

# Graduate Council Minutes

Friday, December 7, 2018

**Attendance:** Gordon Brooks, Spencer Cappelli, Terry Cluse-Tolar, Geoff Dabelko, Andrew Fodor, Pete Harrington, Chris Hayes, Janet Hulm, Wojciech Jadwisienczak, Paul Jones, Joseph Lee, Brian McCarthy, John McCarthy, Maria Modayil, Munir Nazzal, Greg Newton, Shawn Ostermann, Ann Paulins, Beth Quitslund, Erik Ramsey, Jennifer Smith, Scott Smith, Katie Tadlock, Jessica Wingett, and Charlotte Yang (proxy Fazel Bateni)

**Excused:** LJ Edmonds, Charlotte Elster, Alexandra Hibbitt, David Koonce, Chris Moberg, Andy Ray, and Lijing Yang

**Convened:** The meeting was convened at 3:01 pm.

1. Approval of the minutes from the November 2, 2018 meeting

**Action** – Approved

2. Chair's Report: Gordon Brooks

Policy review update – With regards to eliminating tuition waiver when a graduate student quits a graduate appointment, Gordon announced that he will be meeting to discuss the process with the administrator who oversees the process, Lisa Poston.

University Human Resources has no oversight of graduate appointments process.

3. Remarks by Interim Associate Dean of the Graduate College: Beth Quitslund

- a. Informational item – As the Graduate Student Senate (GSS) advisor, Beth shared with Graduate Council that GSS is seeking more independence from Student Senate. GSS has voted to change their constitution to reflect this change. Beth asked Spencer Cappelli to offer additional information and he stated that GSS is functionally independent and represented the needs of graduate students'. These needs are independent of Student Senate. As a result, GSS would like to be the sole organization to represent graduate students. Maria Modayil offered historical context to this relationship. As a matter of process, Beth stated that the Board of Trustees will have to approve this change.

- b. Update on 4 + 1 programs – Although the Graduate College is not ready to discuss the findings, the College is in consultation with partners and intend to bring it back to Graduate Council in January. The Graduate College prefers not having numbers in the title of this policy because too many variables exist with students coming into such programs. There will be more to come at the next meeting.

- c. Review of the current policy as it relates to double-dipping between programs and certificates – The question is under review with the Policies and Regulations Committee. Questions/comments to be addressed by the committee include the following:

- How many credits do can be shared between programs?
- How many transfer credits are allowed into programs?
- Time to degree is another issue to consider.

- d. English proficiency waiver – Beth reviewed current process and origin of the current practice. Beth asked Graduate Council if they would support making the waiver for effective for two consecutive terms, instead of just one.

**Action** – After discussion, Graduate Council voted to keep the English proficiency waiver process as it is.

4. Remarks by Assistant Dean of the Graduate College: Katie Tadlock
  - a. Fall Commencement – Katie announced that 55 doctoral students will be hooded for Fall Commencement. For comparison, there were only 21 doctoral students hooded during the first Fall Commencement in 2014. This year, there are doctoral students from every doctoral-degree-granting college and this includes the first class of Doctor of Nursing Practice.
  - b. Online permission list process – Communications will go live summer of 2019.
  - c. Katie met with Registrar Office about the New Conditional Admission/Academic Probation Service Indicators and Katie distributed the new language to Graduate Council. This gives additional information to students. If colleges/programs have specific admission thresholds, Katie and the Registrar’s Office can help with this.
  - d. Katie will review grades and create the 3.00 list. She will be in touch with Colleges about students that fall below the 3.00 required GPA.
  - e. Katie is requesting a way to delineate the difference between non-degree admission and certificate admission. With more certificates and endorsements, applications are getting lost. Potential confusion could be eliminated if the process is streamlined. Katie emphasized that once an applicant is admitted, the student can register for anything in their program area and this has caused some confusion. The Registrar is creating a certificate plan stack. When a student finishes their certificate program, the Registrar will close out the plan stack. If the student wants another certificate or seeks admission into a degree program, the student will need to apply. This will address the following concern. With the current process, a student can end up taking far more courses than allowed. Programs can easily forget about them. What happens if a student takes 2/3 of a program and wants to continue in the program for degree? The Graduate College asks that Graduate Council review the current process and recommend a revised approach.

**Action** –

The Policies and Regulations Committee will review this process.

- f. Standards of work for the Repeating/Retaking Courses – The committee presented the following language for council consideration:

Students may not retake a regular graduate-level course with fixed content if the prior attempt has met the degree requirements. Retaking a graduate-level course will not remove or replace a grade from a previous attempt.

**Comments -**

The new revisions address previous concerns.

Special topics courses can be retaken as long as they are different special topics.

Graduate directors will need assist with this process.

**Action -**

Graduate Council approved this language and asked that it be sent to EPSA for consideration.

5. Curriculum Committee  
The Curriculum Committee is reviewing stackable certificates to degree and time to degree. The committee will report on both issues at the next meeting
6. Program Review Committee – Nothing to report
7. Graduate Student Affairs and Fellowships Committee

- a. Named fellowships nominations are being collected. Please encourage nominations.
  - b. Charlotte Yang will serve on this committee.
8. Policies and Regulations Committee
- a. GRS hours – cutting to 5 hours is not a problem. If raising the amount may be more problematic.
    - Comments -**
    - Some students balance a GRS and non-GRS position and earn different rate of pay. This is problematic.
    - Registration of a minimum of 15 credit hours for students holding a GRS is a burden. Should this be reviewed?
    - Historically, the 15 hour rule has been in place for many years and the origins are unclear.
    - Action –**
    - After hearing additional comments for council members, the committee will review again and bring information back
9. Recruitment and Admission Requirements Committee
- a. Conflict of interest – The committee reviewed three (3) conflict of interest plans. Committee recommends approving the conflict of interest plan for Elana Bartel.
    - Action –**
    - Graduate Council approved the recommendation.
    - Two others are more complicated and the committee needs more information about mitigation. Geoff Dabelko will consult with Katie Tadlock on these cases.
  - b. The committee considered a three year baccalaureate degrees from India. The committee is grateful for the valuable information offered by Beth Quitslund and Katie Tadlock about this dynamic.
    - Recommendation –**
    - The committee recommends that this be taken on a case by case basis. Applicants must articulate with more clarity about the fourth year and professional experience should be considered.
    - The committee will work with the Graduate College, revise the content, and circulated the recommendation to Graduate Council for review.
  - c. The committee considered what constitutes a professional degree?
    - Graduate College offered much information. The committee will review this information and bring a recommendation to Graduate Council for review.
10. Old Business – None
11. New Business – None

The meeting was adjourned at 4:05 pm.

## Appendix A

### New Conditional Admission/Academic Probation Service Indicators

Academic Conditional Admit	You have been admitted with academic conditions. Your first term academic progress will be assessed before you can register for the next term, so this hold will be in place until after all grades have posted and been reviewed. If you have questions about the terms of your admission, please contact your academic program for details.
Prerequisite Requirements	You have been admitted with prerequisite requirements that must be completed before registration in the MHA program.
Academic Probation	You are on Academic Probation because your cumulative grade point average (GPA) as of the beginning of the current term is below 3.0. Review the Standards of Work policy in the Graduate Catalog, Academic Policies and Procedures section. The registration hold is in place until all grades for the current term have posted and been reviewed. Failure to raise your cumulative GPA to 3.0 by the end of this term may result in suspension or dismissal from the program.
Academic Probation Continued	Your Academic Probation has been extended, but your cumulative grade point average (GPA) is still below 3.0. Failure to raise your cumulative GPA to 3.0 by the end of this term may result in suspension or dismissal from the program. Review the Standards of Work policy in the Graduate Catalog, Academic Policies and Procedures section. The registration hold is in place until all grades for the current term have posted and been reviewed. Because your GPA remains below 3.0, you are not eligible for a graduate appointment.
Academic Probation Grad College Extension	Your Academic Probation has been extended under agreement with the Graduate College, but your cumulative grade point average (GPA) is still below 3.0. Failure to raise your cumulative GPA to 3.0 by the end of this term may result in suspension or dismissal from the program. Review the Standards of Work policy in the Graduate Catalog, Academic Policies and Procedures section. The registration hold is in place until all grades for the current term have posted and been reviewed. Because your GPA remains below 3.0, you are not eligible for a graduate appointment.
Academic Probation Extension	Your Academic Probation has been extended under agreement with the Graduate College, conditional upon meeting specific enrollment and grade goals. Failure to meet the terms of your continued enrollment will result in dismissal from the program. The registration hold is in place until all grades for the current term have posted and been reviewed. Because your GPA remains below 3.0, you are not eligible for a graduate appointment.

Graduate  
Academic  
Standards

A minimum cumulative grade point average (GPA) of 3.0 is required to maintain good academic standing. Please review the Standards of Work policy in the Graduate Catalog, Academic Policies and Procedures section. Failure to achieve a 3.0 once you have completed nine graded credit hours will result in sanctions ranging from Academic Probation to possible dismissal from the program.