

Graduate Council Minutes

Friday, January 20, 2023

Attendance: Jaxon Adams, Patrick Barr, Debra Benton, Melissa Bowlby, Gordon Brooks, David Brown, Kubra Civan, Aimee Edmondson, Ann Frymier, Gabriel Giordano, Allyson Hallman-Thrasher, Lisa Harrison, Janet Hulm, Lesli Johnson, David Koonce, David LaPalombara, Neil Littell, Brian McCarthy, Greg Newton, Patrick O'Connor, Kimberlee Orben, Shawn Ostermann, Beth Quitslund, Thomas Raimondi, Andrew Ray, Anirudh Ruhil, Courtney Silver-Peavey, Sam Smith, Eric Steinberg, Jeremy Webster

Excused: Charlotte Elster, Pete Mather, Kelley Walton

Convened: The meeting was convened at 3:01 pm.

1. Approval of the minutes for the December 2, 2022 meeting
Action: Council approves minutes
2. Chair's Report: Ann Frymier
 - a. Proposed changes to the Faculty and Administrator Registration for Graduate Degrees policy in the Faculty Handbook regarding conflict of interest have been accepted by the PRC and will move on to Faculty Senate.
3. Graduate Student Senate (GSS) Report: Kübra Civan
 - a. GSS will hold the first meeting of the semester on January 31. Kelly Broughton will be a guest speaker. Steve Patterson will be a guest speaker at the second meeting.
 - b. GSS is organizing Graduate Convention. This event is only for grad students, and it will focus on leadership, networking, and speakers. Registration is open.
 - c. GSS will conduct a new executive search.
 - d. Though the budget for GSS is not clear yet, they are seeking sponsors.
4. Remarks by Interim Dean of the Graduate College: David Koonce
 - a. 4856 current enrollments, which is down by about 400
 - b. MAGS Excellence in Teaching Awards: Two nominations were submitted to the Student Affairs committee. Carly Densmore was chosen to move forward.
 - c. 3 Minute Thesis Competition: Roxanne Male-Brune is managing the competition this year. An external funder will be sponsoring prizes. This year there will be 4 heats of 8 and those 32 spots filled up quickly. There is now a waiting list.
 - d. The Graduate College is taking part in the Administrative & Student Support Unit Review (ASSUR). Part of this review includes assessing stakeholder satisfaction. Graduate Council is considered a stakeholder, and the Graduate College will be providing information.
5. Remarks by Interim Associate Dean of the Graduate College: Greg Newton
 - a. Personnel –
 - i. Maggie DeLong will be assisting with Graduate Council meetings.
 - ii. Graduate College is hiring two positions
 - Director of Professional Development and Communication
 - Director of Thesis and Dissertation Services

- iii. Graduate College has hired Kirin Pugh in the role of Student Services Administrator for Thesis and Dissertation Services.
 - iv. Since the role of Director of Professional Development and Communication is not currently filled, Greg will be sending the newsletter. Newsletter includes:
 - Student Expo – encourage students to sign up
 - Graduate College website – updated design going live Feb 1
 - Feb 4 TAD bootcamp
 - b. Digital Accessibility Policy—TAD
 - i. All students starting TAD process next week need to follow the new policy
 - ii. Communication for updates will go out next week
6. Remarks by Faculty Fellow: Allyson Hallman-Thrasher
- a. Pakistan Higher Education Commission (HEC) is processing payments
 - b. Graduate Catalog was not viewable for a day due to security settings. OIT should have problem fixed soon.
 - c. The Center for Teaching, Learning, and Assessment has developed workshops specifically for graduate student instructors and teaching assistants. Encourage students to attend.
 - i. Facilitating Classroom Discussions
 - ii. Developing Your Teaching Philosophy
 - iii. Creating an Effective DEI Statement
7. Committees Updates
- a. Bridge/Curriculum Committee: Allyson Hallman-Thrasher
 - i. HCOM Program Code: DO1210
 - ii. HCOM Program Code: DO1243
 - iii. Patton College of Education Program Code: CTMMRG

Approved

- b. Recruitment and Admission Requirements Committee: Janet Hulm
 - i. The following group of COI cases were brought to the council for consideration with no identified conflicts and were recommended for clearance:
 - Beckley, Jennifer
 - Haskins, Jacob
 - Karagosian, Maggi
 - Kinnard, Jeremy
 - Taylor, Morgan

Council action – Approved

- ii. The following COI case was brought to the council for consideration and was recommended for approval with mitigation.
 - Gard, Tabatha

Council action - Approved

- c. Graduate Student Affairs and Fellowships: Kimberlee Orben

- i. Thanks the committee for MAGS Excellence Teaching Awards quick decision
 - d. Policies and Regulations: Neil Littell
 - i. Dual Degree Policy – Opened the floor for discussion regarding making the dual degree form optional rather than required. The committee will discuss it further.
 - ii. Discussion of courses counting twice. It is counted for any 2 program codes. The committee wishes to exclude CT from those codes and just degree seeking program codes count.
 - e. Program Review: Patrick Barr for Peter Mather
 - i. History - viable
 - ii. Psychology - viable
 - iii. HCOM - viable
- 8. Ad hoc Stipend Committee
 - a. Presented data from Oklahoma study and compared to OGA data. Adjusted for inflation.

The meeting was adjourned at 4:31pm.

Appendix A