for Processing this Application for Option B Students**

### **If student has not been admitted to Ohio University:**

- Student goes to Registrar Services or regional campus student services office to receive further instruction on how to apply for admission as an Ohio resident regular or non-degree student, depending upon objective. Must comply with regular admissions deadlines. Complete the Application for Sixty Plus Program and attach to admissions application.
- Office of Admissions processes application for admission.
- Registrar Services checks age and residency requirement and sends Option B only to the Office of Student Financial Aid and Scholarships.
- Student submits most recent annual income tax form to the Office of Student Financial Aid and Scholarships once a year. If a tax form was not filed, complete the Office of Student Financial Aid and Scholarships' Sixty Plus form. The form can be obtained online at this [LINK](#) or from the Office of Student Financial Aid and Scholarships or the Admissions Office.

### **If student already has been admitted to Ohio University.**

- Student submits the Application for Sixty Plus Program, proof of age, and most recent income tax form to Registrar Services.
- Office of Student Financial Aid and Scholarships determines income eligibility.
  - If student is not eligible, the Office of Student Financial Aid and Scholarships notifies the student.
  - If a student is eligible, Office of Student Financial Aid and Scholarships retains a copy of the form and returns approved form to the Registrar's Office on the Athens campus.
- Registrar Services/regional campus student services office informs student of eligibility.
- Registrar Services adds student group (SXPL) to student's record (if not already assigned).
- Registrar Services/regional campus student services office retains a copy of the form and notifies Bursar's Office to process tuition waiver, in time to prevent student from being billed.
- Student registers for classes (undergrad, no online classes, 11 credit hours or less)
- Registrar Services notifies Bursar's Office of enrollment
- Bursar's Office processes tuition waiver in time to prevent student from being billed.