

OHIO UNIVERSITY
OFFICE OF THE UNIVERSITY REGISTRAR
Production Calendar for Athens and Regional Campuses 2020-21

Description	Fall Semester 2020-2021	Spring Semester 2020-2021	First Summer Session 2020-2021	Full Summer 2020-2021	Second Summer Session 2020-2021
SCHEDULE AVAILABLE TO DEPARTMENTS IN ASTRA	9/23/19	4/10/20	8/7/20	8/7/20	8/7/20
FIRST PRIORITY DEADLINE FOR 99-SEAT OR MORE CLASSROOM REQUESTS	11/1/19	6/5/20	9/25/20	9/25/20	9/25/20
DATA ENTRY DEADLINE FOR A&S, ENT, HSP FOR SCHEDULING CLASSES	12/3/19	7/17/20	11/14/20	11/14/20	11/14/20
TEXTBOOK SYSTEM AVAILABLE FOR ENTERING TEXTBOOK AND MATERIALS	1/2/20	8/3/20	11/23/20	11/23/20	11/23/20
DEADLINE FOR SCHEDULING CLASSES DATA ENTRY BY DEPARTMENT/SCHOOLS TO THE REGISTRAR	1/10/20	8/7/20	11/27/20	11/27/20	11/27/20
COURSE OFFERINGS AVAILABLE ON WEB	2/24/20	9/1/20	1/4/21	1/4/21	1/4/21
REGISTRATION APPOINTMENT AVAILABLE IN STUDENT CENTER	3/17/20	10/13/20	NA	NA	NA
ACADEMIC ADVISING BEGINS	3/23/20	10/19/20	NA	NA	NA
TEXTBOOK SYSTEM SHOULD BE UPDATED TO THE MAXIMUM EXTENT PRACTICABLE	3/30/20	10/26/20	2/15/21	2/15/21	2/15/21
PRIORITY REGISTRATION BEGINS	3/30/20	10/26/20	NA	NA	NA
REGISTRATION AVAILABLE - OPEN REGISTRATION	4/20/20	11/18/20	2/15/21	2/15/21	2/15/21
LEARNING COMMUNITY BREAKOUT FROM LC CLUSTER TO CLASSES	7/2/20	NA	NA	NA	NA
MASTER CURRICULUM FILE UPDATED AND EMAIL TO ACADEMIC COLLEGES, REGIONAL CAMPUSES AND DEPARTMENTS	6/30/20	2/1/21	5/4/21	5/4/21	5/4/21
EMAIL: REMINDER TO STUDENTS - REVIEW CLASS SCHEDULE / 15 to FINISH /READ CATALOG #1 (1 week before classes)	8/17/20	1/4/21	5/3/21	5/3/21	6/21/21
REVIEW ADVISEE LIST TO UPDATE ADVISORS, ENSURE STUDENTS ARE IN ACTIVE PROGRAMS.	8/17/20	1/4/21	5/3/21	5/3/21	6/25/21
REQUISITE DROP	5/28/20; 8/20/20	1/7/20	5/6/21	5/6/21	5/6/21
EMAIL: REMINDER TO STUDENTS - REVIEW CLASS SCHEDULE / 15 to FINISH /READ CATALOG #2 (First day of classes)	8/24/20	1/11/21	5/10/21	5/10/21	6/28/21

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CLASSES BEGIN - ATHENS & REGIONAL CAMPUSES	8/24/20	1/11/21	5/10/21	5/10/21	6/28/21
GRADUATION APPLICATION AVAILABLE	8/24/20	1/11/21	5/10/21	5/10/21	5/10/21
EMAIL: TO STUDENTS - GRADUATION APPLICATION IS AVAILABLE	8/24/20	1/11/21	N/A	5/10/21	N/A
LAST DAY TO ADD A CLASS (WITHOUT INSTRUCTOR APPROVAL - Fall, Spring, & Full Summer)	8/28/20	1/15/21	5/14/21	5/14/21	7/2/21
EMAIL: REMINDER TO STUDENTS - REVIEW CLASS SCHEDULE / 15 to FINISH /READ CATALOG #3 (1 day prior to last day to Register)	9/3/20	1/21/21	5/13/21	5/20/21	7/1/21
LAST DAY TO ADD A CLASS (INSTRUCTOR PERMISSION REQUIRED)	9/4/20	1/22/21	5/14/21	5/21/21	7/2/21
CLASSES DROPPED WILL REFLECT GRADE WP/WF/WN ON STUDENT'S ACADEMIC RECORD. NO FEE ADJUSTMENT	10/30/20	3/26/21	6/11/21	8/13/21	8/13/21
PASS/FAIL FORMS DUE FROM COLLEGE TO THE REGISTRAR (Monday following the last day to apply for P/F)	9/8/20	1/25/21	5/17/21	5/24/21	7/6/21
EMAIL: FERPA NOTIFICATION TO STUDENTS (3 business days after end of registration)	9/9/20	1/27/21	N/A	5/26/21	N/A
EMAIL: UPDATE EMERGENCY CONTACT TO STUDENTS (2 days after FERPA email)	9/11/20	1/29/21	N/A	5/28/21	N/A
CORRECTED PASS/FAIL FOR CURRENT TERM AUDIT TO DEANS AND PASS/FAIL REPORTS FOR PREVIOUS TERMS WITH GRADES TO DEANS	9/18/20	2/4/21	5/27/21	6/3/21	7/16/21
EMAIL: FINAL REMINDER OF GRADUATION APPLICATION DEADLINE (1 business day prior to deadline)	9/25/20	2/12/21	NA	7/9/21	NA
MEMO TO DEPARTMENTS & ADMINISTRATIVE OFFICES - FINAL EXAM- COMBINED SECTIONS	9/28/20	2/22/21	NA	NA	NA
GRADUATION – APPLICATION DEADLINE	9/28/20	2/15/21	NA	7/12/21	NA

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COMMENCEMENT PROGRAM PREVIOUS EDUCATION REPORT TO TAD OFFICE	10/9/20	3/12/21	NA	7/30/21	NA
PRELIMINARY IP DARS TO DEANS FOR GRADUATION CANDIDATES	10/6/20	2/24/21	NA	7/20/21	NA
DARS PRIORITY REGISTRATION PROCESSING BEGINS, PROGRAM UPDATES, ADVISOR ASSIGNMENTS, HOLDS AND TRANSFER EQUIVALENCIES SHOULD BE COMPLETED BY 5:00 P.M.	10/14/20	3/17/21	NA	NA	NA
CHANGE OF COLLEGE/MAJOR-LAST DAY TO PROCESS FOR CURRENT TERM	10/9/20	2/26/21	6/25/21	6/25/21	6/25/21
EMAIL: STUDENTS ENROLLED FOR CLASSES STARTING MID-SEMESTER (Friday of 7th week of semester)	10/9/20	2/26/21	N/A	N/A	N/A
EMAIL: STUDENTS ENROLLMENT APPOINTMENT TIME / REVIEW YOUR DARS (Wednesday prior to advising)	10/14/20	3/17/21	N/A	N/A	N/A
EMAIL:PRIORITY REGISTRATION EMAIL TO ADVISORS (Wednesday prior to advising)	10/14/20	3/17/21	N/A	N/A	N/A
EMAIL: FACULTY - FINAL EXAM & GRADE DEADLINE (3 weeks after combined sections memo from Vicki Dornbush) (8th week of semester)	11/9/20	3/29/2021 tentative	N/A	N/A	N/A
COMMENCEMENT PROGRAM UPDATED PREVIOUS EDUCATION REPORT TO REGISTRAR (TAD OFFICE SUPPLIES THIS INFORMATION)	10/30/20	3/26/21	NA	8/13/21	NA
LAST DAY TO WITHDRAW FROM AN INDIVIDUAL CLASS ON STUDENT'S SCHEDULE. WP/WF/WN GRADE ASSIGNED. NO FEE ADJUSTMENT	10/30/20	3/26/21	6/11/21	7/16/21	7/30/21
EMAIL: TO INSTRUCTORS - GRADING SYSTEM AVAILABLE (day before last day of classes, after 5pm for Fall & Spring only; 3 days prior for summer)	12/4/20	4/23/21	6/18/21	8/6/21	8/6/21
LAST DAY TO WITHDRAW FROM THE UNIVERSITY	12/4/20	4/23/21	6/25/21	8/13/21	8/13/21

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GRADING SYSTEM AVAILABLE @ 10:00 AM (flexibly scheduled classes are available for grading on the last day of class, all other classes are available for grading on date stated)	12/7/20	4/26/21	6/21/21	8/9/21	8/9/21
SEMESTER CLOSING	12/12/20	5/1/21	6/26/21	8/14/21	8/14/21
DEGREE CONFERRAL DATES	12/12/20	04/30/21 05/01/21 05/08/21	8/14/21	8/14/21	8/14/21
GRADE DEADLINE -END OF TERM GRADES DUE BY 12:00 NOON	12/16/20	5/5/21	6/30/21	8/18/21	8/18/21
PROBATION REVIEW OPEN FOR DEAN'S REVIEW	12/16/20	5/5/21	NA	8/18/21	NA
EMAIL: TO STUDENTS - GRADES AVAILABLE IN MY OHIO STUDENT CENTER	12/17/20	5/6/21	7/1/21	8/19/21	8/19/21
ACADEMIC DEAN'S PROBATION REVIEW DEADLINE	12/18/20	5/7/21	NA	8/20/21	NA
CANDIDATE DARS WITH GRADES FOR DEAN'S REVIEW	12/18/20	5/7/21	NA	8/20/21	NA
CANDIDATES CONFER/DENY REPORT TO DEANS	12/18/20	5/7/21	NA	8/20/21	NA
EMAIL: TO STUDENTS - PROBATION STATUS AVAILABLE IN MY OHIO STUDENT CENTER	12/21/20	5/10/21	NA	8/23/21	NA
FINAL PROBATION REPORTS AVAILABLE IN OBI	12/21/20	5/10/21	NA	8/23/21	NA
OFFICIAL TRANSCRIPTS FOR CURRENT TERM GRADES AVAILABLE	12/21/20	5/10/21	7/6/21	8/23/21	8/23/21
DROP FUTURE ENROLLMENT FOR STUDENTS ACADEMICALLY DISMISSED AFTER LAST TERM (FIRST THURSDAY OF TERM EXCEPT IN SPRING THEN THURSDAY BEFORE THE START OF THE TERM)	8/27/20	1/7/21	5/13/21	5/13/21	5/13/21
CONFER/DENY REPORT RETURNED TO REGISTRAR'S OFFICE	1/4/21	5/14/21	NA	8/27/21	NA
EMAIL: I TO F GRADE LAPSE WARNING (Brenda Cox)	4/9/21	8/20/21	8/20/21	8/20/21	8/20/21
FINAL CONFER/DENY REPORT FOR STUDENTS ON HOLD RETURNED TO REGISTRAR	1/11/21	5/21/21	NA	9/3/21	NA

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DEPARTMENTAL HONORS LIST TO REGISTRAR	1/11/21	5/21/21	NA	9/3/21	NA
DEGREE BEARING TRANSCRIPTS AND DEGREE VERIFICATION LETTERS AVAILABLE	1/19/21	6/1/21	NA	9/13/21	NA
INCOMPLETE GRADE CHANGE DEADLINE (SPECIAL GRADE REPORTS OR REQUEST FOR EXTENSION OF TIME MUST BE IN THE REGISTRAR'S OFFICE) NOTE: GRADUATION CANDIDATES MUST HAVE INCOMPLETE GRADES RESOLVED BY THE END OF THE TERM IN WHICH THEY WILL GRADUATE	4/30/21	9/3/21	9/3/21	9/3/21	9/3/21
I TO F GRADE LAPSE PROCESS	4/30/21	9/3/21	9/3/21	9/3/21	9/3/21
DEAN'S LIST FINAL REPORT	1/29/21	5/28/21	NA	9/10/21	NA
BEGIN MAILING DIPLOMAS (STUDENTS RECEIVE AN EMAIL ALERTING THEM TO THE ARRIVAL OF THEIR DIPLOMA AND ADVISING THEM CEDIPLOMAS ARE AVAILABLE)	1/27/21	6/14/21	NA	9/27/21	NA