

From: OHIO Registrar registrar@ohio.edu
Sent: Saturday, November 28, 2015 9:26 PM
To: Assistant Deans, Regional Campus Student Services Directors, UAAC listserv, Registrar Staff
Subject: Faculty and Advising Center Enhancements

Hello All,

I'm happy to announce that this weekend, during the scheduled system maintenance, several enhancements to the Faculty and Advising Center were made available. These enhancements include:

Overall Enhancements

- Multi-select filtering on many columns for advisees and class lists – when filtering a column, you are now able to select multiple values on which to filter. For example, when filtering by level, you can filter the list to include only juniors and seniors. Note that this feature is not available on all columns.
- Ability to email larger groups of students – Some people have the need to email large numbers of students (e.g., all students enrolled in a particular course). Previously, the limit was based on how many students were displayed on a screen at once, up to a maximum of 500. You can now view and email larger numbers of students, or email all students in your current filter by using the Email All Students button.

Advising Enhancements

- Entering advising notes for any student – Under the Advising menu, there is a new option of Advising Notes. You can enter a note for any student by entering the student's OHIO ID, PID, or PeopleSoft emplid. Also on this page, you can see any note you have entered for any student.
- Viewing student planner data for your advisees – If a student has entered data in their planner for a current or future term, you can view this information by clicking the icon.
- Addition of dean's list information to advisee lists – For undergraduate students, you will now see an indication of dean's list in the expanded section of the advisee list. If a student is on the dean's list in the most recent term, that term will be displayed. If nothing is displayed, the student was not on the dean's list for the most recent semester.
- Addition of 3 new columns in advisee list Excel export for advisor, CAP advisor, and University College advisor – When you export advisee list information, there are now three separate columns for the faculty advisor, CAP advisor, and University College advisor, making the exported list easier to filter and sort.

Class List and Grading Enhancements

- Addition of the time a class was dropped for students in dropped or withdrawn status on class lists – In the expanded information on a class roster, you can now see the time a student dropped a class, in addition to the date. The time is available only if the student dropped the class through self-service, so there will be no time listed if the drop was processed by a staff member.
- Grading reminder emails – Instructors of record will receive more information about this feature as grading approaches, but there is now the ability to send automated emails to instructors notifying them when a flexibly scheduled class is available for grading (i.e., a 5- or 7-week class), notifying them of their grading status for the semester (how many grades have been submitted and how many they have left to complete), and confirming when they have submitted all grades for the semester.

I hope you find these enhancements helpful, and they improve your ability to serve students. Please share this information with your colleagues, as appropriate.

If you have any questions about these specific enhancements, or about the Faculty and Advising Center in general, please feel free to contact the Office of the University Registrar by emailing registrar@ohio.edu or calling 740.593.4495.

Thanks,
Bob Bulow