

## OHIO UNIVERSITY CALENDAR FOR 2021-2022 BI-WEEKLY PAYROLLS

PAY PERIOD #	**PAY PERIOD**		REMAINING PAYS	WORKFORCE	CHECK DATE
	<u>BEGINNING</u>	<u>ENDING</u>		ONLINE TIME REPORTING <u>APPROVALS DUE FOR PAYROLL</u>	
1	06/20/21	- 07/03/21	26	07/06/21	07/14/21
2	07/04/21	- 07/17/21	25	07/20/21	07/28/21
3	07/18/21	- 07/31/21	24	08/03/21	08/11/21
4	08/01/21	- 08/14/21	23	08/17/21	08/25/21
5	08/15/21	- 08/28/21	22	08/31/21	09/08/21
6	08/29/21	- 09/11/21	21	09/14/21	09/22/21
7	09/12/21	- 09/25/21	20	09/28/21	10/06/21
8	09/26/21	- 10/09/21	19	10/12/21	10/20/21
9	10/10/21	- 10/23/21	18	10/26/21	11/03/21
10	10/24/21	- 11/06/21	17	11/09/21	11/17/21
11	11/07/21	- 11/20/21	16	11/23/21	12/01/21
12	11/21/21	- 12/04/21	15	12/07/21	12/15/21
13	12/05/21	- 12/18/21	14	12/21/21	12/29/21
14	12/19/21	- 01/01/22	13	01/04/22	01/12/22
15	01/02/22	- 01/15/22	12	01/18/22	01/26/22
16	01/16/22	- 01/29/22	11	02/01/22	02/09/22
17	01/30/22	- 02/12/22	10	02/15/22	02/23/22
18	02/13/22	- 02/26/22	9	03/01/22	03/09/22
19	02/27/22	- 03/12/22	8	03/15/22	03/23/22
20	03/13/22	- 03/26/22	7	03/29/22	04/06/22
21	03/27/22	- 04/09/22	6	04/12/22	04/20/22
22	04/10/22	- 04/23/22	5	04/26/22	05/04/22
23	04/24/22	- 05/07/22	4	05/10/22	05/18/22
24	05/08/22	- 05/21/22	3	05/24/22	06/01/22
25	05/22/22	- 06/04/22	2	06/07/22	06/15/22
26	06/05/22	- 06/18/22	1	06/21/22	06/29/22

**A- DAY EARLIER THAN NORMAL**  
**a- 3 DAYS EARLIER THAN NORMAL -WBC**

**B-LAST NORMAL WORKDAY OF PAY**  
**PERIOD**

<b>IMPORTANT PAYROLL INFORMATION AND DATES FOR 2021-2022</b>
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**DEADLINES FOR PAYROLL SUBMISSION ARE AS FOLLOWS:**

FOR BIWEEKLY PAYS - THE TUESDAY FOLLOWING THE END OF THE PAY PERIOD  
(EXCEPT FOR HOLIDAY PERIODS)

FOR SEMIMONTHLY PAYS - DUE ON THE 1st FOR THE 15TH PAY PERIOD  
DUE ON THE 15th FOR THE LAST DAY OF MONTH PAY PERIOD

**UNIVERSITY HOLIDAYS OBSERVED 2021-2022:**

JULY 5 2021	4TH OF JULY
SEPTEMBER 6 2021	LABOR DAY
NOVEMBER 11 2021	VETERANS DAY
NOVEMBER 25 & 26 2021	THANKSGIVING & COLUMBUS DAY
DECEMBER 24 & 27 2021	CHRISTMAS & PRESIDENTS DAY
DECEMBER 28, 29, 30 2021	WINTER CLOSURE DAYS
DECEMBER 31, 2021	NEW YEAR'S DAY JAN 1, 2019
JANUARY 17 2022	MARTIN LUTHER KING DAY
MAY 30 2022	MEMORIAL DAY
JUNE 20 2022	JUNETEENTH

**2020-2021 TAX WITHHOLDING SCHEDULE FOR TAXABLE FEE WAIVERS**

	<u>SEMI-MONTHLY</u>	<u>BI-WEEKLY</u>
SUMMER	8/15, 8/31, 9/15, 9/30	8/11, 8/25, 9/8, 9/22
FALL SEMESTER	10/15, 10/31, 11/15, 11/30	10/6, 10/20, 11/3, 11/17
SPRING SEMESTER	2/15, 2/28, 3/15, 3/31	2/9, 2/23, 3/9, 3/23

FEE WAIVERS FOR SPOUSES AND DEPENDENTS ARE TAXABLE INCOME AND SUBJECT TO WITHHOLDING OF FEDERAL, STATE, MEDICARE, CITY, AND SCHOOL DISTRICT INCOME TAXES. FULL WAIVERS WILL BE SPLIT OVER 4 PAYS. HALF WAIVERS WILL BE SPLIT OVER 2 PAYS.

**PAYROLL WEB PAGE ADDRESS**

<https://www.ohio.edu/hr/payroll/>