

## Reduced Course Load Recommendation Form

Student Last Name: \_\_\_\_\_

Student First Name: \_\_\_\_\_ PID: \_\_\_\_\_

The above referenced student is currently studying in the US on a student visa that requires full-time enrollment. There are limited circumstances in which the regulations allow the student to enroll less than full-time. Additional details can be found at <https://www.ohio.edu/international-student-scholar-services/current-student-f1-visa-maintaining-status>. Please complete this form to help us determine if we may authorize the student's request.

**Please mark ONE of the following options that applies to the student:**

This student is in the final semester of their program. The student only needs \_\_\_ credits to fulfill graduation requirements.

This student is experiencing the following academic difficulty:

- Was placed in an improper level course
- Difficulties with English Language (only allowed in first semester)
- Difficulties with reading requirements (only allowed in first semester)
- Unfamiliarity with US teaching methods (only allowed in first semester)

None of the options above apply to this student.

Please explain why the student needs to enroll at the less than full-time level.

Department Chair or College Representative's Signature\*: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

College or Department: \_\_\_\_\_

Date: \_\_\_\_\_

**\* ISSS forms may only be signed by a representative from the College Student Services Office (Undergraduate Students) or Department/Graduate Chair's (Graduate Students).**



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