

From: OHIO Registrar [registration@ohio.edu](mailto:registration@ohio.edu)  
Sent: Monday, October 10, 2016 1:43 PM  
To: All Ohio University Undergraduate Advisors

Subject: Advising Change for Spring Registration

Dear Advisor,

Advising for spring priority registration begins on Monday, October 17.

Effective this semester, there is a change that impacts **undergraduate students** who have declared **more than one major program of study**. Students were sent an email explaining this change on Monday, October 10.

If an undergraduate student is pursuing more than one major, the student must have their hold cleared by the advisor (or designee) of **each** major. **There is no change in how you clear the hold for your advisees**. However, if the student has a second (or more) major, the student will not be permitted to register until the holds have been released for **all** majors. The reason for this change is to ensure that students are getting the best advising for all of their majors, not just one of their majors.

A student will receive an email message once each hold has been released. When the first hold is released, the student will receive an email indicating the advising hold for major one has been cleared and it will indicate the additional major(s) for which hold(s) still need to be cleared. Once all holds are cleared, the student will receive an email message indicating their priority registration hold is released and they may register for classes.

The University Academic Advising Council (UAAC) meets on Wednesday, October 12 at 3:05 – 5:00 PM in Schoonover 450. You are invited to attend and we will discuss this change that affects undergraduate students who pursue more than one major.

If you have any questions about this change, please contact us at [registrar@ohio.edu](mailto:registrar@ohio.edu) or 740.593.4324 or attend the UAAC meeting.

Best regards,

Debra M. Benton  
University Registrar

Helpful Hints for Students:

- A student may check their declared programs by going to My OHIO Student Center and clicking on “My Academics.”
- If your advisee wishes to remove one of their declared major programs, please advise the student to contact their college or regional campus student services office.
- Once all holds are cleared, the student will receive an email message indicating their priority registration hold is released and they “may register for classes beginning at your enrollment appointment time or any time thereafter, provided you do not have any other registration holds.”