The TBS Steering Committee is charged with the review and approval of new applications for graduate faculty status. In addition, this committee will review faculty membership annually to ensure active faculty participation in the TBS program. Several categories of graduate faculty are available, to ensure achieving the goal of providing the best possible mentorship for its students by drawing mentoring from qualified individuals in academia, the private sector (e.g. intellectual property lawyer) and the public sector (e.g. Director of the Health Department).

The differing categories of graduate faculty membership in the TBS are designed to assure the rigor of the program. It is expected that some faculty will hold appointments in other Ohio University graduate programs and this will provide continuity within the Graduate College to maintain consistency in expectations across programs. The TBS will initially review performance of its faculty annually to ensure the quality of the mentorship within the program.

The tiered membership categories for graduate faculty within the program are designed to enable newly appointed faculty or existing faculty who have not had experience in graduate education to be mentored, and still actively participate in the TBS program. It is anticipated that associate members will transition to full member status over time. Associate members will be assigned a full member mentor to assist in this transition.

The adjunct and special member status is included in recognition of the scope of the program and the potential value of the contributions of professionals from outside the academic domain such as industry or government. Special membership will be restricted to individuals who can make a significant contribution to the TBS program in general or provide guidance and mentoring in some aspect of the training of an individual student in the program.

The membership categories are:

1) **Full Membership:**
   1. Qualifications:
      a. Hold a terminal or earned doctoral degree.
      b. Hold a regular continuing faculty appointment at Ohio University.
      c. Be actively engaged in both graduate education and research and continuing scholarly activity.
      d. Present an ongoing record of accomplishments that have advanced their field.

      Consideration will also be given to evidence of successful involvement with graduate students and programs, as well as evidence of significant professional accomplishment.

   2. Duties and privileges of full membership:
      a. Propose, design and teach graduate level courses.
      b. Direct and mentor students in dissertation research.
      c. Serve on or chair doctoral advisory committees, comprehensive examination committees, and supervise graduate projects or internships.

Full members are eligible to serve on and vote to elect the TBS Steering Committee.
Review and renewal:
Full membership will be reviewed for renewal annually by the TBS Steering Committee and will result in a recommendation for continued full membership, change in membership status, or revocation of graduate faculty membership. The committee’s decision may be appealed to the Dean of the Graduate College who will have the final authority in the matter.

2) Associate Membership:
   1. Qualifications:
      a. Hold a masters or doctoral degree, or terminal degree.
      b. Hold a regular continuing faculty appointment at Ohio University.
      c. Demonstrated responsibility in both graduate education and research, including continuing scholarly activity.

   2. Duties and privileges of associate membership:
      a. Propose, design and teach graduate level courses.
      b. Direct and mentor students in thesis and dissertation research.
      c. May serve on doctoral advisory committees, comprehensive examination committees, and supervise graduate projects or internships.

Associate members are eligible to vote to elect the TBS Steering Committee but not serve on the Steering Committee.

Review and renewal:
Associate membership will be reviewed annually by the TBS Steering Committee and will result in a recommendation for continued associate membership, promotion to full membership or revocation of graduate faculty membership. The committee’s decision may be appealed to the Dean of the Graduate School who will have the final authority in the matter.

3) Adjunct Membership:
   1. Qualifications
      a. Possess an advanced degree or earned distinction.
      b. Does not hold a regular continuing faculty appointment at Ohio University.
      c. Adjunct membership is for those professionals who would make a significant contribution to graduate education, research, and service.

   2. Duties and privileges of adjunct membership:
      a. May contribute to teach graduate level courses.
      b. May serve on, but may not chair independent research projects, doctoral advisory committees, and comprehensive examination committees.

Adjunct members are not eligible to vote for or serve on the TBS steering committee.

Review and renewal:
Adjunct membership will be reviewed annually by the TBS Steering Committee and can be renewed at the discretion of the committee.

4) Special Membership:
1. Qualifications:
   On the recommendation of the TBS Steering Committee, special membership may be extended to professionals who would make a significant contribution to graduate education or research in the TBS program.

2. Duties and privileges of Adjunct Membership:
   The privileges and rights for special members will be determined on a case-by-case basis by the TBS Steering Committee and will require the approval of the Dean of the Graduate College.

Review and Renewal:
   Appointment to the special membership category will be for a period of time not to exceed a year; however this membership appointment may be renewed upon recommendation of the Dean of the Graduate College with approval of the TBS Steering Committee.

HOW TO APPLY
To apply for graduate faculty status in TBS please send an email to tbs@ohio.edu stating this fact and including a biosketch (5 pages maximum) that contains the following information:

Name
Position title
Education/training (Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable): Institution and location, degree, MM/YY, field of study.

A. Personal Statement
Briefly describe why your experience and qualifications make you particularly well-suited for your role as graduate faculty in Translational Biomedical Sciences. The relevant factors may include aspects of your training; your previous experimental work on this specific topic or related topics; your technical expertise; your collaborators or scientific environment; and your past performance in this or related fields (you may mention specific contributions to scholarly work that are not included in Section C). Also, you may identify up to four peer-reviewed publications that specifically highlight your experience and qualifications for this regard. Please describe your training experience to date.

B. Positions and Honors
List in chronological order previous positions, concluding with the present position. List any honors. Include present membership on any Federal Government public advisory committee.

C. Scholarly Contributions
Briefly describe up to five of your most significant contributions to your scholarly field. For each contribution, indicate the historical background that frames the question; the central finding(s); the influence of the finding(s) on the progress of science or the application of those finding(s) to health or technology; and your specific role in the described work. For each of these contributions, reference up to four peer-reviewed publications or other non-publication research products (can include audio or video products; patents; data and research materials; databases; educational aids or curricula; instruments or equipment; models; protocols; and software or netware) that are relevant to the described contribution. The description of each contribution should be no longer than one half page including figures and
citations. Also provide a URL to a full list of your published work as found in a publicly available digital database such as SciENcv or My Bibliography, which are maintained by the US National Library of Medicine.

D. Research Support

List both selected ongoing and completed research projects for the past three years (Federal or non-Federally-supported). Begin with the projects that are most relevant to translational biomedical research. Briefly indicate the overall goals of the projects and your responsibility.