To Whom It May Concern:

This is evidence of on-campus employment for the following F-1/J-1 student at Ohio University:

Name of Student: ____________________________________________
(Full name, exactly as it appears in passport)

Name of the On-Campus Employer: _________________________________
(e.g. library, dining hall, computer lab, etc.)

Nature of Student’s Job: _________________________________________
(e.g. teaching assistant, cashier, tutor, etc.)

Start Date of Student’s Job: _________________________________
(Anticipated or actual employment start date)

Number of Hours that the student will work each week: ________________

Employer Identification Number (EIN): ________________

Employer Telephone Number: ______________________________________

Name of Student’s Immediate Supervisor: ______________________________

Employer Signature: _____________________________________________

Signatory’s Title: ________________________________________________