

OHIO UNIVERSITY CALENDAR FOR 2023-2024 BI-WEEKLY PAYROLLS

PAY PERIOD #	**PAY PERIOD**		# REMAINING PAYS	WORKFORCE	CHECK DATE
	<u>BEGINNING</u>	<u>ENDING</u>		ONLINE TIME REPORTING APPROVALS DUE <u>FOR PAYROLL</u>	
1	06/18/23	- 07/01/23	26	07/03/23	07/12/23
2	07/02/23	- 07/15/23	25	07/18/23	07/26/23
3	07/16/23	- 07/29/23	24	08/01/23	08/09/23
4	07/30/23	- 08/12/23	23	08/15/23	08/23/23
5	08/13/23	- 08/26/23	22	08/29/23	09/06/23
6	08/27/23	- 09/09/23	21	09/12/23	09/20/23
7	09/10/23	- 09/23/23	20	09/26/23	10/04/23
8	09/24/23	- 10/07/23	19	10/10/23	10/18/23
9	10/08/23	- 10/21/23	18	10/24/23	11/01/23
10	10/22/23	- 11/04/23	17	11/07/23	11/15/23
11	11/05/23	- 11/18/23	16	11/21/23	11/29/23
12	11/19/23	- 12/02/23	15	12/05/23	12/13/23
13	12/03/23	- 12/16/23	14	12/18/23	A 12/27/23
14	12/17/23	- 12/30/23	13	01/02/24	01/10/24
15	12/31/23	- 01/13/24	12	01/16/24	01/24/24
16	01/14/24	- 01/27/24	11	01/30/24	02/07/24
17	01/28/24	- 02/10/24	10	02/13/24	02/21/24
18	02/11/24	- 02/24/24	9	02/27/24	03/06/24
19	02/25/24	- 03/09/24	8	03/12/24	03/20/24
20	03/10/24	- 03/23/24	7	03/26/24	04/03/24
21	03/24/24	- 04/06/24	6	04/09/24	04/17/24
22	04/07/24	- 04/20/24	5	04/23/24	05/01/24
23	04/21/24	- 05/04/24	4	05/07/24	05/15/24
24	05/05/24	- 05/18/24	3	05/21/24	05/29/24
25	05/19/24	- 06/01/24	2	06/04/24	06/12/24
26	06/02/24	- 06/15/24	1	06/18/24	06/26/24

A- DAY EARLIER THAN NORMAL
a- 3 DAYS EARLIER THAN NORMAL -WBC

B-LAST NORMAL WORKDAY OF PAY
PERIOD

IMPORTANT PAYROLL INFORMATION AND DATES FOR 2023-2024
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DEADLINES FOR PAYROLL SUBMISSION ARE AS FOLLOWS:

FOR BIWEEKLY PAYS - THE TUESDAY FOLLOWING THE END OF THE PAY PERIOD
(EXCEPT FOR HOLIDAY PERIODS)

FOR SEMIMONTHLY PAYS - DUE ON THE 1st FOR THE 15TH PAY PERIOD
DUE ON THE 15th FOR THE LAST DAY OF MONTH PAY PERIOD

UNIVERSITY HOLIDAYS OBSERVED 2023-2024:

JULY 4 2023	4TH OF JULY
SEPTEMBER 4 2023	LABOR DAY
NOVEMBER 10 2023	VETERANS DAY
NOVEMBER 23 2023	THANKSGIVING
NOVEMBER 24 2023	INDIGENOUS PEOPLES'/COLUMBUS DAY
DECEMBER 25 & 26 2023	CHRISTMAS & PRESIDENTS DAY
DECEMBER 27, 28, 29 2023	WINTER CLOSURE DAYS
JANUARY 1, 2024	NEW YEAR'S DAY JAN 1, 2024
JANUARY 15 2024	MARTIN LUTHER KING DAY
MAY 27 2024	MEMORIAL DAY
JUNE 19 2024	JUNETEENTH

2023-2024 TAX WITHHOLDING SCHEDULE FOR TAXABLE FEE WAIVERS

	<u>SEMI-MONTHLY</u>	<u>BI-WEEKLY</u>
SUMMER	8/15, 8/31, 9/15, 9/29	8/9, 8/23, 9/6, 9/20
FALL SEMESTER	10/13, 10/31, 11/14, 11/28	10/4, 10/18, 11/1, 11/15
SPRING SEMESTER	2/15, 2/28, 3/15, 3/31	2/7, 2/21, 3/6, 3/20

FEE WAIVERS FOR SPOUSES AND DEPENDENTS ARE
TAXABLE INCOME AND SUBJECT TO WITHHOLDING OF FEDERAL, STATE, MEDICARE,
CITY, AND SCHOOL DISTRICT INCOME TAXES. FULL WAIVERS WILL BE SPLIT OVER 4 PAYS.
HALF WAIVERS WILL BE SPLIT OVER 2 PAYS.

PAYROLL WEB PAGE ADDRESS

<https://www.ohio.edu/hr/payroll/>