

Graduate Council Minutes

January 15, 2016

Attendance: Tim Anderson, Steve Bergmeier, Sonsoles De Lacalle, Geoff Dabelko, Michelle Ferrier, Jennifer Horner, Janet Hulm, David Koonce, Jody Lamb, Krisanna Machtmes, Bose Maposa, Vladimir Marchenkov, Brian McCarthy, Martin Mohlenkamp, Shawn Ostermann, Liudmila Pestun, Ann Paulins, Erik Ramsey, Anirudh Ruhil Joseph Shields, Gaurav Sinha, Gursel Suer, and Katherine Tadlock.

Excused: Emilia Alonso-Sameno, Austin Babrow, Andrea Frohne, Chulho Jung, Sarah Kaplan, Jundong Liu, Chris Moberg, and Carl Smith.

Convened: The meeting was convened at 3:07 pm.

1. Approval of Minutes of the December 11, 2015 meeting

The minutes of the December 11, 2015 meeting were approved.

2. Chair's report: Steve Bergmeier

Steve said that he, David and Joe met with Dave Thomas and Beth Quitsland to discuss graduate faculty status. He said that he believes there is some consensus and that he would like to send the document back to committee. It was noted that last year an ad hoc committee worked on it and that this year again, we might do the same, have an ad hoc committee review the document along with the comments made by Beth and Dave. Steve said that there were some issues like the role of affiliate graduate faculty status and if they could chair a thesis/dissertation committee. He added that the proposal would allow departments to have this flexibility.

3. Remarks by Joseph Shields, Dean of the Graduate College

Joe said that he met with Sonsoles, the program director for the TBS program. The program is doing well, with five students in this first class and a healthy applicant pool for the next year as well. Joe said that 36 faculty members from various departments have expressed interest in being affiliated with this program as graduate faculty.

4. Remarks by David Koonce, Associate Dean of the Graduate College

David said that the application numbers for this year are higher than last year. He said that the low application numbers did not have too much of an impact on the yield.

He reminded members that the deadline for submitting a nomination for the Named Fellowships is February 5th, 2016.

The Graduate Writing and Research Center is having a dissertation writing workshop in June. He said that if anyone has students who could benefit from this writing session that will be offered, they can contact the director of the Graduate Writing and Research Center, Talinn Phillips. The fee

for this workshop is \$150. He said that other schools who have used similar models have reported a high no-show rate if there was no fee associated with it.

David said that updates and enhancements to the GRADS system recommended by its users will go into production soon.

He said that there is a pending update to the OGA system. Once completed, the new system will have robust reporting capabilities. It will also allow for more input validation at the front end.

David said the University of Leipzig and Ohio University have signed an agreement to offer a dual degree in Chemistry. This is now the second dual degree program with the University of Leipzig; we also have a dual degree program in Journalism.

5. Remarks by Katie Tadlock, Assistant Dean of the Graduate College

Katie said that fall commencement went well. It was a nice ceremony, it was not too long. Katie said that the weather was good, which worked out well. She said that at this point in time, she has not heard how many students participated in the ceremony. She said that she will send emails to all who graduated past summer and fall and who did not participate in the fall ceremony.

Katie said that she has a couple of conflict of interest cases that she will bring up for discussion during the presentation of the committee reports.

6. Appeals policy: Martin Mohlenkamp

Members voted in favor of approving the document (appendix A).

7. Vote on using IELTS scores instead of SPEAK test scores

Members voted in favor of approving the document (appendix B).

8. Committee Reports

Recruitment and Admissions Requirements:

Members discussed Gary Ginther's conflict of interest case (appendix C). He has applied for the MFA in Art History. He is a reference librarian for the college of Fine Arts. Katie said that she informed the committee that we have had reference librarians apply for a graduate degree in their field of work. Ann said that it is a given that we will be supportive of graduate education, but in our role here, we are required to play devil's advocate and thus we tend to be very cautious. Members were supportive of the edits mentioned by Janet noting that the purchase requests made by the faculty on his committee would be channeled through Sara Harrington or other library staff.

Katie explained that the other student, Jesus Pagan (appendix D) is reenrolling to complete his degree. He has now been hired in the same college, but in a different department, Engineering Technology and Management (ETM). Members stipulated that faculty from his department should not serve on his committee. Shawn said that the faculty in ETM do not have graduate faculty status, so they would not be serving on Jesus' committee.

Members voted in favor of both cases with the recommended edits.

Programs Committee of UCC:

Jen said that she attended the first part of the programs committee meeting and Ani attended the second part of the meeting. The MA in speech pathology was the only graduate item on the agenda.

Ani said that the other item of discussion was a question whether the catalog had been updated to reflect the number of hours required for certificate programs. Sonsoles said that there was some new language about stackable certificates. Katie said that the catalog does not have the language about stackable certificates, but it does have information about concurrent degrees and certificates. Katie said the committee that was reviewing the certificate programs has looked into it some of the professional master's programs can be offered by taking a combination of a few certificates and then a capstone would tie it all together. Katie said that the outdated language of the restriction of number of hours has been stripped from the catalog. Students in certificate programs are admitted as non-degree status, there is however, no way to ensure that they do not take any other classes than required for the certificate.

9. New Business:

Martin said that in November a discussion about the graduate general fee had begun, the Planning and Strategy committee will be working on it.

Jody reminded members that the deadline for the Named Fellowships is February 5th, 2016.

The meeting was adjourned at 3:55 pm.

Appendix A

- The policy should be vetted by Legal Affairs prior to implementation.

Appeals

Upon occasion, a graduate student may disagree with a decision or action taken regarding them and wish to appeal it.

When a university-wide policy or procedure applies, or a particular office is designated to handle the issue, that policy or procedure takes precedence. In particular:

- Grade appeals are handled by the process in the graduate catalog Academic Policies and Procedures section on Grade Appeals.
- Extensions to the time limits for earning a degree are handled by the process in the graduate catalog Degree Requirements sections on Time Limits.
- Disputes related to graduate appointments are handled through University Policy 28.102 Graduate Student Contract Grievance Board.
- Appeals of sanctions by the Office of Community Standards and Student Responsibility are handled through their appeals process.
- Requests for accommodations are handled through Student Accessibility Services or the Office for Equal Opportunity and Accessibility
- Equity issues are handled through the Office of Equity and Civil Rights Compliance.

A student may wish to discuss the issue with the Office of the Ombudsperson to determine which of these (or other) processes to use.

In some situations, the student's academic program, department/school, or college may have a written policy that applies to the issue. If a department/school policy applies but terminates at the department/school level, then the student may make a further appeal to their Academic College (Associate) Dean. Appeals initiated more than 30 calendar days after the student was notified of the action or decision they wish to appeal may be denied solely because they are not timely. The Academic College (Associate) Dean is expected to respond within 30 calendar days and makes the final decision.

When none of the above apply, the following backup appeals process will apply for matters of an academic nature. Appeals initiated more than 30 calendar days after the student was notified of the action or decision they wish to appeal may be denied solely because they are not timely. The student may appeal, in order, to:

1. their Department/School Graduate Chair,
2. their Department/School Graduate Committee,
3. their Department Chair/School Director, and
4. their Academic College (Associate) Dean.

A level may be skipped only if it is not present for the student's program. In the first three steps, each person/committee has 15 calendar days to respond; if they do not do so, then the student may interpret this as a negative decision and appeal to the next level. The Academic College (Associate) Dean is expected to respond within 30 calendar days and makes the final decision.

Appendix B

Proposal:

Set levels for IELTS scores be able to clear a potential non-native English speaking TA for teaching, in addition to the SPEAK test and the iBT speaking score.

Recommendation from Dawn Bikowski and ELIP, based on:

1. Policies at other institutions
2. An analysis of scores at OU (for those students who have an IELTS score for comparison, though it is not many)
3. Band descriptions for the IELTS (as compared to the iBT and SPEAK test bands)

	iBT Speaking	SPEAK Test	IELTS Speaking
Cleared to teach	24 or higher	230 or higher	7.0 or higher
Provisional teaching (teach with concurrent class)	21-23	190-220	6.5

Appendix C



Russ College of Engineering and Technology

ISE DEPARTMENT

**740-593-1542
Stocker Center 274**

January 15, 2016

Dear Dr. Tadlock,

The Recruitment and Admission Requirements Subcommittee of the Graduate Council reviewed the conflict of interest documents provided for Gary Ginther. The committee recommends approving his request. To avoid any potential conflict of interest, the committee believes that his MS advisor and other committee members should not be involved in ordering books and making other requests related his duty as a librarian until he completes his degree. We recommend that Item 4 in the Conflict of Interest Statement form be changed to “yes” to accurately capture his case.

Please feel free to contact me should you have any questions and or comments at phone (740) 593-1542 or fax (740) 593-0778 or email at suer@ohio.edu.

Sincerely,

Gürsel A. Süer, Professor,

Chair, Admissions and Recruitment Subcommittee

Graduate Council

ISE Graduate Chair, Stocker Center 274

ISE Dept, Ohio University

Athens, OH 45701

Appendix D



Russ College of Engineering and Technology

ISE DEPARTMENT

**740-593-1542
Stocker Center 274**

January 15, 2016

Dear Dr. Tadlock,

The Recruitment and Admission Requirements Subcommittee of the Graduate Council reviewed the conflict of interest documents provided for Jesus Pagan. The committee recommends approving his request. To avoid any potential conflict of interest, the committee believes that the chair of ETM department should not serve on his PhD committee (and currently he is not) and Jesus Pagan should avoid serving on the same college committees with his PhD Dissertation committee members.

Please feel free to contact me should you have any questions and or comments at phone (740) 593-1542 or fax (740) 593-0778 or email at suer@ohio.edu.

Sincerely,

Gürsel A. Süer, Professor,

Chair, Admissions and Recruitment Subcommittee

Graduate Council

ISE Graduate Chair, Stocker Center 274

ISE Dept, Ohio University

Athens, OH 45701