Reduced Course Load Recommendation Form

Student Last Name: ____________________________________________________________

Student First Name: ______________________________________ PID: _________________________

The above referenced student is currently studying in the US on a student visa that requires full-time enrollment. There are limited circumstances in which the regulations allow the student to enroll less than full-time. Additional details can be found at https://www.ohio.edu/international-student-scholar-services/current-student-f1-visa-maintaining-status. Please complete this form to help us determine if we may authorize the student’s request.

Please mark ONE of the following options that applies to the student:

☐ This student is in the final semester of their program. The student only needs ___ credits to fulfill graduation requirements.

☐ This student is experiencing the following academic difficulty:
  ☐ Was placed in an improper level course
  ☐ Difficulties with English Language (only allowed in first semester)
  ☐ Difficulties with reading requirements (only allowed in first semester)
  ☐ Unfamiliarity with US teaching methods (only allowed in first semester)

☐ None of the options above apply to this student.

  Please explain why the student needs to enroll at the less than full-time level.

Department Chair or College Representative’s Signature*: ________________________________

Printed Name: ______________________________________________________________________

Title: ______________________________________________________________________________

College or Department: ________________________________________________________________

Date: _______________________________________________________________________________

* ISSS forms may only be signed by a representative from the College Student Services Office (Undergraduate Students) or Department/Graduate Chair’s (Graduate Students).