

Provides engineering or architectural design, facilities planning, real estate services, and/or construction project management expertise to provide quality, sustainable, and energy-efficient facilities, systems, and research equipment. Responsibilities of these positions include programmatic administration, coordination and management of projects, budgetary oversight, facilities management, and leadership of programs and services. Functions may include specialized architectural, engineering, site, and construction services; energy engineering; project scheduling, estimating, and management; and specialized research-related engineering. LEVEL PROGRESSION ASSUMES INCLUSION OF RESPONSIBILITIES AT LOWER LEVELS.

	Management I	Management II	Management III	Management IV	Management V
<b>Accountabilities</b>	None specified.	None specified.	<p><b>PEOPLE</b></p> <p>Manages, delegates, and prioritizes work plan of a unit that performs a diverse but related set of activities.</p> <p>Advises leaders and gives guidance on policies, and procedures for all related needs including space planning, architectural, construction and project management, and interior design services.</p> <p>Guides and reviews the work of others to ensure work is aligned with operational goals of the department.</p> <p><b>OPERATIONS</b></p> <p>Sets operational goals and objectives for a department or large unit within Facilities Management that are aligned with University policies and strategies.</p> <p>Provides input into developing strategic and long-term planning for facilities management initiatives including capital planning.</p> <p>Coordinates and establishes design standards for campus planning aligned with the campus master plan guidelines and university mission.</p> <p><b>BUDGET</b></p> <p>Assists with the development of budgets or may develop budget for unit. Reviews and monitors budgets.</p>	<p><b>PEOPLE</b></p> <p>Determines and aligns multiple unit or department work plans and goals with the overall strategies established for the planning unit.</p> <p>Advises senior leadership on strategies, solutions, and compliance.</p> <p>Develops and manages relationships with heads of campus departments, city and state officials, and members of regulatory agencies.</p> <p><b>OPERATIONS</b></p> <p>Directs and coordinates multiple units or a department within facilities management.</p> <p>Oversees and has accountability for all administrative and operational activities of the unit including setting priorities, discretionary control of a budget, legal compliance, adherence to University policies, and management of staff.</p> <p>Responsible for the strategic and long-term planning for facilities management initiatives including capital planning.</p> <p>Ensures compliance with federal, state, and local laws, regulations, codes, and/or standards. Monitors changes in guidelines, laws and regulations related to area of responsibility and implements necessary changes to policies and procedures.</p> <p><b>BUDGET</b></p> <p>Develops, reviews, and monitors detailed budgets. Develops capital fund proposals.</p>	<p><b>PEOPLE</b></p> <p>Oversees department work plans to align with overall University strategy and planning unit objectives.</p> <p>Provides oversight of staff, which includes managers and directors.</p> <p><b>OPERATIONS</b></p> <p>Oversees and ensures appropriate operation of a very large and complex unit within facilities management.</p> <p>Directs the planning, organization, and coordination of major projects including capital construction and facilities maintenance. Negotiates contracts and assures adherence to schedules, terms, and conditions.</p> <p>Represents the unit with regulatory agencies.</p> <p>Coordinates department activities with leaders of other departments within the University to ensure customer needs and service standards are met.</p> <p><b>BUDGET</b></p> <p>Develops, approves, and gains support for department business plans and budgets.</p> <p>Participates in capital planning.</p>

	Management I	Management II	Management III	Management IV	Management V
<b>Requirements</b>			<p>Knowledge and expertise in concepts, principles, and practices of engineering, architecture, construction management, campus and space planning and/or facilities management typically obtained through a Bachelor's degree in engineering, architecture, Community/Urban Planning or related field and 4 to 6 years of professional experience within an engineering, capital planning, space management, facilities management or related unit including experience managing a team of professional employees. An equivalent combination of education, training, and experience is acceptable in lieu of the minimum education requirements. Specific knowledge, certifications, and licensure for the position.</p>	<p>Seasoned knowledge and expertise in theories, concepts, and principles of engineering, architecture, construction management, and/or facilities management typically obtained through a Master's degree in engineering, architecture, or related field and 6 to 8 years of professional experience within an engineering, capital planning, facilities management or related unit including experience managing a team of professional employees. An equivalent combination of education, training, and experience is acceptable in lieu of the minimum education requirements. Specific knowledge, certifications, and licensure for the position.</p>	<p>Expert knowledge and expertise in theories, concepts, and principles of engineering, architecture, construction management, and/or facilities management typically obtained by a Master's degree or postgraduate degree in engineering, architecture, or related field and more than 8 years of professional experience. This will include significant experience in managing financial and human resources as well as experience developing, gaining support for and executing short and long term strategic plans. An equivalent combination of education, training, and experience is acceptable in lieu of the minimum education requirements. Specific knowledge, certifications, and licensure will apply at the position level.</p>

FINANCE