

## Graduate Council Minutes

Friday, January 21, 2022

**Attendance:** Deb Benton, Melissa Bowlby, Gordon Brooks, David Brown, Charlotte Elster, Andrew Fodor, Dakota Fox, Andrea Frohne, Ann Frymier, Joseph Gbandi, Daniela Grijalva, Allyson Hallman-Thrasher, Peter Harrington, Arthur Hughes, Lesli Johnson, David Koonce, Neil Littell, Brian McCarthy, Greg Newton, David Nguyen, Kimberlee Orben, Beth Quitslund, Thomas Raimondi, Andy Ray, Assan Sarr, Carol Schaumleffel, Joe Shields, and Joseph Ziorklui

**Excused:** Geoff Dabelko, Janet Hulm, Katie Tadlock, Kelley Walton, and Jessica Wingett

**Convened:** The meeting was convened at 3:02 pm.

1. Approval of the minutes for the December 10, 2021 meeting

*Council action: Minutes approved*

2. Chair's Report: Gordon Brooks

Gordon spoke with Faculty senate about looking into faculty who are seeking a doctoral degree in their own department. More to come after faculty senate discusses this item.

3. Graduate Student Senate (GSS) Report: Joseph Elikem Kofi Ziorklui

Nothing to report

4. Remarks by Dean of the Graduate College: Joe Shields

Joe mentioned that he has been working more on fundraising and may have more to report soon.

5. Remarks by Interim Associate Dean of the Graduate College: Beth Quitslund

Beth announced the Graduate College will have slightly reduced hours due to the surge in omicron. The hours will be 8:30 – 5, closed 12:30 – 1 PM until further notice.

In addition, Beth announced that Mike Adkins has left the Graduate College, so the Graduate College will be conducting a search for another TAD administrator soon.

6. Remarks by Assistant Dean of the Graduate College: Katie Tadlock

Nothing to report

7. Remarks by Graduate College Faculty Fellow: Allyson Hallman-Thrasher

Allyson announced that she will be working on catalog updates very soon, so let graduate chairs know this is on the horizon.

8. Committee Updates

- a. Bridge/Curriculum Committees: Gordon Brooks

- i. PROGRAM/CERTIFICATE CHANGES

- From December 2021

- PH5307: Mass Communication- Media Arts & Studies (Media Arts & Studies)
- PH5308: Mass Communication- Journalism (E.W. Scripps School of Journalism)
- *No concerns expressed by the council*
- From January 2022
  - CTGLHG: Global Health (Department of Interdisciplinary Health Studies)
  - MG8172/MG81783: Master of Global Health (Department of Interdisciplinary Health Studies)
  - *No concerns expressed by the council*
- ii. NEW PROGRAMS/CERTIFICATES
  - From January 2022
    - CTZZ4G: Communication Diversity, Ethics, and Inclusivity Certificate (Scripps School of Journalism)
    - CTX43G: Six Sigma Black Belt (Industrial and Systems Engineering)
    - *No concerns expressed by the council*
- b. Program Review Committee: Charlotte Elster
  - i. Physical Therapy Program Review Report
    - Committee comments
    - Top quality program, well done, good students
    - Program is viable
    - No additional comments expressed by the council members*
  - ii. TBS Program Review Report
    - Committee comments
    - Good program
    - Commend what reviewers say
    - Program is viable
    - No additional comments expressed by the council members*
  - iii. Media Arts and Studies Review Report
    - Committee comments
    - Program is viable
    - Several areas of concern in comments, lack of administrative support is expressed in the report
    - Environment seems to be a concern, how does this effect graduate students
    - Diversity of faculty, staff, and students seem to be a concern
    - Concerned about homeless fourth-year graduate students
    - Concerns need to be addressed in a timely fashion
    - Need to work on the climate in the program
    - No additional comments beyond the committee's comments expressed from council members*

iv. COMS Review Report

Committee comments

-Program is viable

-Faculty are limited with what they can do

-Concern includes a climate issue which needs to be addressed by the dean

-Need to concentrate on fixing these critical issues

*No additional comments beyond the committee's comments expressed from council members*

c. Graduate Student Affairs and Fellowships Committee: Pete Harrington

Nothing to report

d. Policies and Regulations Committee: Greg Newton

i. Doctoral Transfer Hours Limit Update (Appendix A)

Committee brought the update to the Graduate Council for review and approval.

*Council action – Graduate Council approved the transfer hour limits as presented by the committee*

ii. Continuous enrollment policy (Appendix B)

Committee met with University Registrar and brought forward modified language to make it more functional for all parties.

Committee presented the modified language to the council for review and approval.

*Council action – Graduate Council supports the continuous enrollment language change as presented by the committee*

e. Recruitment and Admission Requirements Committee: Andy Fodor

Nothing to report.

9. Old Business

Nothing to report

10. New Business

Gordon announced that we plan to do hybrid meetings soon but are waiting to see what direction we receive from the president.

The meeting was adjourned at 4:01 pm.

## **Appendix A**

### **Transfer Credit Limits—approved January 2022**

....

#### **Doctoral degrees**

Doctoral students may transfer a limited number of credit hours, subject to the eligibility requirements above and approval by their individual program and college dean. The maximum number of hours eligible for transfer may be no more than one-fourth of the total graded coursework requirements for the degree.

Exceptions to this policy may be made by the Dean of the Graduate College upon the recommendation of the student's department chair or graduate program director and the associate dean of the student's college.

....

#### **Grad Mass Hours**

Students who enter Ohio University with post-baccalaureate degrees granted by another accredited university will receive graduate credit hours per State of Ohio subsidy requirements. This is reflected on the Degree Audit Report (DARS) as Grad Mass hours. Master's equivalent degrees are credited as 34 Grad Mass hours. Doctoral equivalent degrees are credited as 80 Grad Mass hours. Grad Mass Hours cannot be used to fulfill specific degree requirements.

## Appendix B

### CE Policy—approved January 2020; amended October 2021; amended January 2022

All PhD, EdD, and MFA students must enroll for credit-bearing courses at least two semesters of each academic year from the time they first enroll in their degree program through the duration of their program unless on an approved leave of absence. Students on leave of absence are understood not to be using university resources, including faculty advising, or actively working on degree requirements. Degree requirements and incomplete/PR courses may not be completed during a leave of absence.

Summer registration for credit is required for graduate students when degree components, or courses with previous Incomplete or PR grades, are completed in that semester. Degree components include comprehensive exams, dissertation or thesis defense, completion of a non-dissertation capstone project, and graduation. Students completing the TAD process “early for” the next semester must be enrolled for credit during the semester that the thesis or dissertation is filed.

Doctoral and MFA students who have completed their coursework may enroll at a minimum in a half-credit CE course to meet continuous enrollment requirements. Half-credit CE courses count as full-time student status. Any other credit-bearing graduate registration at OHIO also fulfills continuous enrollment requirements.

Students in programs that require professional internships after *all* other degree requirements are completed may enroll in a 0 credit-hour internship course to fulfill continuous enrollment requirements.

Any student who fails to enroll for more than one semester will be moved to inactive status and must apply for **re-enrollment** to their program if they wish to continue in the program. The re-enrollment process can be found in the Graduate Catalog and the appropriate form is on the Registrar’s website (<https://www.ohio.edu/registrar/forms.cfm>). Return to active status requires approval from both the program and Graduate College. At the discretion of the program, the student may be required to meet current catalog requirements at the time of re-enrollment.

Once reinstated, the student will be enrolled in 0.5 credit hour for each semester of missed enrollment up to a maximum of 2 semesters, in the first semester of reenrollment. Thus, a returning student would be enrolled for up to 1.0 credit hours of missed continuous enrollment and would need to additionally enroll for at least 0.5 credit hours. The student is responsible for paying tuition and fees for these hours, along with any penalties or late fees. Reinstated students must maintain continuous enrollment in current and any future semesters. Failure to maintain continuous enrollment after being reinstated will result in the student being dropped from the program and will require a student to apply for re-admission under the current catalog and any conditions defined by the academic program (which may include dismissal after additional failure to follow continuous enrollment policy).