

# Graduate Council Minutes

Friday, April 13, 2018

**Attendance:** Emilia Alonso-Sameno, Tim Anderson, Steve Bergmeier, Gordon Brooks, Geoffrey Dabelko, Sonsoles DeLaCalle, Charlotte Elster, Travis Gatling, Jennifer Horner, Wojciech Jadwisieniczak, David Koonce, Brian McCarthy, Chris Moberg, Maria Modayil (proxy Becky Salami), Greg Newton, Shawn Ostermann, Ann Paulins (proxy Sara Helfrich), Andy Ray, Joseph Shields, Jennifer Smith, Katherine Tadlock, and Charlotte Yang

**Excused:** Seth Baker, Terry CluseTolar, L. J. Edmonds, Pete Harrington, Alexandra Hibbitt, Janet Hulm, Chulho Jung, Erik Ramsey, Gaurav Sinha, and Scott Smith

**Convened:** The meeting was convened at 3:06 pm.

1. Approval of the minutes of the March 9, 2018 meeting

Top of page 2, should read “Cumulative GPA – 3.0, nothing less than a “C” in a course”.

The council approved the minutes as amended.

2. Chair’s Report: Steve Bergmeier

- Thanks to those going off the council. Special thanks to Tim Anderson and Jen Horner for their bridge committee work. Thanks to Joe Shields for all his work graduate Council and being a champion for graduate education.
- Over the past year, the council has done a fair amount of work, the Paid Parental Leave, Named Fellow selection, and many other things. Thanks to everyone for work well done.
- CGS/ProQuest Distinguished Dissertation Award nomination deadline is June 30, 2018. Each institution is allowed to submit one nomination per category. The 2018 fields of competition are 1. Mathematics, Physical Sciences, and Engineering and 2. Social Sciences.

3. Remarks by Dean of the Graduate College: Joe Shields

- Joe thanked Graduate Council for the phenomenal amount of work done. He stated that this body is important and a real partner to the Graduate College.
- Information transfer is happening in preparation for the May 12 transition when David Koonce and Joe move into their new roles.
- Joe reminded the council of the Graduate – Professional Student Appreciation Week (GPSAW) celebration event following the council meeting scheduled from 5-7 p.m.in Walter Rotunda.

4. Remarks by Associate Dean of the Graduate College: David Koonce

- David announced that applications are down 5% overall. This is mostly the result of international and e-learning applications being down, however, over time the trend reflects a growth pattern.
- The Interim Associate Dean search is underway. Three candidates have been interviewed. A decision will be announced soon.
- Next year's challenges for the council are likely to be accelerated master's programs and certificate programs in graduate programs.

5. Remarks by Assistant Dean of the Graduate College: Katie Tadlock

Graduate commencement is Friday, May 4, 2018. Doctoral candidates need to confirm their participation in the commencement exercises with the Graduate College.

6. Curriculum Bridge Committee:

- a. Combined Bachelor's-Master's Degree Programs – Early Assurance and Accelerated Admission Proposal: Katie Tadlock

Katie introduced the proposal and explained that this proposal sets new policy guidelines. The conferral date for undergraduate and graduate degrees would not pose a problem even though undergraduate commencement occurs after graduate commencement during spring term. In addition, Katie clarified the difference between of the Combined Bachelor's-Master's Degree Programs from the Senior for Graduate Credit Program. The Senior for Graduate Credit Program only allows students to take two courses during their senior year and the hours are not shareable hours. Additionally, Katie added that there is a financial aid component to consider with this proposal. Undergraduate financial aid runs out after a finite amount of time and we need to make sure this does not disadvantage the participating students.

The council reviewed the proposal and agreed on the following:

- In the first paragraph of document, replace “not to exceed 12 semester hours or three (3) courses, whichever is greater.” with “a maximum of three graduate-level courses not to exceed 12 hours.”

- Strike the ad hoc information to the third paragraph of the document and add the following “any curricular changes need to be approved by the appropriate review bodies”.
- In the fourth paragraph of the proposal, add “150 hours”.
- The council asked for clarification to be added to the second bullet in the section entitled “program structure”, regarding 6000 level courses and when students can take these courses.
- In the same section (the second bullet in the section entitled “program structure”), add the following “or courses at the 6000 level or above” immediately following “at the 5000 level”. In addition, the use of “cross listed” cannot be used with 6000 level courses.
- On page two, first bullet (AKA: third bullet in the section entitled “program structure”), add a clause that states the time to degree starts and students shift to graduate status at enrollment of 4<sup>th</sup> graduate course. Additionally, add this language in a prominent position toward the beginning of document.
- On page two, second bullet (AKA: fourth bullet in the section entitled “program structure”), insert “are allowed” before “while concurrently...”
- On page two, second bullet (AKA: fourth bullet in the section entitled “program structure”), replace “A maximum of three graduate-level courses (or 12 graduate credit hours, whichever is greater)” with “A maximum of three graduate-level courses not to exceed 12 hours” in both locations of this bullet.
- On page two, eliminate the fifth and sixth bullets (AKA: seventh and eighth bullets in the section entitled “program structure”).
- On page two, eliminate second to last bullet (AKA: eleventh bullet in the section entitled “program structure”) in the “program structure” section.
- “Under assumptions” section, break the paragraph immediately following the assumptions bullets into two additional assumptions.
- Insert “and above” following 5000 in the last bullet on the bottom of page one. It should read (at the 5000 and above level).

**After discussion, the council approved the proposal with amendments. Katie will finalize the document.**

b. Program Committee: Jen Horner

Jen reviewed the second readings of the following new programs:

- Business Venturing,
- Certificate in Operations & Supply Chain Management,
- Certificate in Global Management
- Certificate in Human Resources Management,
- Certificate in Management & Leadership,
- Business Analytics Certificate,
- Finance Certificate, and
- Certificate in Strategic Selling and Sales Leadership.

Jen also shared the first reading for program changes of the following:

- Nurse Leader,
- Speech Language Science,
- Hearing Science,
- Physical Therapy (Doctor of Physical Therapy, DPT degree), and
- Public Health.

Jen reviewed the first reading for the following new programs/certificates:

- Psychiatric Mental Health Nurse Practitioner,
- Management,
- Graduate Conducting Certificate,
- Data Analysis Certificate,
- Certified Lean-Six Sigma,
- Engineering Management Certificate, and
- Engineering Leadership Certificate.

Jen shared the following expedited reviews:

- Graduate Museum Studies Certificate and
- Interior Architecture.

The council asked for clarification about the business certificates genesis.

The council expressed interest in making graduates more marketable, based on what skills industry finds most desirable.

**Graduate Council supports these programs**

- c. Program Review Committee: Tim Anderson
  - Changes are happening with the program reviews, more to come. These changes are in the planning stages for next year.
- 7. Planning and Strategy Committee
  - Nothing to report**
- 8. Policies and Regulations Committee
  - Assistantship definitions reviewed
  - Overall comments – The English proficiency requirement is different for Teaching Assistants (TAs) and compared to Graduate Assistants (GAs) and Research Assistants (RAs). There are no ramifications for mislabeling GAs, RAs, and TAs. The University may need to be flexible with the language, particularly the use of RA and GA. These definitions help clarify the roles of the graduate students.
  - Graduate Council approved the revised descriptions of GAs, RAs, and TAs.**
- 9. Recruitment and Admission Requirements Committee
  - Nothing to report**
- 10. Old Business
  - Nothing to report**
- 11. New Business
  - Thanks to Steve Bergmeier for serving as chair of Graduate Council. Steve’s term ends this year.

The meeting was adjourned at 4:40 pm.