Broadcast Technology Specialist

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Job Family

Media Production: Creates content and programming for a variety of media platforms including radio, television, and the Web. Delivers relevant programming to the community designed to engage listeners and viewers. Assists programs across campus in producing media content related to coursework and extracurricular activities.

Sub Family

Broadcast Technology: Operates and maintains system tools and equipment used in broadcasting.

Job Responsibilities

- Installs, repairs, maintains, and operates broadcast and related IT equipment and systems.
- Analyzes and identifies problems occurring in broadcast and non-broadcast facilities at the system, equipment, and component levels.
- Makes troubleshooting decisions and repairs on various equipment on an emergency basis with minimal supervision.
- Assists in the design, planning, and implementation of broadcast, non-broadcast, and related systems and services.

Role

- Fully proficient in applying established standards for the job.
- Applies advanced technical or process knowledge; requires ability to utilize diverse but conventional methods, techniques, or approaches to meet specific needs of an assignment.
- May supervise or oversee the work of other TAS and/or student employees

Impact and Complexity

- Performs job responsibilities through use of specialized tools, job experience, and established standards.
- Often organizes, sets priorities, schedules, and reviews work of student workers or volunteers.
Prioritizes, plans, and organizes own work within time, process, and results requirements; determines processes and sequences to follow based on needs and urgency required by the circumstances.

Uses experience and expertise to anticipate department/discipline’s needs, and handles the situation or identifies appropriate resource.

Problems and issues faced are complex and occasionally ill-defined and may need some analysis to understand.

Demonstrates sound judgment and decision making in situations requiring assessment interpretation and analysis.

Requirements

Knowledge of media production policies, procedures, services, tools, and/or equipment typically obtained by a high school degree or GED or equivalent and a minimum of 3 years of related experience. An equivalent combination of education, training, and experience is acceptable. Specific knowledge, certifications, and licensure will apply at the position level.

This job specification describes the general nature and level of work being performed by people assigned to this classification. Employees may perform some or all of these duties. Examples listed do not preclude the performance of other duties similar in nature or in level of complexity.