

Graduate Council Minutes

November 4, 2016

Attendance: Emilia Alonso-Sameno, Tim Anderson, Ian Armstrong, Steve Bergmeier, Geoff Dabelko, Sonsoles De Lacalle, Pete Harrington, Jennifer Horner, David Koonce, Krisanna Machtmes, Brian McCarthy, Jody Lamb, Bose Maposa, Maria Modayil, Greg Newton, Shawn Ostermann, Ann Paulins, Erik Ramsey, Joseph Shields, Scott Smith, Spencer Smith, and Gursel Suer.

Excused: Terry Cluse-Tolar, Andrea Frohne, Alex Hibbitt, Janet Hulm, Chulho Jung, Chris Moberg, Anirudh Ruhil, Gaurav Sinha, and Katherine Tadlock.

Convened: The meeting was convened at 3:04 pm.

1. Approval of Minutes of the October 7, 2016 meeting

The minutes of the October 7, 2016 meeting were approved with a note about correcting the date of the meeting as recorded in the document.

2. Remarks by Joe Shields, Dean of the Graduate College

Joe said that HCOM is planning major changes to their curriculum and that they will work with the Ohio Department of Education to move forward. The CCGS Guidelines list the MD and JD degrees under the exempted category for CCGS reviews, but not the DO, which probably reflects the fact that the original CCGS Guidelines predate the creation of the (first and only) osteopathic medical school in Ohio. This was brought to the attention of CCGS last month and they have agreed that the DO should be exempt also, since a peer review is not possible.

3. Remarks by David Koonce, Associate Dean of the Graduate College

David said that the notifications process for online programs has been streamlined. He shared information about this from CCGS. The issues to consider are using Quality Matters or a similar metric-driven program design/assessment, all instructors are trained in offering online content and online assessment, the university has an office that manages online course offering in other states and the university has approved all online courses in this program as academically appropriate for graduate study. David added that the questions that will be on the new form will be: is the degree subject to accreditation by a governing body beyond ODHE and HLC? Does this degree program include creation of original research or scholarship (oversee and direct the original research mentor students, socialization that is necessary for the effective scholarly exchange of ideas)? Does this degree program include an experiential component (e.g., clinical or professional experience, if yes, have they been implemented and assessed)? Will the program be offered in partnership with a commercial online service provider? If so, name of provider and their responsibilities [e.g., content creation,

recruitment, admissions, advising, etc]? Approximately what percent of program content will be completed on-line?

David said that at the end of this academic year, a conference will be held in Toledo to discuss best practices regarding the Professional Science Masters (PSM) degrees. Some of these degrees are offered as online programs. There is discussion about the internship requirement for such degrees which combine a STEM degree and a business component. David said that one of the items under consideration is that the internship requirement could be completed at the students' place of work.

David said that the graduate catalog does not list a maximum number of hours that can be transferred to a doctoral program. He added that the standard practice is to have 120 hours for a Bachelor's degree, 30 hours beyond that for a Master's degree, and 90 hours beyond a Bachelor's degree for a doctoral degree. Jen asked that some Master's degrees require 60 hours, so someone could then earn a doctoral degree with 30 more hours? It was clarified that students who come to Ohio University with a Master's degree are credited with 34 hours, irrespective of the number of hours that degree required.

David said that meeting the HLC requirements for graduate faculty status should satisfy the state requirements. The expectation is that the faculty member will have a terminal degree in the discipline he/she is teaching. He added that exemptions and the process should be laid out and that departments should look for relevant experience and document the requirements, criteria and exceptions if they have someone who will be teaching graduate courses. He also said that a faculty member who is directing doctoral research should have record of relevant scholarship.

David thanked GSS for hosting the OHIO Leaders presentation on Tuesday. He said that a panel co-sponsored with faculty senate on shared governance will be held on Wednesday, 11/09/2016 at 7 pm in the Friends of the Library room in Alden.

David said that graduate application numbers are higher than they were last year at this time. So far, he said we have received 940 applications thus far, which is up from 853 in 2015 and 775 in 2014. He said that the final enrollment count for fall semester 2015 was 5024 and so far for fall semester 2016 is 5187.

4. Report from the Recruitment and Admissions Requirement Committee

Gursel referred to the handout in today's packet (Appendix A). He said that the committee recommends lowering the score for unconditional admission to 70 with minimum writing score of ≥ 17 and a score of ≥ 15 on the listening, reading and speaking components. He added that to be eligible for funding the committee recommends keeping the total score of ≥ 80 , but adding the criterion of a score of ≥ 17 on the writing component. Gursel said that these recommendations are based on an analysis of data sets of scores of admitted students over the past few years. He said that applicants who do not meet these criteria could be offered a deferred admission to the graduate program through the English Provisional status.

Members voted in favor of accepting the new guidelines.

Gursel said that the committee does not perceive any conflict regarding Richard Chilcott and Jeffrey Shane's graduate applications and recommended that council approve the current arrangements.

Members voted in favor of accepting the committee's recommendations.

5. Report from the Curriculum Committee

Jen said that Kelly Broughton concurs with reviewing the minimum GPA requirement for conferring a graduate certificate and will bring the item to EPSA.

Sonsoles raised the issue of dual degrees versus sharing credits between two graduate degrees. Jen asked if students who do not intend to share credits between two degree programs should complete the dual degree form. She also said that some discussion about sharing courses between graduate degrees and certificates would be relevant.

Jen said that the Health Policy certificate has been approved and is moving forward.

6. Report from the Graduate Student Affairs and Fellowships committee

Jody said that Zakia Al Hashem and Andra Raisa Pecta's master's theses were nominated for the MAGS distinguished thesis competition.

He said that the deadline for departments to nominate a student for the Named Fellowships is February 3rd, 2017.

Jody said that the deadline for submitting a nominee for the MAGS Excellence in Teaching Award is January 13, 2017.

7. Report from the Planning and Strategy Committee

Krisanna said that she spoke to the benefits office about graduate students being able to contribute in the retirement system. She said that she was told that students taking six or more hours can waive their contribution. If a student opts into the plan, the department would be responsible for contributing 14% of the student's income. It was noted that most students waive the contribution, since the amount is deducted from their pay check and most of them need the amount they receive for living expenses. Scott said that students might not be aware that by waiving the contribution, they are also waiving the departmental contribution. Shawn said that students would benefit from opting into the retirement plan only if they stay in Ohio. Upon leaving the state, a student can withdraw his or her share of the contribution, not the departmental share, unless they have been contributing for five years. Jen said that we should check whether the graduate appointment letter explains this process.

The meeting was adjourned at 4:18 pm.

Appendix A

Gursel A. Suer

Admission and Recruitment Subcommittee

November 4, 2016

Final Recommendation

Unconditional Admit	=>80, all =>17
Unconditional Admit with additional 1-2 ELIP course recommendations	=>70, wrt=>17, others =>15

Admission Status Levels and Funding Test Score Requirements for Graduate Study at Ohio University

Ohio University graduate students studying on a visa have two admission status levels options: Unconditional or English Provisional. Students with Unconditional admission status have no conditions for their admission, are issued a graduate I-20, are eligible for funding, and can take full-time graduate student course loads. Students studying at the English Provisional level do not have graduate admission, are not eligible for funding, cannot take graduate-level coursework, and study on a language training I-20. Students must submit official test scores (see below) that meet university and departmental requirements for unconditional admission before a graduate I-20 can be issued. Students are advised to submit test scores with their admission packet. Those who test on arrival will only be issued a language training I-20, no funding offers can be made, and a graduate I-20 can only be issued if test scores consistent with unconditional admission are obtained and per department discretion. Students who do not speak English as their native language are cleared to teach if they are unconditionally admitted and score: iBT Speaking 24, SPEAK 230, or IELTS Speaking 7.0; provisional teaching with iBT Speaking 21, SPEAK 190, or IELTS 6.5.

iBT		OR	Institutional TOEFL (ITP) & Composition		OR	IELTS		OR	Coursework
Total	Section Scores		Total	Section Scores		Composite	Band Scores		
Unconditional Admission - some programs may have higher requirements									
≥ 80	≥ 17		≥ 550	Comp: ≥ 5 Others: ≥ 52		≥ 6.5	≥ 6.5		Academic & Professional Communication courses available to all students (http://ohio.edu/cas/ELIP)
Unconditional Admission with Recommended Academic & Professional Communication coursework in ELIP									
≥ 70	Writing: ≥ 17 Others: ≥ 15		≥ 525	Comp: ≥ 4 Others: ≥ 50		≥ 6	≥ 6.0		1 – 2 courses in Academic & Professional Communication strongly recommended
English Provisional with the Ohio Program of Intensive English, OPIE (http://linguistics.ohio.edu/opie/)									
61-79	Writing: ≤ 16 Others: ≤ 14		500-549	Comp: ≤ 3B Others: ≤ 49		≥ 6	≤ 5.5		OPIE 12 hours + 6 Hours of undergraduate academic classes
< 60	any		< 500	any		≤ 5.5	any		Full-time English courses in OPIE only

For questions, please contact: Dawn Bikowski in ELIP (740-593-4530, bikowski@ohio.edu), the Graduate College (740-593-2800, graduate@ohio.edu), or the Ohio Program of Intensive English (740-593-4575, opie@ohio.edu).

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