

**GRADUATE STUDENT SEEKING UNDERGRADUATE
COURSE REGISTRATION REQUEST FORM**

_____ P _____
 Last Name First Name OHIO PID number

I am seeking enrollment in an undergraduate course for the following term:

Term: Fall Spring Summer 20____ only

Before submitting this form, be sure that the course you are trying to add is not cross-listed for undergraduate/graduate credit. Graduate students should register for the graduate-level in any cross-listed course. You must request undergraduate course registration access any term in which you wish to register for an undergraduate course.

With my signature below, I acknowledge that I understand the following:

- Tuition and fees are assessed for all my registration at the Graduate level.
- I am limited to a maximum registration of 18 credit hours, regardless of course level. Registration beyond 18 credits will result in increased tuition charges.
- Undergraduate courses do not count toward graduate degree requirements.
- Undergraduate courses do not count toward the minimum registration requirements for a graduate appointment.

 Signature Date

Please complete this form and return it as instructed below.

Office Use Only:

Graduate College: Scanned/e-filed – fwd to Registrar’s Office

Registrar’s Office: Program/Plan Stack Added Term Activation Billing Term Set

rev. 01/2013