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WHEREAS, in Resolution No. 1978-395, this Board approved the creation of Ohio University Medical Associates, Inc., a for-profit corporation, (“OUMA”) to enable the faculty in the College of Osteopathic Medicine to engage in the practice of medicine for the purpose of enhancing their teaching and research activities and to provide healthcare services to the citizens of Southeastern Ohio; and

WHEREAS, in Resolution No. 2001-1782, this Board approved the restructuring of OUMA, then known as Ohio University Osteopathic Medical Center, Inc., into a non-profit corporation; and

WHEREAS, on August 29, 2003, a successor non-profit corporation to Ohio University Osteopathic Medical Center, Inc. was formed under the name of University Medical Associates, Inc., (“UMA”); and

WHEREAS, OhioHealth Corporation, (“OHC”), is a non-profit, 501(c)(3) tax-exempt organization that operates 12 hospitals, including O’Bleness Health System in Athens, Ohio; and

WHEREAS, OhioHealth Physician Group, Inc., (“OPG”), is an Ohio professional corporation and a wholly owned subsidiary of OHC; and

WHEREAS, Athens Medical Associates, LLC, (“AMA”) is an Ohio limited liability company with OPG as its sole member; and

WHEREAS, the University, UMA, and OHC have engaged in negotiations for the purpose of creating an integrated, community-based health care delivery system in Southeastern Ohio recognized and preferred for clinical excellence, academic research and innovation and cost-effective services, (“the Affiliation”); and

WHEREAS, pursuant to the Affiliation, OPG will purchase the assets of UMA and certain assets of the University; and

WHEREAS, after the effective date of the Affiliation, OPG will employ the UMA physicians who are members of the OU-HCOM faculty in Athens County, Ohio for the purpose of engaging in a clinical practice through OPG’s subsidiary, AMA, pursuant to a full-time employee lease arrangement between OPG and AMA; and

WHEREAS, after the effective date of the Affiliation, OU-HCOM will continue to employ the OU-HCOM faculty physicians for the purpose of carrying out their teaching and research activities on behalf of OU-HCOM; and
WHEREAS, in accordance with the terms of the Affiliation, OPG, as the sole member of AMA, will manage the clinical practices of the OU-HCOM faculty physicians in Athens, County, Ohio as well as the practices of other physicians employed by AMA; and

WHEREAS, in accordance with the terms of the Affiliation, OPG, through AMA will operate a new clinical medical practice in Athens, Ohio under the name “OhioHealth Physician Group Heritage College”; and

WHEREAS, in accordance with the terms of the Affiliation, the University will engage OPG, through AMA, to provide all clinical services for the University’s Campus Care facilities and services; and

WHEREAS, the University has determined that the Affiliation will facilitate long-term financial stability for the clinical practices of OU-HCOM faculty physicians and enhance the ability of OU-HCOM to attract and retain highly qualified faculty; and

WHEREAS, the Parties have determined that the Affiliation will provide opportunities for future collaboration between OU and OHC in research and medical education;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The President is hereby authorized to enter into the Affiliation on behalf of the University by executing a Master Affiliation Agreement, a Student Health Services Agreement and other appropriate agreements with OHC and UMA, (“the Agreements”), subject to legal review and approval and the satisfaction of all pending conditions precedent.

2. Upon the execution and closing of all of the Agreements, OPG and AMA shall be recognized jointly as the practice plan for physicians employed as faculty in the Ohio University Heritage College of Medicine in Athens County, Ohio. OU-HCOM faculty physicians shall be authorized to enter into employment agreements with OPG and to engage in a clinical practice operated by OPG and AMA under the name “OhioHealth Physician Group Heritage College”, subject to compliance with University, OU-HCOM, OPG and AMA policies.

Trustee Lake motioned. Trustee Scholl seconded. With all in favor, the resolution passed.
Chair Wolfort said that the Executive Committee met again Thursday evening to hear updates and vote on an interim president. Dr. David Descutner was named as the interim president of Ohio University.

**Resolution - Interim President**

Chair Wolfort said that Dr. David Descutner, former University College Dean and current Special Assistant in HCOM, was willing to serve as interim president, and will now enter into contract.
Board of Trustees
Ohio University
Minutes
April 18, 2008
MINUTES OF THE MEETING OF

THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

April 18, 2008

Margaret M. Walter Hall, Governance Room
Ohio University, Athens Campus
THE OHIO UNIVERSITY BOARD OF TRUSTEES
MINUTES OF April 18, 2008 MEETING

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A Report of the President and Year One of the Five Year Vision Ohio Implementation Plan
B Report of the Executive Vice President and Provost
C Reports to the Audit Committee
D University Resources Committee Background Materials
E University Academics Committee Background Materials
WHEREAS, the Bureau of Labor Statistics predicts that careers in the health care field will expand significantly during the next decade, and

WHEREAS, the nursing profession is one of those areas expected to expand – particularly in under-served rural areas such as southeastern Ohio, and

WHEREAS, there is no question that a BSN program offered exclusively on the Athens campus will draw undergraduate students to the institution because of the large number of inquiries each year from students interested in such a program, and

WHEREAS, due to existing programs within the College of Health and Human Services much of the curriculum, faculty and clinical facilities are already in place, and

WHEREAS, the creation of this program fits very well into the University’s strategic plan by serving the health care needs of the region, state, and nation, and by strengthening the university’s external partnerships with health care agencies,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Ohio University hereby approves the Bachelor of Science Degree in Nursing.
MINUTES OF THE MEETING OF

THE BOARD OF TRUSTEES OF OHIO UNIVERSITY

April 16, 2010

Margaret M. Walter Hall
Ohio University, Athens Campus
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G Executive Committee
• Name Change for the College of Health and Human Services, Resolution 2010-3157

College of Health Sciences and Professions
RESOLUTION 2010 -3157

WHEREAS, the College of Health and Human Services has been reorganized to focus its educational, research, and service mission on the growing fields of health sciences and professions, and

WHEREAS, the faculty and staff of the reorganized college have had an opportunity to discuss the renaming of the college, and

THEREFORE, BE IT RESOLVED that the College of Health and Human Services be renamed the College of Health Sciences and Professions effective July 1, 2010.

Copies of background materials for this resolution may be found in Appendix C.

• Name Change for the College of Education, Resolution 2010-3158

Gladys W. and David H. Patton College of Education and Human Services
RESOLUTION 2010 - 3158

WHEREAS, Violet Patton, BSED ’38, is deeply appreciative of the education she received at Ohio University, and

WHEREAS, Miss Patton was an active and committed educator and holds Ohio University and the region of Southern Ohio in high regard, and

WHEREAS, Miss Patton desires to honor her parents, Gladys W. and David H. Patton, both of whom attended Ohio University and were selfless and dedicated educators, and

WHEREAS, Miss Patton’s generous support will greatly enhance the Ohio University College of Education and the ability of the college to provide quality instruction to students.

THEREFORE, BE IT RESOLVED that the College of Education shall be named the Gladys W. and David H. Patton College of Education and Human Services.
Board of Trustees

Minutes

November 1, 2013
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WHEREAS, the Department of Rehabilitation and Communication Sciences in the College of Health Sciences and Professions has proposed offering a Master of Physician Assistant Studies program, and

WHEREAS, the proposed program has the support of the Faculty and Dean of the College of Health Sciences and Professions, the University Curriculum Council, and the Executive Vice President and Provost, and

WHEREAS, the program holds considerable potential for interdisciplinary educational links with current programs in Osteopathic Medicine and Nursing.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of Ohio University hereby approves offering the Master of Physician Assistant Studies by the Department of Rehabilitation and Communication Sciences in the College of Health Sciences and Professions.
OU-HCOM Faculty Teaching Workload

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<th>Event Types</th>
<th>Contact Time (Hours)</th>
<th>Prep Time</th>
<th>Total time for first instance of an activity in a semester</th>
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<td>Course/Program</td>
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<td>Medical Morphology Lab Consultant (e.g. Rad and Histo) Teaching Workload</td>
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<td></td>
<td>2 9 18</td>
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<td><strong>Small Group Coach</strong></td>
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<td>PHWC Director</td>
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<td>Instructor of Record</td>
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<td>Summer Program Faculty Coordinator</td>
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<td>Year 3 OSCE (tentatively – hopefully scheduled in eMedley in the future)</td>
<td>submit request via Academic Activity Report Form</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teaching Roles (see other table)</td>
<td>contact hours and prep time via teaching assignment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## GUIDELINES FOR CALCULATING ACADEMIC CREDIT

<table>
<thead>
<tr>
<th>Activity</th>
<th>Contact hrs &amp; multiplier</th>
<th>Contact hrs. only</th>
<th>Merit</th>
<th>Service</th>
<th>Research</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. HCOM teaching activities for DO candidates for required course credit:</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• iLabs</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>• MM Labs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• As part of HCOM Course Work year 3&amp;4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• OMM Labs (as part of HCOM Course)</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>• OPC Labs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Patient Encounters</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. HCOM teaching activities, not for course credit (with activity report form, utilize standard multipliers):</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Summer Scholars</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>• Pre-matric</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>• RUSP</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. HCOM teaching activities, not for course credit (with activity report form, no multipliers):</td>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• RUSP</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. OGME teaching activities</td>
<td></td>
<td></td>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>• Preceptorizing</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>• GME Didactics – if a volunteer decision by the individual</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>5. UME Clinical Experiences:</td>
<td></td>
<td></td>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>• Other teaching in year 3 and 4 (rotations)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Preceptoring</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>• CCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Undergraduate and graduate at OU courses</td>
<td></td>
<td></td>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>• OU Undergraduate or Graduate Courses (not HCOM Course)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>with chair approval up to .2 as long as it is not affecting the HCOM teaching needs – part of MOU – non-overload</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• OU Courses (not HCOM course)</td>
<td></td>
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</tr>
<tr>
<td>7. OU Undergraduate or Graduate Teaching on an overload</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. OU Courses outside HCOM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Invited CME &amp; professional meeting presentations</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>10. Curriculum Development for HCOM (with precalculated hours')</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Yes</td>
</tr>
<tr>
<td>11. PHWC Director</td>
<td></td>
<td></td>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>• Course Teams</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• IORs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Subunit Team</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
- OPC Liaison
- OMM Liaison
- Small Group/Coach Liaison

<table>
<thead>
<tr>
<th>12. Clubs</th>
<th>RSAF</th>
<th>Global Health (develop &amp; participate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Mentoring HCOM Students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Advising Graduate &amp; Undergraduate Students and potential applicants</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13. SURF</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• PhD and MS students in BMS faculty labs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Honors Tutorial College</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## WORKLOAD HOURS CALCULATIONS

<table>
<thead>
<tr>
<th>Acad FTE (Yr Acad Load)</th>
<th>12 mo Appointment (1840 hrs.)</th>
<th>ER FTE = Pre-ER Acad FTE x 0.333</th>
<th>Yr Teaching Load = 40% of ER FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>100% commitment</td>
<td>46 wk/yr x 8 hr/day x 5 day/wk = 1840 hrs/FTE</td>
<td>613 hrs./yr.</td>
<td>245 hrs./yr.</td>
</tr>
<tr>
<td>90% commitment</td>
<td>46 wk/yr x 8 hr/day x 4.5 day/wk = 1656 hrs/FTE</td>
<td>552 hrs./yr.</td>
<td>220 hrs./yr.</td>
</tr>
<tr>
<td>80% commitment</td>
<td>46 wk/yr x 8 hr/day x 4 day/wk = 1472 hrs/FTE</td>
<td>491 hrs./yr.</td>
<td>196 hrs./yr.</td>
</tr>
<tr>
<td>70% commitment</td>
<td>46 wk/yr x 8 hr/day x 3.5 day/wk = 1344 hrs/FTE</td>
<td>448 hrs./yr.</td>
<td>179 hrs./yr.</td>
</tr>
<tr>
<td>60% commitment</td>
<td>46 wk/yr x 8 hr/day x 3 day/wk = 1104 hrs/FTE</td>
<td>368 hrs./yr.</td>
<td>147 hrs./yr.</td>
</tr>
<tr>
<td>50% commitment</td>
<td>46 wk/yr x 8 hr/day x 2.5 day/wk = 920 hrs/FTE</td>
<td>307 hrs./yr.</td>
<td>122 hrs./yr.</td>
</tr>
<tr>
<td>40% commitment</td>
<td>46 wk/yr x 8 hr/day x 2 day/wk = 736 hrs/FTE</td>
<td>245 hrs./yr.</td>
<td>98 hrs./yr.</td>
</tr>
<tr>
<td>30% commitment</td>
<td>46 wk/yr x 8 hr/day x 1.5 day/wk = 552 hrs/FTE</td>
<td>184 hrs./yr.</td>
<td>74 hrs./yr.</td>
</tr>
<tr>
<td>20% commitment</td>
<td>46 wk/yr x 8 hr/day x 1 day/wk = 368 hrs/FTE</td>
<td>123 hrs./yr.</td>
<td>49 hrs./yr.</td>
</tr>
<tr>
<td>10% commitment</td>
<td>46 wk/yr x 8 hr/day x .5 day/wk = 184 hrs/FTE</td>
<td>61 hrs./yr.</td>
<td>25 hrs./yr.</td>
</tr>
</tbody>
</table>

### 11 mo. Appointment (1680 hrs.)

| 100% commitment | 42 wk/yr x 8 hr/day x 5 day/wk = 1680 hrs/FTE | 560 hrs./yr. | 224 hrs./yr. |
| 90% commitment  | 42 wk/yr x 8 hr/day x 4.5 day/wk = 1512 hrs/FTE | 504 hrs./yr. | 202 hrs./yr. |
| 80% commitment  | 42 wk/yr x 8 hr/day x 4 day/wk = 1344 hrs/FTE | 448 hrs./yr. | 179 hrs./yr. |
| 70% commitment  | 42 wk/yr x 8 hr/day x 3.5 day/wk = 1176 hrs/FTE | 392 hrs./yr. | 157 hrs./yr. |
| 60% commitment  | 42 wk/yr x 8 hr/day x 3 day/wk = 1008 hrs/FTE | 336 hrs./yr. | 134 hrs./yr. |
| 50% commitment  | 42 wk/yr x 8 hr/day x 2.5 day/wk = 840 hrs/FTE | 280 hrs./yr. | 112 hrs./yr. |
| 40% commitment  | 42 wk/yr x 8 hr/day x 2 day/wk = 672 hrs/FTE | 224 hrs./yr. | 90 hrs./yr. |
| 30% commitment  | 42 wk/yr x 8 hr/day x 1.5 day/wk = 504 hrs/FTE | 168 hrs./yr. | 67 hrs./yr. |
| 20% commitment  | 42 wk/yr x 8 hr/day x 1 day/wk = 336 hrs/FTE | 112 hrs./yr. | 45 hrs./yr. |
| 10% commitment  | 42 wk/yr x 8 hr/day x .5 day/wk = 168 hrs/FTE | 56 hrs./yr. | 22 hrs./yr. |

### 10 mo. Appointment (1520 hrs.)
<table>
<thead>
<tr>
<th>Commitment</th>
<th>Formula</th>
<th>Hours/FTE</th>
<th>Hours/Yr</th>
<th>Hours/Yr</th>
</tr>
</thead>
<tbody>
<tr>
<td>100%</td>
<td>38 wk/yr x 8 hr/day x 5 day/wk = 1520 hrs/FTE</td>
<td>507 hrs./yr.</td>
<td>203 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>90%</td>
<td>38 wk/yr x 8 hr/day x 4.5 day/wk = 1368 hrs/FTE</td>
<td>456 hrs./yr.</td>
<td>182 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>80%</td>
<td>38 wk/yr x 8 hr/day x 4 day/wk = 1216 hrs/FTE</td>
<td>405 hrs./yr.</td>
<td>162 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>70%</td>
<td>38 wk/yr x 8 hr/day x 3.5 day/wk = 1064 hrs/FTE</td>
<td>355 hrs./yr.</td>
<td>142 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>60%</td>
<td>38 wk/yr x 8 hr/day x 3 day/wk = 912 hrs/FTE</td>
<td>304 hrs./yr.</td>
<td>122 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>50%</td>
<td>38 wk/yr x 8 hr/day x 2.5 day/wk = 760 hrs/FTE</td>
<td>253 hrs./yr.</td>
<td>101 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>40%</td>
<td>38 wk/yr x 8 hr/day x 2 day/wk = 608 hrs/FTE</td>
<td>203 hrs./yr.</td>
<td>81 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>30%</td>
<td>38 wk/yr x 8 hr/day x 1.5 day/wk = 456 hrs/FTE</td>
<td>152 hrs./yr.</td>
<td>61 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>20%</td>
<td>38 wk/yr x 8 hr/day x 1 day/wk = 304 hrs/FTE</td>
<td>101 hrs./yr.</td>
<td>40 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>10%</td>
<td>38 wk/yr x 8 hr/day x .5 day/wk = 152 hrs/FTE</td>
<td>51 hrs./yr.</td>
<td>20 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>9 mo.</td>
<td>34 wk/yr x 8 hr/day x 5 day/wk = 1360 hrs/FTE</td>
<td>453 hrs./yr.</td>
<td>181 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>90%</td>
<td>34 wk/yr x 8 hr/day x 4.5 day/wk = 1224 hrs/FTE</td>
<td>408 hrs./yr.</td>
<td>163 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>80%</td>
<td>34 wk/yr x 8 hr/day x 4 day/wk = 1088 hrs/FTE</td>
<td>363 hrs./yr.</td>
<td>145 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>70%</td>
<td>34 wk/yr x 8 hr/day x 3.5 day/wk = 952 hrs/FTE</td>
<td>317 hrs./yr.</td>
<td>127 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>60%</td>
<td>34 wk/yr x 8 hr/day x 3 day/wk = 816 hrs/FTE</td>
<td>272 hrs./yr.</td>
<td>109 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>50%</td>
<td>34 wk/yr x 8 hr/day x 2.5 day/wk = 680 hrs/FTE</td>
<td>227 hrs./yr.</td>
<td>91 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>40%</td>
<td>34 wk/yr x 8 hr/day x 2 day/wk = 544 hrs/FTE</td>
<td>181 hrs./yr.</td>
<td>72 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>30%</td>
<td>34 wk/yr x 8 hr/day x 1.5 day/wk = 408 hrs/FTE</td>
<td>136 hrs./yr.</td>
<td>54 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>20%</td>
<td>34 wk/yr x 8 hr/day x 1 day/wk = 272 hrs/FTE</td>
<td>91 hrs./yr.</td>
<td>36 hrs./yr.</td>
<td></td>
</tr>
<tr>
<td>10%</td>
<td>34 wk/yr x 8 hr/day x .5 day/wk = 136 hrs/FTE</td>
<td>45 hrs./yr</td>
<td>18 hrs./yr.</td>
<td></td>
</tr>
</tbody>
</table>
ACADEMIC ACTIVITY REPORT FORM

Default Question Block
Block Options
Q1
Heritage College of Osteopathic Medicine

Teaching and Service Activity Reporting Form

(For accreditation purposes - COCA Standard 7.1 - Faculty Adequacy Model)
Q3
Category
Q4
Department
Page Break
Q5
Faculty Member's Name (first name last name)

Q6
Faculty Member's Email Address

Q7
Credit Requested
Page Break
Q8
Are you requesting credit for a live event or for desk work?

Display This Question:
If Are you requesting credit for a live event or for desk work? Live Event Is Selected
Q9
Title of Activity

Display This Question:
If Are you requesting credit for a live event or for desk work? Live Event Is Selected
Q10
Date of Activity (mm/dd/yyyy)

Display This Question:
If Are you requesting credit for a live event or for desk work? Live Event Is Selected
Q11
Location of Activity

Display This Question:
If Are you requesting credit for a live event or for desk work? Live Event Is Selected
Q12
Type of Activity

Display This Question:
If Are you requesting credit for a live event or for desk work? Live Event Is Selected
Q13
Total Hours

Display This Question:
If Are you requesting credit for a live event or for desk work? Desk Work Is Selected

Q15
Nature of Assignment

Display This Question:
If Are you requesting credit for a live event or for desk work? Desk Work Is Selected

Q16
Begin Date (mm/dd/yyyy)

Display This Question:
If Are you requesting credit for a live event or for desk work? Desk Work Is Selected

Q17
End Date (mm/dd/yyyy)

Display This Question:
If Are you requesting credit for a live event or for desk work? Desk Work Is Selected

Q18
Total Hours Involved

Q14
Comments
HERITAGE COLLEGE FACULTY WORKLOAD STATEMENT

Overview:
The Heritage College establishes this faculty workload statement to assist with the transformational needs that are crucial in osteopathic medical education today. The challenges are clear: We must remain forward-thinking in our approach to educating our students; we must also stay true to our founding Osteopathic Principles and Philosophy, while also ensuring appropriate use of faculty workload resources allocated to support the mission and goals of the Heritage College. This statement provides performance objectives for faculty; and ensures that all parties (administration, department chairs and faculty) understand the workload expectation as it relates to teaching, research, service, administrative, and clinical (TRSA-C) efforts. It is the responsibility of each department chair to effectively communicate these performance expectations with each faculty member based on their faculty classification.

Department Chairs are responsible for allocating the resources that are assigned in order to make the most effective use of those resources and maximizing the efficiency of their units. It is expected that the Chair will meet with each faculty member to define the performance expectations for the coming academic year and make whatever adjustments are necessary to the faculty member’s assignment. It is imperative that each faculty member have assignments that reasonably and appropriately represent 100% of their contracted FTE effort and that demonstrate consistency within the department.

Generally, individual workload distribution is determined and documented at the time of initial hiring and this distribution is reviewed on an annual basis. Faculty departments may revise workload distribution for individual faculty members in response to a documented need on an annual basis and whenever a change in the faculty member’s circumstances or the department’s needs suggest that such a consideration be appropriate. Assignment of faculty workload is organized on the principle that each department meets its overall commitment to TRSA-C priorities. Assignments are subject to review by the Vice Dean, and approval of the Executive Dean.

The HCOM faculty workload statement is premised on the assumption that all faculty activities in TRSA-C constitute 1840 hours per 1.0 FTE (12 month appointment) per academic year. This statement shall be implemented July 1, 2015 and will be periodically reviewed and amended as appropriate, a minimum of every two years. These efforts will assist us to better address the needs of the college so that we can ensure success in a profession that continues to evolve rapidly.

Each year, faculty will complete their individual Professional Responsibility Agreement (PRA) which is designed to outline what fraction of their FTE is to be committed to each aspect of TRSA-C. This is done by the faculty in conjunction with the Human Resources office and the respective department chair.

Departments will create clear expectations for faculty effort in each TRSA-C category. Subsequently, the department chair will compile the data from their department’s PRA’s to determine how many total hours are available annually in each of the TRSA-C categories. This information will be submitted to the Executive Dean for review and approval. A variety of
individuals at the Heritage College (including the department chairs, curriculum directors, Associate Dean for Research and Innovation, Associate Dean of Academic Affairs, Clinical Cost Center Directors) will receive this information which will then be used to inform workload availability and accountability across the Heritage College. Examples of activities included in each TRSA-C category are outlined below.
Teaching – Classroom large group activities (lectures, problems sets, etc.), small group learning activities (facilitation, laboratory experiences), Summer Program teaching (post-bac, summer scholars), RUSP activities.

Research – Biomedical science, social science, clinical science and educational investigations reported in a variety of possible venues including peer-reviewed journals, books, posters, professional meetings, etc.

Service – Heritage College and Ohio University Committees, as well as service to the wide variety of professional organizations that faculty members participate in (AOA, OOA, NBOME, professional societies, etc.).

Administrative – faculty efforts which are typically associated with administrative add-ons of various types. These provide leadership and support for a variety of vital Heritage College activities. Examples include department chairs, assistant and associate deans, etc.

Clinical – activities specifically related to patient care in an affiliated clinical practice (e.g., faculty practice plan). Remuneration for these efforts comes from sources separate from the Heritage College.

**Executive Dean** uses college-wide data to inform workload availability in each category of TRSA-C, in order to fulfill the mission of the Heritage College.

**Departments** commit to annual total hours of TRSA-C to be provided to the Heritage College, calculated from departmental PRA’s.

**Individual faculty members** document TRSA-C components with their department chair to complete PRA.
## PHWC Teaching Role Descriptions

<table>
<thead>
<tr>
<th>Activity</th>
<th>Description</th>
<th>Faculty Role</th>
<th>Workload Hours</th>
</tr>
</thead>
</table>
| Integrated learning labs: 1. Osteopathic Patient Care/ Clinical Skills 2. Osteopathic Patient Care/Osteopathic Manipulation | Develop and deliver an integrated lab activity that includes clinical skills, OMM and social sciences teaching in CTAC or OMM lab. | **Lab Lead:**  
- Leads the organization of the teaching team.  
**Lab Lead and Lab Team** in conjunction with the OPC Liaison:  
- Develop learning activity and pre-learning materials including reading assignments, pre-recorded content, other learning resources.  
- Generate questions to align with assessment modalities.  
**Lab Consultant:**  
- Assists with the development of content for learning activity but is not scheduled to attend.  
**Lab Room Leader:**  
- Attends lab and ensures successful delivery of content on their campus.  
- Assists with the development of content, when appropriate. | **Lab Lead:**  
- Contact time: 2  
- Prep time: 7  
- Total: 14  
- For repeated offering of the same activity teaching time will be limited to contact time.  
**Lab Team:**  
- Contact time: 2  
- Prep time: 5  
- Total: 10  
- For repeated offering of the same activity teaching time will be limited to contact time.  
**Lab Consultant:**  
- Contact time: 0  
- Prep time: 6  
- Total: 6  
**Lab Room Leader:**  
- Contact time: 2  
- Prep time: 5  
- Total: 10  
- For repeated offering of the same activity teaching time will be limited to contact time. |
| Grader - OPC/CS Lab* | OPC/CS Lab grading of SOAP Notes, H&P Lab videos, OPC/CS practical’s, etc. | **OPC/CS Lab Grader:**  
- Faculty do not need to attend OPC/CS events when they are listed as a grader.  
- Faculty will be given student names, instructions and deadlines via an email from the CS Liaison and/or IoR. | **OPC/CS Lab Grading:**  
- Contact time: 2  
- Prep time: 5  
- Total: 10  
- For repeated offering of the same activity teaching time will be limited to contact time. |
| OPC/Interprofessional Simulation Experience | Develop and deliver an integrated lab activity that includes interprofessional simulation activities for preclinical medical students in conjunction with other health science professionals or trainees teaching in CTAC lab. | **Lab Lead:**
- Leads the organization of the teaching team.

**Lab Lead and Lab Team** in conjunction with the OPC Liaison:
- Develop learning activity and pre-learning materials including reading assignments, pre-recorded content, other learning resources.
- Generate questions to align with assessment modalities.

**Lab Room Leader:**
- Attends lab and ensures successful delivery of content on their campus.
- Assists with the development of content, when appropriate.

| Integrated learning lab: Medical Morphology | Develop and deliver an integrated lab activity that will include but not be limited to, Anatomy, Histology, Radiology, etc. | **Lab Lead:**
- Leads the organization of the teaching team (includes lab PowerPoint, objectives, communication)

**Lab Lead and Lab Team:**
- Develop learning activity and pre-learning materials including reading assignments, pre-recorded content, other learning resources.
- Generate questions to align with assessment modalities.

**Lab Consultant:**
- Assists with the development of content for learning activity but is not scheduled to attend.

**Lab Room Leader:**
- Contact time: 2
- Prep time: 7
- Total: 14
- For repeated offering of the same activity teaching time will be limited to contact time.
<table>
<thead>
<tr>
<th>Integrated learning lab:</th>
<th>Classroom-based iLab:</th>
<th>Lab Lead and Lab Team:</th>
<th>Lab Lead:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Classroom-based Integrated Learning Lab</td>
<td>• Develop and deliver integrated learning activities that emphasize the educational topics linked to the weekly subunit patient encounter.</td>
<td>• Develop learning activity and pre-learning materials including reading assignments, pre-recorded content, other learning resources.</td>
<td>• Contact time: 2</td>
</tr>
<tr>
<td>2. RAT and Patient Encounter Labs</td>
<td>• Activities may take place in large or small groups, dependent upon the learning objectives.</td>
<td>• Generate questions to align with assessment.</td>
<td>• Prep time: 9</td>
</tr>
<tr>
<td></td>
<td>• RAT and Patient Encounters</td>
<td>• Modalities</td>
<td>• Total: 18</td>
</tr>
<tr>
<td></td>
<td>• Subunit Team members will be assigned to the Readiness Assurance (iRAT/gRATs) to assist the students through the RAT session by distributing the password, proctoring the quiz, and debriefing student performance of the RAT questions (i.e., providing clarity on questions that had poor performance).</td>
<td>• Attend RAT activity. Distribute password. As time allows, discuss problem questions</td>
<td>• For repeated offering of the same activity teaching time will be limited to contact time.</td>
</tr>
<tr>
<td></td>
<td>• Clinical member of subunit team serves as the content expert for delivering and developing the patient encounter ensuring multi-disciplinary support of the patient case.</td>
<td>Lab Consultant:</td>
<td>Lab Team:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Assists with the development of content for learning activity but is not scheduled to attend.</td>
<td>• Contact time: 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Prep time: 7</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Total: 14</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• For repeated offering of the same activity teaching time will be limited to contact time.</td>
</tr>
<tr>
<td>Small Group</td>
<td>Faculty-facilitated, small group sessions will focus on coaching the learners’ assimilation of content and the patient presentation of the week, allowing for reflection, and integration of individual learning experiences.</td>
<td>Small Group Coach</td>
<td>Lab Consultant:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Facilitate group process to ensure assimilation and application of learning of all competencies (as dictated on the coach evaluation of student), evaluate students on effectiveness as group members, evaluate student portfolio pieces.</td>
<td>• Contact time: 0</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Prep time: 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Total: 4</td>
</tr>
</tbody>
</table>
I. Introduction
Faculty workload is distributed across teaching, research, service, and/or clinical domains based on the classification of each faculty position. Individual workload distributions should be set for each faculty member at the time of hire for a designated period. The distribution should be articulated in the faculty member’s letter of offer/initial contract and should also be stated in annual evaluation letters and letters associated with promotion and/or tenure. Academic units may revise individual faculty workload distributions in response to documented unit need. Faculty members may also request changes to workload distribution. Schools/departments should establish and publish faculty workload policies consistent with the tenets described herein.

II. Standard Workload Definitions
Consistent with previous calculations a definition of faculty workload based on teaching activities with 15 semester hours of teaching per semester serves as the definition of full-time work for faculty with no other research or service responsibilities. In all cases, Full-time faculty must either teach 15 hours of academic credit per semester or engage in approved activities that represent an equivalent offset of a portion of that time.

A. Tenure Track Faculty
Generally have 40-80% of total workload ascribed to teaching with 10-20% assigned to service, and the remainder to research. This would result in a “standard” teaching load of 12-24 semester hours in a two-semester academic year. Faculty may request a teaching workload assignment outside the standard 40-80% range to reflect an extraordinary level of attention to research or service. Such requests must be approved by the School Director/Associate Director and the Dean. Typically, approval would be granted for a designated period of time with the opportunity for the unit to extend the negotiated extraordinary distribution.

B. Instructional Faculty
are generally expected to devote 80-100% of their total workload to teaching with 0-20% assigned to service. This would result in a “standard” teaching load of 24-30 semester hours in a two-semester academic year.

Non-tenure Track faculty with primary laboratory or clinical responsibilities are generally expected to devote 100% of total workload to teaching. Typically, this would be laboratory or clinical assignments and workload is based on a 40-hour workweek.

To calculate workload:
40 hours/week for 14 weeks= 560 clock hours per semester (This would be 560/15 credits= 37.33 clock hours per workload credit)

C. Clinical Faculty
typically have 40-60% of total workload ascribed to teaching, 30-50% assigned to clinical activities, and the remainder to service and/or research. This would result in a “standard” teaching load of 12-18 semester hours in a two-semester academic year.
III. Teaching

A. **Standard teaching units.**

- **Didactic:** One (1) Credit Hour (CH) equals one (1) contact hour (50 minutes) of lecture instruction = 1 Workload Credit

- **Lab:** 840 minutes or 14 clock hours = 1 Workload Credit

- **Clinical:** 37.33 clock hours = 1 Workload Credit

- **Preceptor Supervision:**
  - **Graduate:** Supervision of students in preceptorship = 0.33 Workload Credit/student
  - **Undergraduate:** Supervision of 5 students = 1 Workload Credit

B. **Additional teaching credit.** Additional teaching credit is assigned as necessary to supplement instruction.

C. **Clinical Course Lead.** One (1) workload credit for coordination of clinical courses up to 60 students.

- **Additional Credit for Large Cohorts:**
  - 0.5 workload credits for 61-120 students
  - 1.0 workload credits for 121-180
  - 1.5 workload credits for 181-240

- **Capstone Courses (when using preceptors):**
  1. workload credit for coordination of clinical courses up to 20 students
  2. workload credits for coordination of clinical courses up to 40 students
  3. workload credits for coordination of clinical courses up to 60 students.

- **Additional Credit in Capstone for Large Cohorts:**
  - 0.5 workload credits for 61-120 students
  - 1.0 workload credits for 121-180
  - 1.5 workload credits for 181-240

IV. Research

A. **Research activity.** Typically, research may comprise 10-50% of tenure track faculty member’s total workload.

For faculty with 10% workload dedicated to scholarship the following guidelines will apply:

*Publications (Faculty need to take into consideration the reputation of the journals they are submitting scholarship to for publication)*

- Peer-reviewed regional journals one article every 2 years.
- Peer-reviewed national journals one article every 2 years.
- Peer-reviewed international journals one article every 2 years.

*Presentations*

- Book Chapter
- Book
Regional, State, National and International peer-reviewed presentations

Grants
  Internal grants
  External grants

*For faculty with greater than 10% workload dedicated to Scholarship the following items will apply:*

Publications (Faculty need to take into consideration the reputation of the journals they are submitting scholarship to for publication)
  - Peer-reviewed national journals: one article every 2 years per 10% of scholarship workload
  - Peer-Reviewed international journals: one article every 2 years per 10% of scholarship workload

Books
  - Books: 10% of scholarship workload
  - Book chapter: 5% of scholarship workload. Up to two book chapters apply towards workload in any rolling two-year period.

Grants
  - External
    - If the amount is at least 10% of the investigator’s academic salary: 10% of workload
    - If the amount is 20% or more of the investigator’s academic salary: 20% of workload

**B. Additional research metrics.** In some cases, a unit may wish to allow an individual faculty member to count some other form of scholarly activity toward research workload. Such instances should reflect the research traditions and expectations in the faculty member’s discipline. In all cases, criteria for research credit must be approved by the dean. Presentations, although important, are considered to ultimately support publishable activity and are thus not standalone contributions toward workload for faculty with scholarship workload allocation of greater than 10%.” Such approval will typically be given for up to a five-year period with the criteria reviewed and maintained, revised or extended at the end of each five-year period.

**C. Additional considerations.** Publications or other scholarly activity in excess of the minimum are considered toward merit or toward other recognition available through the college. Publication in excess of benchmarks may also be used in support of GA allocation. The most recent two years will be a basis of discussion for research load. Individuals not meeting their research expectations will complete a written improvement plan for one year with a stipulation that not meeting the objectives of the plan will result in reallocation of workload. Adjustment of workload to reflect a reduced research workload and comparable increase in teaching or service. Although analyses can be made relative to authorship order on publications with an emphasis on 1st, 2nd, or final author order, such analysis will not be mandated in assessing faculty achievement of assigned research workload. Units may choose to build such analysis into review of faculty performance in relation to research workload. It is important to note that workload is designed to account for significant meaningful contributions to highly visible publications.

**V. Service**

**A. Service activity.** Typically, service may comprise 10-20% of a faculty member’s total workload. Faculty should be expected to achieve at least four service credits over a two-year period for each 10% of their workload assigned to service. Service credit may only be earned if no other compensation (i.e.,
additional pay increments, course releases, etc.) is provided for an activity. Each CHSP service credit equals a 0.75 academic credit hour.

**B. 10% workload equals two service credits per year which equals three academic credit hours which equals 1.5 academic credit hours per semester.**

**C. Nursing Associate Director**
(60% of workload allocation is associated with AD role; remaining 40% of workload is distributed as below or as negotiated)

- **Tenure Track:** 20% Teaching – 10% Scholarship – 10% Service
- **Instructional Faculty:** 30% Teaching – 0 Scholarship - 10 %Service

**D. School Director**
(70% of workload allocation is associated with the SON-Director role; remaining 30% workload is distributed among teaching, scholarship, and service as negotiated with College Dean)

<table>
<thead>
<tr>
<th>Service Credit</th>
<th>Clock Hours per Semester</th>
<th>Clock Hours per Week</th>
<th>Workload Credit Hours (CH)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.125</td>
<td>3.5 hrs./semester</td>
<td>0.25 hr./week</td>
<td>0.09375 CH</td>
</tr>
<tr>
<td>0.25</td>
<td>7 hrs./semester</td>
<td>0.5 hr./week</td>
<td>0.1875 CH</td>
</tr>
<tr>
<td>0.5</td>
<td>14 hrs./semester</td>
<td>1.0 hr./week</td>
<td>0.375 CH</td>
</tr>
<tr>
<td>1.0</td>
<td>28 hrs./semester</td>
<td>2.0 hr./week</td>
<td>0.75 CH</td>
</tr>
</tbody>
</table>

*Service Credit Calculations continued on the next page.*
# Current Service Calculations

<table>
<thead>
<tr>
<th>Committee</th>
<th>Service Credit</th>
<th>Workload Credit Hours (CH)</th>
<th>Clock Hours per Week</th>
<th>Clock Hours per Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty Organization</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>Annual Review Member</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>Annual Review Chair</td>
<td>1.5</td>
<td>1.125 CH</td>
<td>3 hr./wk.</td>
<td>42 hrs./sem.</td>
</tr>
<tr>
<td>P &amp; T Committee Member</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>P &amp; T Committee Chair</td>
<td>1.5</td>
<td>1.125 CH</td>
<td>3 hr./wk.</td>
<td>42 hrs./sem.</td>
</tr>
<tr>
<td>Faculty Outcomes Member</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>Faculty Outcomes Chair</td>
<td>1.5</td>
<td>1.125 CH</td>
<td>3 hr./wk.</td>
<td>42 hrs./sem.</td>
</tr>
<tr>
<td>AAS-N Member</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>BSN Member</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>AAS-N/BSN Chair</td>
<td>1.5</td>
<td>1.125 CH</td>
<td>3 hr./wk.</td>
<td>42 hrs./sem.</td>
</tr>
<tr>
<td>Undergraduate Member</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>Undergraduate Chair</td>
<td>1.5</td>
<td>1.125 CH</td>
<td>3 hr./wk.</td>
<td>42 hrs./sem.</td>
</tr>
<tr>
<td>Campus Committee</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>Chairing an Ad Hoc Committee at the unit or college level</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>Membership on an Ad Hoc Committee at the unit or college level</td>
<td>0.5</td>
<td>0.375 CH</td>
<td>1 hr./wk.</td>
<td>14 hr./sem.</td>
</tr>
<tr>
<td>Search Committee Chair</td>
<td>0.25</td>
<td>0.1875 CH</td>
<td>0.5 hr./wk.</td>
<td>7 hr./sem.</td>
</tr>
<tr>
<td>Search Committee Member</td>
<td>0.125</td>
<td>0.09375 CH</td>
<td>0.25 hr./wk.</td>
<td>3.5 hr./sem.</td>
</tr>
<tr>
<td>New Faculty Mentor</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>Nursing Student Organization Advisor</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>Sigma Theta Tau Induction Ceremony Team</td>
<td>0.125</td>
<td>0.09375 CH</td>
<td>0.25 hr./wk.</td>
<td>3.5 hr./sem.</td>
</tr>
<tr>
<td>Ad Hoc Accreditation Review Team</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
<tr>
<td>Ad Hoc Curriculum Change Team</td>
<td>1.0</td>
<td>0.75 CH</td>
<td>2 hr./wk.</td>
<td>28 hr./sem.</td>
</tr>
</tbody>
</table>
Fall Semester 2024-25
August 26 – December 14, 2024

Note: These dates are subject to change. The dates listed on this calendar are standard dates for the university. Some programs, including the Heritage College of Osteopathic Medicine, certain OHIO Online programs, and others have dates that vary and those dates are communicated with students in the programs. Deadlines are 5:00 p.m. Eastern on the date indicated (unless otherwise noted). However, online transactions may be processed beyond 5:00 p.m. Eastern if the system is available. Deadlines are prorated for classes that do not meet for the full semester.

March 25, Monday
- Academic advising begins for fall semester registration for continuing students (contact advisor/college/department/school/regional campus student services office as appropriate)

March 29, Friday
- Relocate Advising Day for regional campus students planning to attend Athens campus summer and fall semesters

April 1, Monday
- Fall semester priority registration begins

May 15, Wednesday
- Last day to withdraw from housing to avoid forfeiture of fall semester deposit of $200 (new and returning students)

May 28 – July 2
- Bobcat Student Orientation sessions for new undergraduate students. Students select specific dates when they sign up.

August 5 – 9
- Heritage College of Osteopathic Medicine Orientation August 5 – August 9

August 9, Friday
- Heritage College of Osteopathic Medicine Convocation Ceremony

August 12 – 20
- International Student Orientation

August 21, Wednesday
- Fall semester tuition and fees due for students registered by July 31

August 22, Thursday
- Admissions, Financial Aid and Scholarships, and University Registrar open extended hours until 6:00 p.m. Eastern
- Bobcat Student Orientation for new transfer students who did not attend in the summer
- Residence halls open for move-in from August 22 – August 24 (plan to arrive according to move-in schedule)
- First meal served on board plan (lunch)

August 23, Friday
- Admissions, Financial Aid and Scholarships, and University Registrar open extended hours until 6:00 p.m. Eastern
- Bobcat Student Orientation for new first-year students who did not attend in the summer
- Residence halls open for move-in from August 22 – August 24 (plan to arrive according to move-in schedule)
*Office of the University Registrar*

**Academic Calendar 2024-25**

- Last day to cancel meal plan for academic year

**August 24, Saturday**
- Residence halls open for move-in from August 22 – August 24 (plan to arrive according to move-in schedule)

**August 25, Sunday**
- Last day to cancel registration for fall semester (remove all courses and fees). Note: Cancellation of registration is defined as dropping all classes before the first day of classes.

**August 26, Monday**
- **Fall semester opening date – classes begin on all campuses**
- Application for Graduation available for students graduating fall semester. Be sure to apply by the September 30 deadline.

**August 30, Friday**
- Last day to add a fall full semester class without instructor’s approval

**August 31, Saturday**
- Last day to check out of residence hall by 10 p.m. to receive 80% housing/dining refund

**September 2, Monday**
- Labor Day holiday (University offices officially closed; classes not in session)

**September 6, Friday**
- Last day to register for fall semester. Note: Students who are in attendance by this date but fail to complete any registration procedures must pay a $150.00 penalty for retroactive registration correction.
- Last day to add a fall full semester class (instructor’s permission required)
- Last day to apply for or change a grading option for fall semester class (credit to audit, audit to credit, pass/fail to regular grade option, or regular grade option to pass/fail)
- Last day to receive partial fee adjustment (80%) of registration fees for complete withdrawal from the University for fall semester (all fall semester courses removed from the student’s academic record)
- Last day to remove (drop) a fall full semester class from student’s academic record with possible fee adjustment. Note: From September 7 – November 1 students may withdraw from one or more fall full semester classes, but the course will remain on student’s academic record with a withdrawn grade and no fee adjustment. Classes that end before December 7 have an earlier deadline to drop.
- Last day for removing Incomplete grades incurred during last enrollment (if not removed, Incomplete (I) grade will change to Failing (F)).
- Last day to opt-out of Digital Course Materials for fall semester (remove digital content fees associated with Inclusive Access).
- Last day to decrease meal plan for fall semester

**September 7, Saturday**
- Students may withdraw from one or more fall full semester classes through November 1 (last day to withdraw from an individual class). Note: Course remains on student’s academic record with a withdrawn grade and continues to be used in the calculation of tuition and fees. Corrected registration that results in increased hours could increase tuition.
- Last day to check out of residence hall to receive 60% housing/dining refund

**September 13, Friday**
- Deadline to waive fall semester health insurance and/or Student Legal Service
- Deadline to waive WellBeing Plan for non-OHIO Guarantee students

**September 13 – 15**
- Family Weekend
September 14, Saturday  
• Last day to check out of residence hall to receive 40% housing/dining refund

September 21, Saturday  
• Fall semester monthly payment plan installment #1  
• Last day to enroll in fall semester 3-installment monthly payment plan  
• Last day to check out of residence hall to receive 20% housing/dining refund

September 23 – 28  
• Homecoming Week 2024

September 30, Monday  
• Last day to apply for graduation for fall semester. Note: Official degree conferral date and commencement are December 14. Students who want to graduate this semester but fail to apply for graduation by this date must pay a $100.00 fine to have their graduation application processed.

October 11, Friday  
• Fall Break (classes not in session; University is open)

October 21, Monday  
• Fall semester monthly payment plan installment #2 due  
• Last day to enroll in fall semester 2-installment monthly payment plan  
• Academic advising begins for spring semester registration for continuing students (contact advisor/college/department/school/regional campus student services office as appropriate)

October 25, Friday  
• Relocate Advising Day for regional campus students planning to attend Athens Campus spring semester

October 28, Monday  
• Spring semester priority registration begins

November 1, Friday  
• Last day to withdraw from (drop) an individual full semester class on your fall semester schedule. Note: Course remains on student’s academic record with a withdrawn grade and no fee adjustment.

November 1 – 3  
• Dads Weekend

November 11, Monday  
• Veteran’s Day holiday (University offices officially closed; classes not in session)

November 21, Thursday  
• Fall semester monthly payment plan installment #3 due

November 27 – December 1  
• Thanksgiving Break – classes not in session  
  Note: Residence halls will remain open. Dining facilities will be closed after lunch Tuesday, November 26 through lunch Sunday, December 1.

November 28, Thursday  
• Thanksgiving Day holiday (University offices officially closed; classes not in session)

November 29, Friday  
• Indigenous Peoples’/Columbus Day holiday observed (University offices officially closed; classes not in session)

December 1, Sunday  
• Last day to withdraw from housing to avoid forfeiture of spring semester deposit of $200 (only new students admitted for spring)
December 2, Monday
• Classes resume

December 6, Friday
• Last day to withdraw (drop all classes) from the University for fall semester (Contact college or regional campus student services offices). Note: Courses remain on student’s academic record with withdrawn grades and no fee adjustment.
• Last day to change college/major for fall semester (non-selective majors only)

December 7, Saturday
• Last day of classes for fall semester
• Last day to opt in to OHIO Guarantee+ Graduation Plan

December 9 – 14
• Fall semester examination period

December 13, Friday
• Residence halls close at 8:00 p.m.
• Last meal served on board plan (dinner)

December 14, Saturday
• Fall semester closing date
  • Fall Commencement
  • Official degree conferral date

December 18, Wednesday
• Deadline noon Eastern for all grades, including pending grades from previous terms for degree candidates

December 19, Thursday
• Fall semester grades available

December 21, Saturday
• Fall semester probation status available

December 25 – January 1
• Winter Break Closure (University closed)

December 25, Wednesday
• Christmas Day holiday (University offices officially closed)

December 26, Thursday
• Presidents’ Day holiday observed (University offices officially closed)

December 27 – 31
• Winter Break Closure (University offices officially closed)

January 1, Wednesday
• New Year’s Day holiday (University offices officially closed)
Spring Semester 2024-25
January 13 – May 3, 2025

Note: These dates are subject to change. The dates listed on this calendar are standard dates for the university. Some programs, including the Heritage College of Osteopathic Medicine, certain OHIO Online programs, and others have dates that vary and those dates are communicated with students in the programs. Deadlines are 5:00 p.m. Eastern on the date indicated (unless otherwise noted). However, online transactions may be processed beyond 5:00 p.m. Eastern if the system is available. Deadlines are prorated for classes that do not meet for the full semester.

October 21, Monday
- Academic advising begins for spring semester registration for continuing students (contact advisor/college/department/school/regional campus student services office as appropriate)

October 25, Friday
- Relocate Advising Day for regional campus students planning to attend Athens Campus spring semester

October 28, Monday
- Priority registration begins for continuing students

December 1, Sunday
- Last day to withdraw from housing to avoid forfeiture of spring semester deposit of $200 (only new students admitted for spring)

December 25 – January 1
- Winter Break Closure (University closed)

December 25, Wednesday
- Christmas Day holiday (University offices officially closed)

December 26, Thursday
- Presidents’ Day holiday observed (University offices officially closed)

December 27 – 31
- Winter Break Closure (University offices officially closed)

January 1, Wednesday
- New Year’s Day holiday observed (University offices officially closed)

January 6 – 9
- International Student Orientation

January 9, Thursday
- Bobcat Student Orientation for all new spring semester transfer students
- Residence halls open 4:00 p.m. – 7:00 p.m. Eastern for new first-year and new transfer students

January 10, Friday
- Bobcat Student Orientation for all new spring semester first-year students
- Residence halls open 4:00 p.m. – 7:00 p.m. Eastern for new first-year and new transfer students

January 11, Saturday
- Residence halls open at 9:00 a.m. Eastern for returning students

January 12, Sunday
- First meal served on board plan (brunch)
- Residence halls open at 9:00 a.m. Eastern for returning students
• Returning students withdrawing spring semester must check out of residence halls no later than 10:00 p.m. Eastern to receive a full refund of room and board charges
• Last day to cancel registration for spring semester (remove all courses and fees). Note: Cancellation is defined as dropping all classes before the first day of classes.

January 13, Monday
Spring semester opening date – classes begin on all campuses
• Application for Graduation available for students graduating spring semester. Be sure to apply by the February 17 deadline.

January 17, Friday
• Last day to add a spring full semester class without instructor’s approval
• Last day to decrease meal plan for spring semester

January 18, Saturday
• Last day to check out of residence hall to receive 80% housing/dining refund

January 20, Monday
• Martin Luther King, Jr. Day holiday (University offices officially closed; classes not in session)

January 21, Tuesday
• Spring semester monthly payment plan installment #1 due
• Last day to enroll in spring semester 3-installment monthly payment plan
• Spring semester tuition and fees due for students registered by December 31

January 24, Friday
• Last day to register for spring semester. Note: Students who are in attendance by this date but fail to complete any registration procedures must pay a $150.00 penalty for retroactive registration correction.
• Last day for removing Incomplete grades incurred during last enrollment (if not removed, Incomplete (I) grade will change to Failing (F)).
• Last day to add a spring full semester class (instructor’s permission required)
• Last day to apply for or change a grading option for spring semester class (credit to audit, audit to credit, pass/fail to regular grade option, or regular grade option to pass/fail).
• Last day to receive partial fee adjustment (80%) of registration fees for complete withdrawal from the University for spring semester (all spring semester courses removed from the student’s academic record).
• Last day to remove (drop) a spring semester class from student's academic record with possible fee adjustment. Note: From January 25 – March 28, students may withdraw from one or more spring semester classes, but the course will remain on student’s academic record with a withdrawn grade and no fee adjustment. Classes that end before April 26 have an earlier deadline to drop.
• Last day to opt-out of Digital Course Materials for spring semester (remove digital content fees associated with Inclusive Access).

January 25, Saturday
• Students may withdraw from one or more spring full semester classes through March 28 (last day to withdraw from an individual class). Note: Course remains on the student’s academic record with a withdrawn grade and continues to be used in the calculation of tuition and fees. Corrected registration that results in increased hours could increase tuition.
• Last day to check out of residence hall to receive 60% housing/dining refund

January 31, Friday
• Deadline to waive spring semester health insurance and/or Student Legal Service
• Deadline to waive WellBeing Plan for non-OHIO Guarantee students
February 1, Saturday
- Last day to check out of residence hall to receive 40% housing/dining refund

February 7 – 9
- Sibs Weekend

February 8, Saturday
- Last day to check out of residence hall to receive 20% housing/dining refund

February 17, Monday
- Summer semester registration begins at 8:00 a.m. Eastern
- Last day to apply for graduation for spring semester. Note: Official degree conferral dates and commencements are May 2 (graduate), May 3 (undergraduate), and May 10 (Osteopathic Medicine). Students who want to graduate this semester but fail to apply for graduation by this date must pay a $100.00 fine to have their graduation application processed.

February 21, Friday
- Spring semester monthly payment plan installment #2 due
- Last day to enroll in spring semester 2-installment monthly payment plan

March 7, Friday
- Last meal served on board plan before Spring Break (lunch)

March 9 – 15
- Spring Break – classes not in session. Note: Residence halls will remain open.

March 16, Sunday
- Classes with Sunday meeting days resume
- First meal served on board plan after Spring Break (brunch)

March 17, Monday
- Classes resume

March 21, Friday
- Spring semester monthly payment plan installment #3 due

March 24, Monday
- Academic advising begins for fall semester registration for continuing students (contact advisor/college/department/school/regional campus student services office as appropriate).

March 28, Friday
- Last day to withdraw from (drop) an individual class on your spring semester schedule. Note: Course remains on student’s academic record with a withdrawn grade and no fee adjustment.
- Relocate Advising Day for regional campus students planning to attend Athens campus summer and fall semesters

March 31, Monday
- Fall semester priority registration begins

April 4 – 6
- Moms Weekend

April 25, Friday
- Last day to withdraw (drop all classes) from the University for spring semester (Contact college or regional campus student services office). Note: Courses remain on student’s academic record with withdrawn grades and no fee adjustment.
- Last day to change college/major for spring semester (non-selective majors only)
April 26, Saturday
- Last day of classes for spring semester
- Last day to opt in to OHIO Guarantee+ Graduation Plan

April 28 – May 2
- Spring semester examination period

May 2, Friday
- Official degree conferral date for graduate degrees
- Spring Graduate Commencement
- Last meal served on board plan (dinner)
- Residence halls close at 8:00 p.m. Eastern

May 3, Saturday
  - Spring semester closing date
- Official degree conferral date for undergraduate degrees
- Spring Undergraduate Commencement

May 7, Wednesday
- Deadline noon Eastern for all grades, including pending grades for degree candidates

May 8, Thursday
- Spring semester grades available

May 10, Saturday
- Heritage College of Osteopathic Medicine Commencement and official degree conferral date
- Spring semester probation status available
Summer Semester 2024-25
May 12 – August 16, 2024

Note: These dates are subject to change. The dates listed on this calendar are standard dates for the university. Some programs, including the Heritage College of Osteopathic Medicine, certain OHIO Online programs, and others have dates that vary and those dates are communicated with students in the programs. Deadlines are 5:00 p.m. Eastern on the date indicated (unless otherwise noted). However, online transactions may be processed beyond 5:00 p.m. Eastern if the system is available. Deadlines are prorated for classes that do not meet for the full semester.

Summer Session I (First Summer Session May 12 – June 28)

February 17, Monday
- Summer semester registration begins at 8:00 a.m. Eastern

May 8, Thursday
- International Student Orientation for new international students entering first summer session or full summer semester

May 9, Friday
- Last day to decrease or cancel meal plan for summer session
- Residence halls open 4:00 p.m. – 7:00 p.m. Eastern for new and returning students

May 11, Sunday
- Last day to cancel registration for first summer session or full summer semester (remove all courses and fees). Note: Cancellation of registration is defined as dropping all classes before the first day of classes.
- First meal served on board plan (dinner)
- Residence halls open 12:00 p.m. – 4:00 p.m. Eastern for returning students

May 12, Monday
First summer session opening – classes begin on all campuses
- Application for Graduation available for students graduating summer semester. Be sure to apply by the July 14 deadline.

May 16, Friday
- Last day to register for first summer session. Note: Students who are in attendance by this date but fail to complete any registration procedures must pay a $150.00 penalty for retroactive registration correction.
- Last day to add a first summer session class
- Last day to apply for or change a grading option for first summer session class (credit to audit, audit to credit, pass/fail to regular grade option, or regular grade option to pass/fail).
- Last day to receive partial fee adjustment (80%) of registration fees for complete withdrawal from the University for first summer session (all first summer session courses removed from the student’s record)
- Last day to remove (drop) a first summer session class from student’s academic record with possible fee adjustment. Note: From May 17 – June 13, students may withdraw from one or more first summer session classes, but the course will remain on student’s academic record with a withdrawn grade and no fee adjustment.
- Last day to opt-out of Digital Course Materials for first summer session (remove digital content fees associated with Inclusive Access).
May 17, Saturday
- Students may withdraw from one or more first summer session classes through June 13 (last day to withdraw from an individual class). Note: Course remains on the student’s academic record with a withdrawn grade and continues to be used in the calculation of tuition and fees. Corrected registration that results in increased hours could increase tuition.
- Last day to check out of residence hall to receive 60% housing/dining refund

May 21, Wednesday
- Summer semester monthly payment plan installment #1 due
- Last day to enroll in summer semester 3-installment monthly payment plan
- Summer semester tuition and fees due for students registered by April 30

May 24, Saturday
- Last day to check out of residence hall to receive 40% housing/dining refund

May 26, Monday
- Memorial Day holiday (University offices officially closed; classes not in session). Note: Dining halls are closed. Sack meal service available on this day. Sign up at the checker stand by Friday, May 23.

May 30, Friday
- Deadline to waive summer semester health insurance and/or Student Legal Service
- Deadline to waive WellBeing Plan for non-OHIO Guarantee students

June 13, Friday
- Last day to withdraw from (drop) an individual class on your first summer session schedule. Note: Course remains on student’s academic record with a withdrawn grade and no fee adjustment.

June 19, Thursday
- Juneteenth National Independence Day holiday (University offices officially closed; classes not in session)
- Dining halls are closed in observance of Juneteenth National Independence Day. Sack meal service available on this day. Sign up at the checker stand by Friday, June 13.

June 21, Saturday
- Summer semester monthly payment plan installment #2 due
- Last day to enroll in summer semester 2-installment monthly payment plan

June 27, Friday
- Last day to withdraw (drop all first session classes) from the University for first summer session (contact college or regional campus student services office). Note: Courses remain on student’s academic record with withdrawn grades and no fee adjustment.
- Last day to change college/major for summer session I (non-selective majors only)
- Last meal served on board plan for first summer session only (dinner)

June 28, Saturday
- Last day of classes and closing date for first summer session. Note: Final examinations are scheduled for the last meeting time of each individual class.
- First summer session residents only must vacate residence halls by noon Eastern

July 2, Wednesday
- Deadline noon Eastern for all first summer session grades. Note: The deadline for pending grades from previous terms for degree candidates is Wednesday, August 20.

July 3, Thursday
- First summer session grades available
Academic Calendar 2024-25

Office of the University Registrar

July 4, Friday
- Independence Day holiday (University offices officially closed; classes not in session)
- Dining halls are closed in observance of Independence Day. Sack meal service available on this day. Sign up at the checker stand by Friday, June 27.

July 14, Monday
- Last day to apply for graduation for summer semester. Note: Official degree conferral date is August 16. Commencement is held at the conclusion of fall semester. Students who want to graduate this semester but fail to apply for graduation by this date must pay a $100.00 fine to have their graduation application processed.

July 21, Monday
- Summer semester monthly payment plan installment #3 due

August 23, Saturday
- Summer probation status available

Summer Session II (Second Summer Session June 30 – August 16)

February 17, Monday
- Summer semester registration begins at 8:00 a.m. Eastern

May 21, Wednesday
- Summer semester monthly payment plan installment #1 due
- Last day to enroll in summer semester 3-installment monthly payment plan
- Summer semester tuition and fees due for students registered by April 30

May 26, Monday
- Memorial Day holiday (University offices officially closed; classes not in session). Note: Dining halls are closed. Sack meal service available on this day. Sign up at the checker stand by Friday, May 23.

May 30, Friday
- Deadline to waive summer semester health insurance and/or Student Legal Service
- Deadline to waive WellBeing Plan for non-OHIO Guarantee students

June 19, Thursday
- Juneteenth National Independence Day holiday (University offices officially closed; classes not in session)
- Dining halls are closed in observance of Juneteenth National Independence Day. Sack meal service available on this day. Sign up at the checker stand by Friday, June 13.

June 21, Saturday
- Summer semester monthly payment plan installment #2 due
- Last day to enroll in summer semester 2-installment monthly payment plan

June 27, Friday
- Residence halls open 4:00 p.m. – 7:00 p.m. Eastern for students beginning second summer session

June 29, Sunday
- Last day to cancel registration for second summer session (remove all courses and fees). Note: Cancellation of registration is defined as dropping all classes before the first day of classes.
- First meal served on board plan for second summer session only (dinner)
- Residence halls open 12:00 p.m. – 4:00 p.m. Eastern for returning students for second summer session
June 30, Monday
Second summer session opening date – classes begin on all campuses
- Application for Graduation available for students graduating summer semester. Be sure to apply by the July 14 deadline.

July 3, Thursday
- Last day to register for second summer session. Note: Students who are in attendance by this date but fail to complete any registration procedures must pay a $150.00 penalty for retroactive registration correction.
- Last day to add a second summer session class
- Last day to apply for or change a grading option for second summer session class (credit to audit, audit to credit, pass/fail to regular grade option, or regular grade option to pass/fail)
- Last day to receive partial fee adjustment (80%) of registration fees for complete withdrawal from the University for second summer session (all second summer session courses removed from the student’s academic record)
- Last day to remove (drop) a second summer session class from student’s academic record with possible fee adjustment. Note: From July 4 – August 1, students may withdraw from one or more second summer session classes, but the course will remain on academic record with a withdrawn grade and no fee adjustment.
- Last day to opt-out of Digital Course Materials for second summer session (remove digital content fees associated with Inclusive Access).

July 4, Friday
- Independence Day holiday (University offices officially closed; classes not in session)
- Dining halls are closed in observance of Independence Day. Sack meal service available on this day. Sign up at the checker stand by Friday, June 27.
- Students may withdraw from one or more second summer session classes through August 1 (last day to withdraw from an individual class). Note: Course remains on student’s academic record with a withdrawn grade and continues to be used in the calculation of tuition and fees. Corrected registration that results in increased hours could increase tuition.

July 5, Saturday
- Last day to check out of residence hall to receive 60% housing/dining refund for second session

July 12, Saturday
- Last day to check out of residence hall to receive 40% housing/dining refund for second session

July 14, Monday
- Last day to apply for graduation for summer semester. Note: Official degree conferral date is August 16. Commencement is held at the conclusion of fall semester. Students who want to graduate this semester but fail to apply for graduation by this date must pay a $100.00 fine to have their graduation application processed.

July 21, Monday
- Summer semester monthly payment plan installment #3 due

August 1, Friday
- Last day to withdraw from (drop) an individual class for second summer session. Note: Course remains on student’s academic record with a withdrawn grade and no fee adjustment.

August 15, Friday
- Last day to withdraw (drop all second summer session classes) from the University for second summer session (contact college or regional campus student services office). Note: Courses remain on student’s
academic record with withdrawn grades and no fee adjustment.

- Last day to change college/major for summer session II (non-selective majors only)
- Last meal served on second and full summer board plan (dinner)
- Residence halls close at 8:00 p.m.

**August 16, Saturday**

- Last day of classes for full summer semester and second summer session. Note: Final examinations are scheduled for the last meeting time of each individual class.
- Second session and full summer semester closing date
- Official degree conferral date. Note: Commencement is held at the conclusion of fall semester

**August 20, Wednesday**

- Deadline noon Eastern for full summer semester and second session grades and pending grades from previous terms for degree candidates

**August 21, Thursday**

- Full summer semester and second summer session grades available

**August 23, Saturday**

- Summer probation status available

**Full Summer Semester (May 12 – August 16)**

**February 17, Monday**

- Summer semester registration begins at 8:00 a.m. Eastern

**May 8, Thursday**

- International Student Orientation for new international students entering first summer session or full summer semester

**May 9, Friday**

- Last day to decrease or cancel meal plan for summer session
- Residence halls open 4:00 p.m. – 7:00 p.m. Eastern for new and returning students

**May 11, Sunday**

- Last day to cancel registration for full summer semester (remove all courses and fees). Note: Cancellation of registration is defined as dropping all classes before the first day of classes.
- First meal served on board plan (dinner)
- Residence halls open 12:00 p.m. – 4:00 p.m. Eastern for returning students

**May 12, Monday**

- Full summer session opening – classes begin on all campuses
- Application for Graduation available for students graduating summer semester. Be sure to apply by the July 14 deadline.

**May 16, Friday**

- Last day to add a full summer semester class without instructor's approval

**May 17, Saturday**

- Last day to check out of residence hall to receive 60% housing/dining refund

**May 21, Wednesday**

- Summer semester monthly payment plan installments #1 due
- Last day to enroll in summer semester 3-installment monthly payment plan
• Summer semester tuition and fees due for students registered by April 30

May 23, Friday
• Last day to add a full summer semester class (instructor’s permission required)
• Last day to register for full summer semester. Note: Students who are in attendance by this date but fail to complete any registration procedures must pay a $150.00 penalty for retroactive registration correction
• Last day to apply for or change a grading option for full summer semester class (credit to audit, audit to credit, pass/fail to regular grade option, or regular grade option to pass/fail).
• Last day to receive partial fee adjustment (80%) of registration fees for complete withdrawal from the University for full summer semester (all full summer session courses removed from the student’s record)
• Last day to remove (drop) a full summer semester class from student’s academic record with possible fee adjustment. Note: From May 24 – July 18 students may withdraw from one or more full summer semester classes, but the course will remain on student’s academic record with a withdrawn grade and no fee adjustment.
• Last day to opt-out of Digital Course Materials for full summer session (remove digital content fees associated with Inclusive Access).

May 24, Saturday
• Students may withdraw from one or more full summer semester classes through July 18 (last day to withdraw from an individual class). Note: Course remains on the student’s academic record with a withdrawn grade and continues to be used in the calculation of tuition and fees. Corrected registration that results in increased hours could increase tuition.
• Last day to check out of residence hall to receive 40% housing/dining refund

May 26, Monday
• Memorial Day holiday (University offices officially closed; classes not in session). Note: Dining halls are closed. Sack meal service available on this day. Sign up at the checker stand by Friday, May 23.

May 30, Friday
• Deadline to waive summer semester health insurance and/or Student Legal Service
• Deadline to waive WellBeing Plan for non-OHIO Guarantee students

June 19, Thursday
• Juneteenth National Independence Day holiday (University offices officially closed; classes not in session)
• Dining halls are closed in observance of Juneteenth National Independence Day. Sack meal service available on this day. Sign up at the checker stand by Friday, June 13.

June 21, Saturday
• Summer semester monthly payment plan installment #2 due
• Last day to enroll in summer semester 2-installment monthly payment plan

July 4, Friday
• Independence Day holiday (University offices officially closed; classes not in session)
• Dining halls are closed in observance of Independence Day. Sack meal service available on this day. Sign up at the checker stand by Friday, June 27.

July 14, Monday
• Last day to apply for graduation for summer semester. Note: Official degree conferral date is August 16. Commencement is held at the conclusion of fall semester. Students who want to graduate this semester but fail to apply for graduation by this date must pay a $100.00 fine to have their graduation application processed.
July 18, Friday
• Last day to withdraw from (drop) an individual class for full summer semester. Note: Course remains on student’s academic record with a withdrawn grade and no fee adjustment.

July 21, Monday
• Summer semester monthly payment plan installment #3 due

August 15, Friday
• Last day to withdraw (drop all full summer semester classes) from the University for full summer semester (contact college or regional campus student services office). Note: Courses remain on student’s academic record with withdrawn grades no fee adjustment.
• Last day to change college/major for full summer semester (non-selective majors only)
• Last meal served on second and full summer board plan (dinner)
• Residence halls close at 8:00 p.m. Eastern

August 16, Saturday
• Last day of classes for full summer session and second summer session. Note: Final examinations are scheduled for the last meeting time of each individual class.
• Full summer semester and second session closing date
• Official degree conferral date. Note: Commencement is held at the conclusion of fall semester

August 20, Wednesday
• Deadline noon Eastern for full summer semester and second session grades and pending grades from previous terms for degree candidates.

August 21, Thursday
• Full summer semester and second summer session grades available

August 23, Saturday
• Summer probation status available

Note: These dates are subject to change. The dates listed on this calendar are standard dates for the university. Some programs, including the Heritage College of Osteopathic Medicine, certain OHIO Online programs, and others have dates that vary and those dates are communicated with students in the programs. Deadlines are 5:00 p.m. Eastern on the date indicated (unless otherwise noted). However, online transactions may be processed beyond 5:00 p.m. Eastern if the system is available. Deadlines are prorated for classes that do not meet for the full semester.
Accreditation

Who We Are

Strategic Initiatives

Our Campuses

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Who We Are

The Ohio University Heritage College of Osteopathic Medicine

The Ohio University Heritage College of Osteopathic Medicine is accredited by the Commission on Osteopathic College Accreditation (COCA) of the American Osteopathic Association (AOA), which is authorized to accredit colleges of osteopathic medicine by the U.S. Department of Education. Ohio University is accredited by the Higher Learning Commission, which is one of six regional accreditors in the United States. It accredits degree-granting postsecondary educational institutions in 19 states in the central region.

A formal/structured self-study process was implemented by the executive dean in 2013 in preparation for numerous on-site accreditation visits by our program accreditor the COCA during the development of our two additional locations (i.e., Dublin and Cleveland). The Self-Study Accreditation Team provides oversight to the self-study process; operates under the guiding principle of maintaining a state of accreditation readiness; and consists of faculty, staff and students who actively engage college stakeholders in the ongoing process of accreditation, which remains at the forefront of the college’s decision-making and continuous improvement efforts.

The Heritage College underwent its most recent comprehensive accreditation visit by the COCA across all three campuses on September 27 – October 1, 2021. All accreditation standards/elements were met, and the COCA awarded the college Accreditation with Exceptional Outcome, providing the college with a 10-year accreditation status. The college’s next comprehensive visit will occur in the academic year 2031-2032, with a mid-cycle report due in February 2027. The college continues reporting to the COCA and to the American Association of Colleges of Osteopathic Medicine to meet ongoing accreditation needs.

https://www.ohio.edu/medicine/about/who-we-are/accreditation
COCA 2023 COM Continuing Accreditation Standards (Effective September 26, 2023)

Ohio University Institutional Accreditation

Heritage College Office of Institutional Assessment & Accreditation

Self-Study Accreditation Team’s collaboration platform

**Complaints regarding non-compliance with AOA accreditation standards:** Individuals may file a confidential complaint directly with the COCA and the Heritage College without fear of retaliation. The COCA contact information and the college policy and procedures are below.


- COCA website: [https://osteopathic.org/about/contact-us/](https://osteopathic.org/about/contact-us/)

Secretary of the Commission on Osteopathic College Accreditation
American Osteopathic Association
142 E. Ontario St.
Chicago, IL 60611-2864
Phone: 312.202.8124
Email: predoc@osteopathic.org

Additionally, complaints may also be filed with the Heritage College, see [Policy 2.03 on Complaints Regarding Non-Compliance with Accreditation Standards](https://www.ohio.edu/medicine/about/who-we-are/accreditation) and the associated college procedures.
For questions regarding the Heritage College's policy and procedures, please contact:

Mary Wurm-Schaar, M.Ed., Ph.D.
Director, Office of Institutional Assessment & Accreditation
Ohio University Heritage College of Osteopathic Medicine
Email: wurm@ohio.edu
Accreditations and Approvals

The Doctor of Nursing Practice program at Ohio University is accredited by the Commission on Collegiate Nursing Education (http://www.ccneaccreditation.org).

The Master's Degree program in Nursing at Ohio University is accredited by the Commission on Collegiate Nursing Education (http://www.ccneaccreditation.org).

The Post-Graduate APRN Certificate program at Ohio University is accredited by the Commission on Collegiate Nursing Education (http://www.ccneaccreditation.org).

The Baccalaureate Degree program in Nursing at Ohio University is accredited by the Commission on Collegiate Nursing Education (http://www.ccneaccreditation.org). This includes our online RN to BSN program and our traditional on-campus (pre-licensure) BSN programs. The pre-licensure BSN programs also have approval by the Ohio Board of Nursing. Click for additional information on BSN program accreditations.

The Associate of Applied Science - Nursing degree (AAS-N) program at Ohio University is approved by the Ohio Board of Nursing and is accredited by Accreditation Commission for Education in Nursing (ACEN) 3390 Peachtree Road, NE, Suite 1400, Atlanta, GA 30326, 404.975.5000 www.acenursing.org. Click for additional information on ADN program accreditations.
Our Accreditations

- The Athletic Training program is accredited by the Commission on Accreditation of Athletic Training Education (CAATE).

- The Exercise Physiology program is in the process of seeking accreditation from the Commission on Accreditation of Allied Health Education Programs (CAAHEP).

- The Dietetics program within the Division of Food and Nutrition Sciences is accredited by the Accreditation Council for Education in Nutrition and Dietetics, the accrediting agency for the Academy of Nutrition and Dietetics. Students who complete the concentration qualify to sit for a national exam to become a dietetic technician, registered (DTR). Completing the dietetics concentration is also the first step to becoming a registered dietitian (RD). To become an RD, students must also complete an accredited supervised practice program and effective January 1, 2024, the Commission on Dietetic Registration (CDR) will require a minimum of a master’s degree to be eligible to take the credentialing exam.
For more information visit:  
https://www.eatrightpro.org/acend

The Accreditation Council for Education in Nutrition and Dietetics (ACEND) can be contacted by email (ACEND@eatright.org), phone (1.800.877.1600 x5400), or mail (120 South Riverside Plaza, Suite 2190, Chicago, IL 60606-6995).
Accreditations for the Physician Assistant Practice Program

The Accreditation Review Commission on Education for the Physician Assistant, Inc. (ARC-PA) has granted **Accreditation-Continued** status to the **Ohio University Physician Assistant Program** sponsored by **Ohio University**. Accreditation-Continued is an accreditation status granted when a currently accredited program is in compliance with the ARC-PA Standards.

Accreditation remains in effect until the program closes or withdraws from the accreditation process or until accreditation is withdrawn for failure to comply with the **Standards**. The approximate date for the next validation review of the program by the ARC-PA will be **2029 March**. The review date is contingent upon continued compliance with the Accreditation **Standards** and ARC-PA policy.

The Ohio University Physician Assistant Program’s accreditation history can be viewed as a pdf on the ARC-PA website [here](#).
Our Accreditations

Physical Therapy

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CAPTE
Commission on Accreditation in Physical Therapy Education
[Verify Status]

Doctor of Physical Therapy (DPT)

The Division of Physical Therapy at Ohio University is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 3030 Potomac Ave, Suite 100, Alexandria, Virginia 22305-3085; telephone: 703-706-3254; email: accreditation@apta.org; website: http://www.capteonline.org. If needing to contact the program/institution directly, please call 740-593-1224 or email physical.therapy@ohio.edu.
Division of Food and Nutrition Sciences Accreditations

The dietetics program within the Division of Food and Nutrition Sciences is accredited by the Accreditation Council for Education in Nutrition and Dietetics, the accrediting agency for the Academy of Nutrition and Dietetics. Students who complete the concentration qualify to sit for a national exam to become a dietetic technician, registered (DTR). Students are prepared to enter an ACEND-accredited supervised practice program and graduate programs to become registered dietitian nutritionists (RDN) or combine programs such as Ohio's MSDI.

Effective January 1, 2024, the Commission on Dietetic Registration (CDR) will require a minimum of a master's degree to be eligible to take the credentialing exam to become a registered dietitian nutritionist (RDN). In order to be approved for registration examination eligibility with a bachelor's degree, an individual must meet all eligibility requirements and be submitted into CDR's Registration Eligibility Processing System (REPS) before 12:00 midnight Central Time, December 31, 2023. For more information about this requirement visit CDR's website: [https://www.cdrnet.org/graduatedegree](https://www.cdrnet.org/graduatedegree). In addition, CDR requires that individuals complete coursework and supervised practice in program(s) accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND).

The Accreditation Council for Education in Nutrition and Dietetics (ACEND) is the accrediting agency for education programs preparing students for careers as registered dietitian nutritionists or nutrition and dietetics technicians, registered.

Their Website is: [https://www.eatrightpro.org/acend](https://www.eatrightpro.org/acend)

They can be contacted by email, ACEND@eatright.org;

Or by Phone, 1.800.877.1600 x 5400;

Or by Mail, 120 South Riverside Plaza, Suite 2190, Chicago, IL 60606-6995.
Our Accreditations in Hearing, Speech and Language Sciences

Speech-Language Pathology (graduate degree)


The Master of Arts (M.A.) education program in speech-language pathology (residential) at Ohio University is accredited by the Council on Academic Accreditation in Audiology and Speech-Language Pathology of the American Speech-Language-Hearing Association, 2200 Research Boulevard, #310, Rockville, MD 20850, 800-498-2071 or 301-296-5700.