Graduate Chairs Meeting
Fall 2020

Joe Shields  Dean
David Koonce  Associate Dean
Katie Tadlock  Assistant Dean

Outline for Graduate Chairs Meeting

• Background/History
• Current State and Trends - Growth and Change
• Projects and Updates
  • Continuous Enrollment Initiative
  • TAD Services
  • International
  • Graduate Catalog
  • Professional Development
• Q&A
Ohio University Graduate College

1935 Established  2008 Reestablished

1979 Reduced to "Graduate Student Services"

• Purpose:
  • Support, strengthen, coordinate, promote graduate education
  • Provide a home for interdisciplinary programs

Ohio University Graduate College

• Functions:
  • Manages all applications + supporting documents for post-graduate study (outside of HCOM)
  • Formally admits students (programs recommend)
  • Provide I-20s for students needing visas
  • Coordinates graduate appointments
  • Manages residency petitions for in-state tuition (Grad/HCOM)
  • Guidance for program initiation and significant changes
  • Interface with Ohio Dept of Higher Education (ODHE)
    • Chancellor’s Council on Graduate Studies (CCGS)
Ohio University Graduate College

• Functions (continued):
  • Professional development programming
  • Manage interdisciplinary graduate programs
  • Support applicants and students (email, phone, walk-in)
  • Support faculty, administrators and graduate program directors
  • Finalize theses and dissertations
  • Assist with Graduate Commencement
  • Maintain and Publish Graduate Catalog

• Staff:
  • Joe Shields, Dean (A&S), David Koonce, Associate Dean (RCENT), Beth Quitslund, Faculty Fellow (A&S)
  • 12 permanent staff, including Katie Tadlock, Assistant Dean
  • 2 interdisciplinary program directors (faculty)
    • IIP – Beth Quitslund
    • TBS – Kevin Lee

Staff Changes

• 3 Retirements in the last year
  • Annette Love – Records Manager Domestic Students
  • Betty Kincade – Records Manager Domestic Students
  • Pamela Gordon – Graduate Services Admin/OGA

• Replacements/Plans
  • Christina Schoch – Records Manager Domestic Students
  • Open Records Manager – search in process
  • Open Grad Services Admin – search in process
Ohio University Graduate College

• Governance:
  1. Graduate Council: Faculty Senate Standing Committee
  2. University Curriculum Council for major changes/new programs/program review.
     • Bridge Committee to Graduate Council
  3. Associate Deans for Research (& Graduate Study): meets monthly to address operational and procedural issues.
  4. Graduate Student Senate (GSS)

Individual Interdisciplinary Program PhD/MS/MA

• Thank you to Kamile Geist for leading the program since 2015
• Thank you to Beth Quitslund for taking over last spring and for this year.
• Program Stats
• 9 active students (8 Ph.D. / 1 M.S.)
  • As of summer 2020 (from the 2012 restart)
    • 13 Ph.D.’s awarded
    • 3 M.S. and 3 M.A.’s awarded
Translational Biomedical Science PhD

- Thank you to Kevin Lee for running the program over the last 2 years
- New MS degree, pending final state/HLC approval
  - Only for students needing to leave program prior to Ph.D.
- Quasi Endowments recently established
- Numbers
  - Faculty – 63 Affiliated Faculty
  - Students – 22 current students with 5 more joining in AY 2021
  - Graduates – 4 students have earned their doctorates in the last 2 years.

Access to Campus in Phase 1 and 2

- Research/Creative Activity Access Process
  - Access for students on projects (e.g. RA)
  - Access for students conducting independent or capstone work
- TA/GA Access
  - Access for students needing campus space/resources to complete their assigned duties (including GRS)
- Academic
  - Phase 1 and 2 defined by colleges
Ohio University Graduate College

- Statistics
  - 34 doctoral programs, 120 masters programs, 60 certificates
  - Based on catalog description
  - Irrespective of delivery/location
  - Major specializations were noted as different (e.g. Family Nurse Practitioner vs Nurse Educator in MSN)

- Enrollment (spring 2020): 5,308 total
- Long Term Headcount Growth:
  - Fall 2006 - 3,151; Fall 2019 - 5,456 -> 73% in 14 academic years
Graduate Headcount Change F2012 – F2019 – Transformational Change in Some Colleges

<table>
<thead>
<tr>
<th>College</th>
<th>Fall 2012</th>
<th>Fall 2019</th>
<th>Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate College</td>
<td>2</td>
<td>30</td>
<td>28</td>
<td>1400%</td>
</tr>
<tr>
<td>Business</td>
<td>487</td>
<td>1100</td>
<td>613</td>
<td>126%</td>
</tr>
<tr>
<td>George Voinovich School</td>
<td>87</td>
<td>165</td>
<td>78</td>
<td>90%</td>
</tr>
<tr>
<td>Engineering &amp; Technology</td>
<td>390</td>
<td>579</td>
<td>189</td>
<td>48%</td>
</tr>
<tr>
<td>Health Sciences &amp; Professions</td>
<td>968</td>
<td>1362</td>
<td>394</td>
<td>41%</td>
</tr>
<tr>
<td>Arts &amp; Sciences</td>
<td>726</td>
<td>810</td>
<td>84</td>
<td>12%</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>236</td>
<td>259</td>
<td>23</td>
<td>10%</td>
</tr>
<tr>
<td>International Studies</td>
<td>94</td>
<td>101</td>
<td>7</td>
<td>7%</td>
</tr>
<tr>
<td>Communication</td>
<td>235</td>
<td>233</td>
<td>-2</td>
<td>-1%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>49</td>
<td>48</td>
<td>-1</td>
<td>-2%</td>
</tr>
<tr>
<td>Education</td>
<td>930</td>
<td>769</td>
<td>-161</td>
<td>-17%</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>4204</strong></td>
<td><strong>5456</strong></td>
<td><strong>1252</strong></td>
<td><strong>30%</strong></td>
</tr>
</tbody>
</table>

½ of all Graduate Students are in 14 programs
Ohio University Graduate College

- Statistics (Fall 2020):
  - Continued Growth in Outreach/E-learning/Dublin Programs
    - 58% of all graduate students
    - 69% of masters students and 7% of doctoral students
    - 80% of stand-alone certificate students
  - Applications have risen 3.6% (+157) for fall (Aug-19)*
    - For Fall 2020
      - Domestic (+20/0.7%)
      - International (+137/8.9%)
  - Summer 2020 up (+243/15.8%)
    *Certificate applications account for some of rise

Trends in Applications and Enrollments - Gender

Note: significant variation in M/F ratio at college/program level.
Trends in Enrollments – Reaching Underrepresented Populations

<table>
<thead>
<tr>
<th>Ethnicity</th>
<th>Fall 2012</th>
<th>Fall 2019</th>
<th>Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Indian/Alaska Native</td>
<td>13</td>
<td>7</td>
<td>-6</td>
<td>-46%</td>
</tr>
<tr>
<td>Asian</td>
<td>75</td>
<td>138</td>
<td>63</td>
<td>84%</td>
</tr>
<tr>
<td>Black or African American</td>
<td>224</td>
<td>376</td>
<td>152</td>
<td>68%</td>
</tr>
<tr>
<td>Hispanic or Latino</td>
<td>112</td>
<td>233</td>
<td>121</td>
<td>108%</td>
</tr>
<tr>
<td>Native Hawaiian/Other Pacific Islander</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>100%</td>
</tr>
<tr>
<td>Nonresident Alien</td>
<td>774</td>
<td>773</td>
<td>-1</td>
<td>0%</td>
</tr>
<tr>
<td>Race/Ethnicity Unknown</td>
<td>169</td>
<td>155</td>
<td>-14</td>
<td>-8%</td>
</tr>
<tr>
<td>Two or More Races</td>
<td>66</td>
<td>153</td>
<td>87</td>
<td>132%</td>
</tr>
<tr>
<td>White</td>
<td>2769</td>
<td>3617</td>
<td>848</td>
<td>31%</td>
</tr>
<tr>
<td>Grand Total</td>
<td>4204</td>
<td>5456</td>
<td>1252</td>
<td>30%</td>
</tr>
</tbody>
</table>

Graduate Appointments

- Most Athens Graduate Students receive graduate appointments
  - Highly variable in amounts, types and workload
  - Custom built system for units to request/approve (OGA)
  - Units request, use local funding for stipends/waivers
    - No central pools
  - Approvals through colleges and Grad College
  - Feeds into Payroll, Financial Aid for disbursement
  - Current system near (really beyond) end of life, new system would stabilize things.
Graduate Appointments – Full Time

- **Full Time** Awards are down!
- Our data tracks by home college of the recipient (FT Assistantships)

<table>
<thead>
<tr>
<th>Student Home College</th>
<th>F 2017</th>
<th>F 2019</th>
<th>Gain/Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Sciences</td>
<td>472</td>
<td>413</td>
<td>-59(-12.5%)</td>
</tr>
<tr>
<td>Business</td>
<td>27</td>
<td>28</td>
<td>1(3.7%)</td>
</tr>
<tr>
<td>Communication</td>
<td>94</td>
<td>99</td>
<td>5(5.3%)</td>
</tr>
<tr>
<td>Education</td>
<td>194</td>
<td>193</td>
<td>-1(-0.5%)</td>
</tr>
<tr>
<td>Engineering &amp; Technology</td>
<td>213</td>
<td>171</td>
<td>-42(-19.7%)</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>74</td>
<td>70</td>
<td>-4(-5.4%)</td>
</tr>
<tr>
<td>Graduate</td>
<td>5</td>
<td>10</td>
<td>5(100%)</td>
</tr>
<tr>
<td>GVS Leadership &amp; Pub Affairs</td>
<td>35</td>
<td>25</td>
<td>-10(-28.6%)</td>
</tr>
<tr>
<td>Health Sciences &amp; Professions</td>
<td>97</td>
<td>97</td>
<td>0(0%)</td>
</tr>
<tr>
<td>International Studies</td>
<td>45</td>
<td>47</td>
<td>2(4.4%)</td>
</tr>
<tr>
<td>Osteopathic Medicine</td>
<td>18</td>
<td>9</td>
<td>-9(-50%)</td>
</tr>
<tr>
<td>(blank)</td>
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<td>3</td>
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</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>1274</strong></td>
<td><strong>1165</strong></td>
<td><strong>-109(-8.6%)</strong></td>
</tr>
</tbody>
</table>

Full Time Awards by Type and College F 2019

<table>
<thead>
<tr>
<th>Student Home College</th>
<th>GA</th>
<th>RA</th>
<th>RD</th>
<th>TA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Sciences</td>
<td>38</td>
<td>62</td>
<td></td>
<td>313</td>
</tr>
<tr>
<td>Business</td>
<td>28</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication</td>
<td>52</td>
<td>2</td>
<td></td>
<td>45</td>
</tr>
<tr>
<td>Education</td>
<td>179</td>
<td>8</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Engineering &amp; Technology</td>
<td>23</td>
<td>114</td>
<td>34</td>
<td></td>
</tr>
<tr>
<td>Fine Arts</td>
<td>56</td>
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<td></td>
<td>14</td>
</tr>
<tr>
<td>Graduate</td>
<td>1</td>
<td>6</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GVS Leadership &amp; Pub Affairs</td>
<td>3</td>
<td>22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Sciences &amp; Professions</td>
<td>70</td>
<td>11</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>International Studies</td>
<td>36</td>
<td>11</td>
<td></td>
<td></td>
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<tr>
<td>Osteopathic Medicine</td>
<td>9</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>(blank)</td>
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<tr>
<td><strong>Grand Total</strong></td>
<td><strong>496</strong></td>
<td><strong>219</strong></td>
<td><strong>8</strong></td>
<td><strong>442</strong></td>
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### Change in # of FT Awards by College F 17-19

<table>
<thead>
<tr>
<th>Student Home College</th>
<th>GA</th>
<th>RA</th>
<th>RD</th>
<th>TA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Sciences</td>
<td>-42</td>
<td>3</td>
<td>-9</td>
<td></td>
</tr>
<tr>
<td>Business</td>
<td>-1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication</td>
<td>-9</td>
<td>8</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Education</td>
<td>-8</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engineering &amp; Technology</td>
<td>-27</td>
<td>-15</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Fine Arts</td>
<td>-11</td>
<td>-12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate</td>
<td>-1</td>
<td>4</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GVS Leadership &amp; Pub Affairs</td>
<td>1</td>
<td>-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Sciences &amp; Professions</td>
<td>2</td>
<td>-6</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>International Studies</td>
<td>-1</td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Osteopathic Medicine</td>
<td>9</td>
<td>-10</td>
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<td>2</td>
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</table>

### All (PT/FT) Awards by Type and College F 2019

<table>
<thead>
<tr>
<th>Student Home College</th>
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<th>GRS</th>
<th>RA</th>
<th>RD</th>
<th>TA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts &amp; Sciences</td>
<td>40</td>
<td>30</td>
<td>63</td>
<td></td>
<td>315</td>
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<tr>
<td>Business</td>
<td>70</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Communication</td>
<td>54</td>
<td>9</td>
<td>2</td>
<td></td>
<td>47</td>
</tr>
<tr>
<td>Education</td>
<td>179</td>
<td>21</td>
<td>8</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>Engineering &amp; Technology</td>
<td>23</td>
<td>1</td>
<td>114</td>
<td>34</td>
<td></td>
</tr>
<tr>
<td>Fine Arts</td>
<td>135</td>
<td>32</td>
<td></td>
<td>48</td>
<td></td>
</tr>
<tr>
<td>Graduate</td>
<td>1</td>
<td>6</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GVS Leadership &amp; Pub Affairs</td>
<td>3</td>
<td>22</td>
<td></td>
<td></td>
<td>18</td>
</tr>
<tr>
<td>Health Sciences &amp; Professions</td>
<td>89</td>
<td>32</td>
<td>18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>International Studies</td>
<td>36</td>
<td>19</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Osteopathic Medicine</td>
<td>9</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>(blank)</td>
<td>1</td>
<td>2</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Grand Total</td>
<td>640</td>
<td>112</td>
<td>241</td>
<td>8</td>
<td>482</td>
</tr>
</tbody>
</table>
Continuous Graduate Enrollment: Approved, Anticipated Start Fall 2021

- Doctoral & MFA students must enroll at least 2 semesters/yr without interruption unless on approved leave of absence.
  - Minimum load is 0.5 Credit Hours/Semester
  - This will reduce current 1 C.H. requirement for international students
- Leave of absence (LOA) - no use of university resources
- Degree requirements may not be completed during a LOA

Continuous Graduate Enrollment

- Failure to enroll for 2 semesters → inactive status, must apply for readmission to continue
- If reinstated, retroactive enrollment required:
  ½ credit hr/semester up to a max of 4 semesters.
- Student responsible for past tuition & fees, plus late fees.
Leave Policy – No Questions Asked

• Students who expect a hiatus in degree progress may request LOA for up to one year.
• Students on LOA understood to not be actively working on degree, may not use university resources or engage in significant consultation with faculty.

Information Systems/GRADS Update

• **Online application:** New application available by Sept 1st
  • Forms include enhanced conflict of interest communication and workflows
• **GRADS:** Enhancements will deploy by Sept 15th
  • Full documentation shared with end users
  • Anyone who needs GRADS training should contact Nikole Morris
Curriculum/Catalog Update Process

• The problem
  • Curricula in use that were not approved by UCC and/or state
  • Curricula in use that did not match catalog description
  • No published record of complete degree requirements for graduate programs

  Each of these is an accreditation nightmare

Curriculum/Catalog Update Process

• The solution
  • Surveyed programs to find out what requirements are used
  • Expedited UCC processes to align what is happening with approval
  • Graduate Catalog is published record of what graduation requirements will be used to confer degrees
Curriculum/Catalog Update Process

- Process completed for most programs
  - 14 programs still need to complete a UCC notification process
  - 8 programs still need to put programs through UCC approval process
  - Programs must complete process by end of fall; after last UCC meeting of the fall, applications will be closed for any programs not fully approved

- Any changes to graduation requirement after cleanup must follow normal UCC approval processes

- Catalog now annual and will change graduation reqs based on UCC action

TAD Services

- Updated templates posted to reflect new deans
- TAD director available to present to graduate classes
- Workshops each semester on graduation requirements, Word formatting, tables and figures
- TAD Services deadlines on our webpage
  - https://www.ohio.edu/graduate/etd
TAD Services – COVID Measures

• All Virtual meetings

• Scheduled w/ Microsoft Bookings
  • General questions about the Thesis and Dissertation (TAD) Process, including deadlines and Early for - 10 minutes
  • Working with TAD Forms and Templates – 20 minutes
  • Uploading to OhioLINK - 30 minutes
  • Formatting assistance - 60 minutes

• Cynthia Tindongan thanks all the college faculty and staff for working so well with us during this challenging time.

International Student Services

• With COVID, the SPEAK Test is not possible in fall.
• ELIP/AGC reduced, we need to adjust.
• AGC (ELIP) 5220 in fall
• Andy Ray is working on solutions for reduced ELIP/ACG courses in spring 2021.
  • Not having ELIP is going to have a major impact in several areas.
  • Some programs depend on ELIP courses as a part of their core curriculum.
International Student Services

SPEAK Test alternatives:

• Needed for TA positions for non-native English speakers w/o sufficient test scores.

• Certification 1
  • At least one 10-minute conversation with the applicant/student.
    • In person or through a live, 2-way system.

International Student Services

• Certification 2 - at least one
  1. A longer 30-minute interview with 2 or more OU faculty/staff
  2. A 10-minute technical presentation to a panel of 4 individuals, with no less than 2 OU faculty/staff.
    • in person or live video
  3. Normal faculty/student interactions over the course of a full semester by 2 Ohio University Faculty.
    • E.g. teacher/student or advisor/student
  4. A one-on-one with an OPIE instructor, with proficiency recommendation
International Student Services

• SPEAK Test Alternative Process
  • Program level assessment
  • Submit to Associate Dean, who approves and routes to Grad College
  • Fillable PDF Form

International Student Services

• What to do when international students cannot arrive in Athens
  • Deferrals (new only)
    • For applicants who deferred to spring, most will need a 2-semester assistantship offer to meet financial level for I-20.
      • So: Sp 21 + F21
  • Online study
    • Continuing, who returned home
      • If students have recently worked for OU (e.g. GA) and have an offer, you can convert work to online. They work from outside the country and study full online – Fall Approval Only
    • New or have not recently worked for OU.
      • New Scholarship
Graduate Merit Scholarship

• For Fall 2020 - ONLY
  • Graduate tuition scholarships for high achieving grad students
    • unable to attend on campus due to COVID19 travel limitations
  • Identification of students
    • local review process
    • select most meritorious students
  • Awarded as non-stipend, tuition scholarships in OGA
    • include full general fee as well as instructional + non-resident fees

Graduate Merit Scholarship

• Student Eligibility:
  • unable to receive assistantship or GRS due to inability to travel to US and complete employment paperwork,
  • admitted and offered assistantship or GRS for fall 2020,
  • in a traditional, residential grad degree program,
  • enrolled in 12 hours of online courses, and
  • planning to obtain their visa and travel to Athens for in-person classes as soon as travel restrictions are lifted.
Graduate Merit Scholarship

• Process for awarding a scholarship
  • Obtain college leadership approval – all monies come from college budget.
  • Verify
    • student meets all criteria
    • coursework in place for fully online study
    • student has accepted assistantship for fall 2020
  • If existing award in OGA approved by Grad College, cancel appointment, create new appointment for tuition scholarship only. Note in the comments: Graduate Merit Scholarship. New award must include full General Fee buydown ($628).
  • If offer and acceptance has not been entered in OGA, create new Graduate Merit Scholarship award as above.

Professional Development

• Fall and likely spring affected by COVID restrictions
• Most/all content will move to online delivery
• Three main focuses
  • Preparing for an Academic Career
  • Succeeding in a Diverse Workforce
  • Teaching as a TA
• Schedule forthcoming
### Professional Development - Topics

<table>
<thead>
<tr>
<th>Type of program</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preparing for an Academic Career</strong></td>
<td>• Preparing for an Academic Job: Developing a Teaching Philosophy</td>
</tr>
<tr>
<td></td>
<td>• Preparing for an Academic Job: Developing a Teaching Portfolio</td>
</tr>
<tr>
<td></td>
<td>• START Smart - Salary Negotiations</td>
</tr>
<tr>
<td></td>
<td>• Panel Discussion: Preparing for an Academic Job: Preparing for life beyond Grad School</td>
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<td><strong>Succeeding in a Diverse Workforce (3-part series)</strong></td>
<td>• Understanding Microaggressions</td>
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<td>• What is Implicit Bias and How Could it Impact Me?</td>
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<td>• White Privilege – How does this influence how I see the world?</td>
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<td><strong>TA Tuesdays</strong></td>
<td>• Student Engagement/Active Learning: Learning How People Learn</td>
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<td>• Designing Effective Instruction and Significant Learning Experiences: Learning the Basics of Backward Design</td>
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<td>• Grading and Assessment: Effective Feedback, Grading &amp; Assessment of Student’s Work</td>
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<td>• VR Classroom Management</td>
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<td>• Where do you turn when your students need help?</td>
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<td>• Understanding Your Role with Student Privacy - FERPA 101</td>
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### Student Funding

- Original Work Grant (with GSS)
  - Graduate Students only
  - Up to $750, based on proposals
- Travel Award (with GSS) – *On hold for now*
  - Travel to present original work; professional development workshops
  - Up to $500, selection via lottery
Student Funding

• Named Fellowships (Typically 5)
  • Continuing students; awarded via competitive nomination
  • $15,000 + tuition waiver for 1 year
  • Supported by base budget, could be impacted if further reductions

• Student Enhancement Awards
  • Undergrad, grad, medical students eligible
  • Up to $6k for research, conference presentation
  • Administered with Council on Research, Scholarship, & Creative Activity (CRSCA) and Research Div.

Graduate Writing and Research Center

• Re-envisioning how we provide this assistance with COVID and organizational changes at Ohio University.
  • Reduced campus presence
  • ELIP/AGC service reduction

• Plans are to operate as similar as possible to last year, with video appointments for most interaction.