

Ohio University – Compensation 2014
Job Family: Information Technology | Career Track: Management

Provides reliable, secure, innovative, and customer-oriented information technology services and solutions to students, faculty, staff, and other members of the University community. Creates infrastructure, systems, strategies, programs, and services that leverage technology to fulfill the mission and objectives of the University. Information Technology job family includes Information Technology Support, Information Security, Networks and Infrastructure, Systems and Operations, Information Systems, Business Applications and Services, Web Services, Project Management and Solutions, and related functions. LEVEL PROGRESSION ASSUMES INCLUSION OF RESPONSIBILITIES AT LOWER LEVELS.

	Management I	Management II	Management III	Management IV	Management V
Accountabilities	<p>PEOPLE Supervises information technology support staff to include all supervisory responsibilities.</p> <p>Manages customer relationships ensuring quality and timely service.</p> <p>OPERATIONS Provides day-to-day supervision of IT support staff.</p> <p>Establishes priorities and schedules. Allocates staff and resources.</p> <p>Guides and trains staff on routine support functions.</p> <p>Develops and implements procedures and standards.</p> <p>BUDGET Purchases supplies and equipment.</p>	<p>PEOPLE Supervises information technology support and/or professional staff to include all supervisory responsibilities. Responsible for maintaining a work culture that is customer service oriented, productive, healthy, and valuing of diversity.</p> <p>OPERATIONS Responsible for supervision of a single University-wide IT service where employees perform similar work activities or multiple IT functions for a college or department.</p> <p>Determines annual work plans and priorities. Provides day-to-day management.</p> <p>Initiates, defines, and manages information technology projects and workflow to ensure service, time, and budgetary requirements are met.</p> <p>Provides consultation and training to department administrators, staff, and faculty members regarding information technology tools and services.</p> <p>Serves as the technical lead on resolving complex system and/or process issues.</p> <p>BUDGET Works within an established budget. Approves expenditures within assigned budget</p>	<p>PEOPLE Manages, delegates, and prioritizes staff work plans.</p> <p>Responsible for establishing and cultivating a work culture that is customer service oriented, productive, innovative, and valuing of diversity.</p> <p>OPERATIONS Responsible for the management of a University IT function with diverse work products or multiple IT functions for a large and/or technologically complex college/department.</p> <p>Manages information technology professional staff. Has significant responsibility and authority to organize work to achieve departmental goals. Provides oversight on projects and workflow to ensure project goals and deadlines are met.</p> <p>Advises management on information technology strategy, solutions, resources, and compliance.</p> <p>Identifies department or college information systems requirements. Initiates and develops systems and programs to support short-term and long-term strategic plans.</p> <p>Interprets and applies University policies and procedures and adapts processes to new policies, procedures and methods. Develops procedures and standards for the IT function or unit.</p> <p>Ensures compliance with federal, state, and local laws, regulations, codes, and/or standards. Monitors changes in guidelines, laws, and regulations related to area of responsibility and implements necessary changes to procedures.</p> <p>BUDGET Responsible for budget planning. Reviews and monitors budgets.</p>	<p>PEOPLE Determines and aligns unit work plans and goals with the overall strategies established for the department or a large sub-section of the department.</p> <p>Works with senior level leaders as a pragmatic visionary who is able to translate overarching business needs into workable technology systems and platforms.</p> <p>OPERATIONS Responsible for the strategic alignment, long-term planning, and management oversight of information technology solutions and services for a large-scale unit that includes multiple IT functions with significant scope.</p> <p>Typically directs staff through subordinate managers.</p> <p>Translates University-wide technology strategies into departmental objectives for managers.</p> <p>Formulates and administers strategies and policies for a large function.</p> <p>Leads the evaluation of new and emerging technologies.</p> <p>BUDGET Develops, reviews, and monitors assigned budgets. Typically has significant discretionary control of a large budget. Forecasts long-term budgetary needs.</p>	<p>PEOPLE Oversees University-wide IT strategies by fostering interdepartmental collaboration and maintaining, communicating, and enforcing technology and security standards.</p> <p>Works with senior leaders to develop strategic technology plans regarding technology acquisition, governance, and disaster recovery.</p> <p>OPERATIONS Responsible for the strategic alignment, long-term planning, and management oversight of University-wide information technology solutions and services.</p> <p>Oversees and has accountability for administrative and operational activities.</p> <p>BUDGET Develops, reviews, and monitors University IT budgets and provides long-term planning reports for executives.</p>

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	Management I	Management II	Management III	Management IV	Management V
Requirements	<p>Knowledge and expertise in concepts, principles, and practices of information technology typically obtained through an Associate's degree within information technology field and 2 or more years of experience including lead and/or supervisory experience. An equivalent combination of education, training, and experience is acceptable in lieu of the minimum education requirements. Specific knowledge, certifications, and licensure for the position.</p>	<p>Knowledge and expertise in concepts, principles, and practices of information technology typically obtained through a Bachelor's degree within information technology field and 3 or more years information technology professional experience including supervision. An equivalent combination of education, training, and experience is acceptable in lieu of the minimum education requirements. Specific knowledge, certifications, and licensure for the position.</p>	<p>Knowledge and expertise in concepts, principles and practices of information technology typically obtained through a Bachelor's degree in computer science, engineering, information management, or related field and 4 to 6 years of professional experience within information technology including significant management experience. An equivalent combination of education, training, and experience is acceptable in lieu of the minimum education requirements. Specific knowledge, certifications, and licensure for the position.</p>	<p>Seasoned knowledge and expertise in theories, concepts, and principles of information technology typically obtained through a Master's degree in computer science, engineering, information management or related field and 6 to 8 years of professional experience within information technology including experience managing a team of professional employees. An equivalent combination of education, training, and experience is acceptable in lieu of the minimum education requirements. Specific knowledge, certifications, and licensure for the position.</p>	<p>Expert knowledge and expertise in theories, concepts, and principles of information technology and management typically obtained by a Master's degree or postgraduate degree in computer science, engineering, information management or related field and more than 8 years of information technology work experience. This will include significant experience in managing financial and human resources as well as experience developing, gaining support for, and executing short- and long-term strategic plans. An equivalent combination of education, training, and experience is acceptable in lieu of the minimum education requirements. Specific knowledge, certifications, and licensure will apply at the position level.</p>