

Office of the University Registrar 1 Ohio University Chubb Hall Athens, OH 45701 Fax: 740.593-0216 Email: registration@ohio.edu

# **RE-ENROLLMENT FORM**

Purpose: This form is for use by students who have attended Ohio University, who are not currently enrolled (have taken one or more terms off, excluding summer) and would like to return to Ohio University at the same level (i.e., undergraduate students returning as undergraduates, graduate students returning as graduate students).

### Who should use this form?

This form is for use by students who have attended Ohio University, who are not currently enrolled (have taken one or more terms off, excluding summer) and would like to return to Ohio University at the same level (i.e., undergraduate students returning as undergraduates, graduate students returning as graduate students).

## Who should not use this form?

If you were previously enrolled as an undergraduate student at Ohio University and wish to return as a graduate student, you should contact the <u>Graduate College</u>, Research and Technology Center 220, Athens OH, 740.593.2800, <u>graduate@ohio.edu</u>, for more information.

If you were previously enrolled as a nondegree student at Ohio University and wish to return as an undergraduate degree-seeking student, you should contact the <u>Office of</u> <u>Undergraduate Admissions</u>, Chubb Hall 120, Athens OH 45701, 740.593.4100, <u>admissions@ohio.edu</u>, for more information. If you would like to return as a graduate student, you should contact the <u>Graduate College</u>, Research and Technology Center 220, Athens OH, 740.593.2800, <u>graduate@ohio.edu</u>, for more information.

If you were dropped from Ohio University for academic reasons and now wish to return, you must petition for reinstatement through the dean of the college from which you were dropped. Once you have been reinstated, you must return this form to the Office of the University Registrar.

# NOTES ON COMPLETING THIS FORM

Please use the full legal name you used during your previous enrollment. If your name has changed, please attach the <u>appropriate legal document</u> to request a name change (passport, court action document, divorce decree, marriage certificate).

If you have enrolled at another college or university, since you were at OHIO, it must be reported. Failure to do so is grounds for terminating enrollment. You must have an official transcript from each undergraduate institution attended sent to the <u>Office of Undergraduate Admissions</u>, Chubb Hall 120, Athens OH 45701, 740.593.4100, <u>admissions@ohio.edu</u>. You must have an official transcript from each graduate institution attended sent to the <u>Graduate College</u>, Research and Technology Center 220, Athens OH, 740.593.2800, <u>graduate@ohio.edu</u>.

Questions about registering for classes should be directed to the Office of the University Registrar, the college student services office to which you are re-enrolling, or the appropriate regional campus student services office.

# UNDERGRADUATE STUDENTS

This form should be completed, signed, and returned based on the campus you wish to attend:

#### Athens Campus/eCampus Office of the University Registrar Chubb Hall 1 Ohio University Athens, OH 45701 Phone: 740.593.4495 Fax: 740.593.0216 Email: registration@ohio.edu

#### Southern Campus

Student Resource Commons 1804 Liberty Avenue Ohio University Ironton, OH 45638 Phone: 740.533.4600 Fax: 740.533.4632 Email: southern.admissions@ohio.edu Chillicothe Campus Student Services Bennett Hall Ohio University Chillicothe, OH 45601 Phone: 740.774.7241 Fax: 740.774.7792 Email: chillicothe@ohio.edu

Zanesville Campus Student Services 1425 Newark Road Ohio University Zanesville, OH 43701 Phone: 740.588.1439 Fax: 740.588.1444 Email: ouzservices@ohio.edu Eastern Campus Student Services Shannon Hall Ohio University St. Clairsville, OH 45950 Phone: 740.669.2536 Fax: 740.695.7079 Email: eastern@ohio.edu Lancaster Campus Student Services Brasee Hall Ohio University Lancaster, OH 43130 Phone: 740.681.3311 Fax: 740.681.9938 Email: lancaster@ohio.edu

This form should be completed, signed, and returned to: Graduate College

Research and Technology Center 220 Ohio University Athens, OH 45701 Phone: 740.593.2800 Fax: 740.593.4625 Email: graduate@ohio.edu

**GRADUATE STUDENTS** 



Office of the University Registrar

1 Ohio University

Athens, OH 45701 Fax: 740.593-0216 Email: registration@ohio.edu

Chubb Hall

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I wish to re-enroll for (check one):		Fall	Spring	Summer	Academic Y	Academic Year:		
I wish to enroll in (check one):		Undergraduate Classes		Graduate Classes (course numbered 5000 or above)		)		
Campus (check one):	Athens	Chillicothe	eCampus	Eastern	Lancaster	Southern	Zanesville	
Student ID (PID or Ohio Id):			Date of Birth (mo/day): /					
Name:	Last	F	irst	Middle				
Previous Name (if chang								
Mailing Address:								
					Phone: ( )			
Home Address: (check if same as mailing address)								
Cell Phone: ()		Private (university business only)			Public (published as your phone number in OHIO directory)			
Email Address (used only f	or communication	regarding this form):						
Have you attended anoth	er institution si	ince your last enro	llment at Ohio U	Iniversity?	Yes	No		
Name of Institution		Location			Attendance Dates			
Emergency Contact Info	rmation							
Name:				Relationship:				
Address:				Primary Phone:				

**(Required)** Please indicate if you have ever been convicted of a felony, are currently charged, or under indictment for a felony:

YES NO

**Statement of Integrity**: I certify that the information contained within this form is complete and accurate, and I understand that submission of inaccurate information is sufficient cause for terminating my enrollment. Additionally, at all times, during the re-enrollment process or as a student, I am required to notify Ohio University's Office of Legal Affairs of any charge, indictment, or conviction involving a felony. Failure to provide such notification may result in student disciplinary action, up to and including expulsion from Ohio University.