

## Graduate Council Minutes

Friday, September 18, 2020

**Attendance:** Deb Benton, Gordon Brooks, Geoff Dabelko, Kaelyn Ferris, Andrea Frohne, Ann Frymier, Sara Helfrich, Arthur Hughes, Janet Hulm, Paul Jones, David Koonce, Joseph Lee, Sally Marinellie, Brian McCarthy, Greg Newton, Patrick O'Connor, Shawn Ostermann, Luke Pittaway, Beth Quitslund, Erik Ramsey, Andy Ray, Carol Schaumleffel, Joe Shields, Katie Tadlock, and Lijing Yang

**Excused:** Charlotte Elster, Andrew Fodor, Pete Harrington, Lesli Johnson, Assan Sarr, Kelley Walton

**Convened:** The meeting was convened at 3:04 P.M.

1. Approval of the minutes for the May 1, 2020 meeting

*Council Action: Approved*

2. Chair's Report: Gordon Brooks

Gordon welcomed everyone to the first meeting of the year and asked that everyone introduce themselves.

Gordon showed several helpful web pages to the council. These web pages share included the following:

- Standing committees web page

<https://www.ohio.edu/standing-committees/graduate-council>

- Graduate Council on the Graduate College site

<https://www.ohio.edu/graduate/staff/graduate-council>

- Graduate Catalog web page

<https://www.catalogs.ohio.edu/index.php?catoid=68>

- Faculty Handbook web page

<https://www.ohio.edu/faculty-senate/current-handbook>

- Faculty Senate Committees

<https://www.ohio.edu/faculty-senate/committees/ucc> and

- Graduate Student Awards and Fellowships

<https://www.ohio.edu/graduate/graduate-directors-webpage/graduate-student-award-and-fellowship-opportunities>

Gordon summarized the different Graduate Council committees.

- Policies and Regulations committee: reviews current policies and suggests updates as needed
- Curriculum committee: acts as a bridge committee with the UCC, it reviews new programs and changes to existing programs
- Program Review committee: reviews seven year program reviews from UCC
- Recruitment and Admissions Requirements committee: reviews issues pertaining to graduate admissions and conflict of interest cases for employees seeking graduate education
- Graduate Student Affairs and Fellowships committee: reviews the nominees for named fellowships, Council of Graduate Schools and Midwestern Association of Graduate Schools dissertation and thesis awards.

Following the meeting, Gordon announced that he will send out a survey to all council members about preferences for committee membership.

Gordon reminded everyone when using Teams the chat function is public and suggested the members keep that in mind when posting in the chat.

3. Graduate Student Senate Report: Kaelyn Ferris

GSS held their first general body meeting and the call for nominations in GSS has been completed.

GSS plans to continue their focus on advocacy this year.

4. Remarks by Dean of the Graduate College: Joe Shields

Joe announced some personnel changes in the Graduate College. Betty Kincade retired in the spring.

Luann Weisenbach has been hired as her replacement. Pamela Gordon retired as well. A search process is in place for her replacement.

Joe reminded the council of an alternative grading scheme that was developed for spring semester. Please note, a similar version will be in place for undergraduate students for fall semester, however, there will NOT be an alternative version for graduate students.

Joe updated the council on the process for spring curriculum scenario planning and this process will be ramping up soon. The spring semester will probably look much like the fall term.

5. Remarks by Associate Dean of the Graduate College: David Koonce

David Koonce shared enrollment numbers with the council.

	Fall 2019 Census	Fall 2020 Census	Delta
Athens E-Campus	2633	2791	158
Athens Main Campus	2282	1680	-602
Dublin	137	104	-33
Graduate Outreach	347	852	505
Grand Total	5399	5427	28

David mentioned the term “Graduate Outreach” is usually associated with regional campuses and the Graduate College thinks those in this category may have been coded incorrectly. The Graduate College is discussing this with those in the Office of the University Registrar. Based on the data, when including those undergraduate students who are enrolled in graduate courses, there are over 5,500 students studying at the graduate-level.

David announced that currently, there are approximately 1,000 applications for fall 2021. These numbers are on track with last year’s numbers. This reflects about a 7% increase from previous years.

David updated the council on the research restart. During Phase 1, 338 graduate students were approved/cleared to return to campus for research.

David reminded the council of the special summer extension process for students submitting theses and dissertations. This process has been extended through fall.

David announced that on September 10 and 11 the Chancellor’s Council of Graduate Schools (CCGS) retreat was held virtually. One of CCGS’s initiatives this year is to be more nimble with graduate programs and will likely include a relaxing of the process for online approvals. To be clear, this is likely to apply to masters’ programs moving online only. In other news, CCGS will be meeting once a month. All meetings will consider programs. Other issues will be addressed in an every-other-month format.

David mentioned that Graduate Council may need to consider what to do with the tuition scholarship if a student quits their assistantship after the first two-weeks.

David offered an update about international graduate students. Only 43 new international graduate students (only one out of the country) came to OHIO University this fall. Late in the process, the university offered Graduate Merit Scholarships to international graduate students who could not get into the US. These scholarships were awarded for fall only. OHIO University may need to consider offering something similar for spring.

David announced that the Graduate College is soliciting nomination materials for the MAGS Teaching and Thesis Awards. Becky will send information out about these awards soon.

6. Remarks by Assistant Dean of the Graduate College: Katie Tadlock

When processing deferrals from fall into spring, the Graduate College encountered a technical issue. This will be resolved soon, and the Graduate College can resume the process. If students have submitted a deferral request and are waiting for a response, assure them that we will resume the processing soon. If students have questions, please have them contact Katie Tadlock.

7. Remarks by Graduate College Faculty Fellow: Beth Quitslund

Curriculum clean-up will be done very soon.

8. Bridge/ Curriculum Committee: Sara Helfrich

Sara will be chairing this committee. For curriculum, currently there are no new programs to consider. As for the Bridge portion of this role, UCC met earlier this month for the first time this year.

Those who are considering this committee, please know you will have access to OCEAN to review the materials.

9. Program Review Committee: Lijing Yang

Most program reviews have been suspended due to the pandemic, however, Luke Pittaway mentioned that the College of Business will be doing their entire college review this year due to the requirements for accreditation.

10. Graduate Student Affairs and Fellowships Committee: Pete Harrington

On Pete's behalf, Gordon announced the many awards this committee reviews and made mention of the upcoming deadlines for the MAGS awards. Also, on Pete's behalf, Gordon recommended having a student on this committee.

11. Policies and Regulations Committee: Greg Newton

Greg outlined the items this committee oversees. Greg suggested a student sit on this committee as well. Projects may include things like continuous enrollment, although this is on hold for right now.

12. Recruitment and Admission Requirements Committee: Luke Pittaway

Luke announced this committee's need for a few additional members.

Also, the Admission Requirements Committee presented the conflict of interest reviews for final action by Graduate Council.

*Council Action: Graduate Council approved the committee's recommendations.*

13. Old Business

Nothing to report

14. New Business

Nothing to report

The meeting was adjourned at 4:58 P.M.

## Graduate Council Minutes

October 9, 2020

**Attendance:** Deb Benton, Gordon Brooks, Geoff Dabelko, Kaelyn Ferris, Andrea Frohne, Ann Frymier, Pete Harrington, Sara Helfrich, Arthur Hughes, Janet Hulm, Lesli Johnson, Paul Jones, David Koonce, Joseph Lee, Sally Marinellie, Brian McCarthy, Greg Newton, Patrick O'Connor, Shawn Ostermann, Luke Pittaway, Beth Quitslund, Erik Ramsey, Andy Ray, Carol Schaumleffel, Joe Shields, Katie Tadlock, Amid Vahedi, Morgan Vis-Chiasson, Kelley Walton, Charlotte Yang, and Lijing Yang

**Excused:** Charlotte Elster, Andrew Fodor, Jacob Hain, and Assan Sarr

**Convened:** The meeting convened at 3:01 pm.

1. Approval of the minutes for the September 18, 2020 meeting

*Action* – Minutes were approved with a friendly amendment to include web pages used in Gordon's introduction to council member resources at the September 18<sup>th</sup> meeting.

2. Chair's Report: Gordon Brooks

Gordon offered clarification on how the council will conduct voting virtually. He will ask for all those in support and all those opposed to indicate this verbally. If it is close, he will use a method where everyone votes in the chat.

Gordon updated the council that one of our members, Assan Sarr is on sabbatical this year. If this seat remains empty this year, the council will still meet all requirements.

3. Graduate Student Senate Report: Kaelyn Ferris

GSS council representation is now complete. Kaelyn introduced the GSS representatives on Graduate Council. The representatives are Jacob Hain, Amid Vahedi, and Charlotte Yang. Amid Vahedi is serving as the alternate GSS representative.

4. Remarks by Dean of the Graduate College: Joe Shields

Joe announced one staffing update from the Graduate College. Pamela Gordon retired. Jan Harmon has been hired into this role and starts Oct. 19<sup>th</sup>.

5. Remarks by Associate Dean of the Graduate College: David Koonce

David offered a snapshot of applications so far. Currently, 1,400 applications have been received. This is 9% ahead of last year at this same time.

As for enrollment, David announced there are 5,480 unique graduate students. This number includes certificates and non—degree students. At census date, the number was at 5,427.

David announced an update on a Higher Learning Commission (HLC) requirement. If a program changes 25% of its courses or content, new approval is required. Ohio University will seek clearer understanding of this from the state. As a note, currently, Ohio University does not have this granularity of detail in OCEAN.

In addition, David announced that the state needs to know if the university is suspending admission of a program. Ohio University will need to develop a process to gather this information.

6. Remarks by Assistant Dean of the Graduate College: Katie Tadlock

Katie shared information about commencement, which is scheduled for Saturday, December 12<sup>th</sup>. This updated information is available on the commencement web site. Fall commencement will be a virtual ceremony. Speeches will occur first, then degree conferral will occur in the following order: doctoral students, masters students, undergraduate students. Special Events has contracted with an outside vendor to create a video. This video will cover both summer and fall graduates. If students have any questions, direct them to the commencement web site (<https://www.ohio.edu/student-affairs/commencement>).

For fall, graduate degree conferral needs to be done quickly. University-wide furlough dates have complicated this process. Katie is working with the Office of the University Registrar and they will run their DARS and fall degree/deny reports for master's students on December 17<sup>th</sup>. Doctoral conferral confirmation/DARS reports will run the week

before commencement (perhaps by December 10<sup>th</sup>). The confer/denial deadline is January 11, 2021.

7. Remarks by Graduate College Faculty Fellow: Beth Quitslund

Nothing to report.

8. Bridge/Curriculum Committees: Sara Helfrich

Sara updated the council and shared there are no new programs up for review. Sara informed the council of the following actions.

- Program suspensions:
  - Patton College (2)
    - Critical Studies in Education (ME6227)
    - Blended Early Childhood and Special Education (ME6876)
- Graduate Curriculum Cleanup for several programs:
  - Arts & Sciences (6)
    - Chemistry (MS331, MS3317, PH3311)
    - English (MA5321, PH5321)

Two program changes are up for review. Two program suspensions were noted from Patton College of Education.

9. Program Review Committee: Lijing Yang

Lijing announced that the committee does not have a lot of programs to review.

The committee did review one program in Mechanical Engineering and offered the following summary. The committee identified the program as viable. The program has high retention and placement rates. Engagement and graduate student publication rates are great. There is concern about the low number of faculty, limited facilities, and shortage of lab space. Diversity of faculty is encouraged. The timing of the review was challenged with the pandemic. Originally, the review was done in March, the chair's review occurred in April, the dean's review in August.

Lijing reminded the council of its role. The council offers comments/concerns and forwards these comments onto to UCC.

*Action* – The council approved the committee's comments being forwarded. Lijing Yang will offer this feedback to UCC.

10. Graduate Student Affairs and Fellowships Committee: Pete Harrington

Pete thanked the Graduate College for the work on the Graduate Student Awards & Fellowships Opportunities web page (<https://www.ohio.edu/graduate/graduate-directors-webpage/graduate-student-award-and-fellowship-opportunities>). The committee requested help from GSS with advertising this link and sending out an email blast to all graduate students.

Pete requested a graduate student representative be assigned to this committee. Kaelyn Ferris will be serving on this committee.

11. Policies and Regulations Committee: Greg Newton

This committee will be reviewing policies/procedures surrounding those with graduate appointments (GAs/RAs/TAs) who resign early.

Greg requested a graduate student representative be assigned to this committee.

Kaelyn will work with Gordon about assigning a new representative from GSS.

12. Recruitment and Admission Requirements Committee: Luke Pittaway

The Admissions Requirements Committee recommends approval of the following for registration.

- Carow, Colleen

This committee recommends approval for this student by the council.

*Action* – Council approves recommendation.

- Hamrick, Ricardo

This committee recommends approval for this student by the council.

*Action* – Council approves recommendation.

13. Old Business

Nothing to report

14. New Business

The updated membership lists for committees can be found at the following link:

<https://www.ohio.edu/graduate/staff/graduate-council/gc-committees>.

The meeting was adjourned at 3:52 pm.

## Graduate Council Minutes

Friday, November 6, 2020

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**Attendance:** Deb Benton, Gordon Brooks, Geoff Dabelko, Charlotte Elster, Kaelyn Ferris, Andrew Fodor, Andrea Frohne, Pete Harrington, Sara Helfrich, Arthur Hughes, Janet Hulm, Lesli Johnson, David Koonce, Joseph Lee, Sally Marinellie, Brian McCarthy, Greg Newton, Patrick O'Connor, Shawn Ostermann, Luke Pittaway, Beth Quitslund, Erik Ramsey, Carol Schaumleffel, Katie Tadlock, Amid Vahedi, Morgan Vis-Chiasson, Kelley Walton, Charlotte Yang, and Lijing Yang

**Excused:** Ann Frymier, Paul Jones, Andy Ray, Assan Sarr, and Joe Shields,

**Convened:** The meeting convened at 3:00 pm.

1. Approval of the minutes for the October 9, 2020 meeting

The minutes were approved.

2. Chair's Report: Gordon Brooks

Nothing to report

3. Graduate Student Senate Report: Kaelyn Ferris

There was change in representation from Graduate Student Senate (GSS). Jacob Hain resigned from GSS and Amid Vahedi will be representing GSS on Graduate Council.

4. Remarks by Associate Dean of the Graduate College: David Koonce

David shared the following updates.

- a. A new staff member, Jan Harmon, has started in the Graduate College. Help us welcome her.
- b. Regularly scheduled Grad Chairs meetings are back by popular demand. We are meeting every other week. Let Becky know if you have not received the invitation and wish to be included.
- c. Applications for 2020-2021 are running strong. Currently, 2,000 applications have been received, an increase of 13% from last year. Note, some of these applications were deferrals from fall term.
- d. For your information, students from Ghana will likely defer until next fall (2021).

- e. As a result of the new spring academic calendar, new I-20s need to be issued for international students planning on coming in spring. This may cause a delay with the international team.
- f. For your information, after the announcement of the new spring academic calendar, some online programs announced there will be no change in their start dates. This may result in questions about and complications with some deadlines.
- g. To date, the Graduate College does not have any new information on Graduate Merit Scholarships, although discussions have commenced with Legal Affairs. Any decisions will be communicated to graduate chairs and associate deans.
- h. Last spring, the Graduate College modified TAD requirements. Students were offered an extension without a need to register. This modification will not be an option for spring term 2021.

5. Remarks by Assistant Dean of the Graduate College: Katie Tadlock

Katie shared the following update. The Office of the Registrar has confirmed that students can complete incompletes through the entire spring term.

6. Remarks by Graduate College Faculty Fellow: Beth Quitslund

Beth has been in contact with those still needing to complete graduate curriculum clean-up. In summary, Beth has concern about a couple of programs. The remaining eight (8) need to get through UCC this term.

As for accelerated pathways, both psychology and sociology have expressed interest.

7. Bridge/Curriculum Committees: Sara Helfrich

Sara updated the council on the following. This update is merely informational and requires no council action.

Expedited moving forward to UCC on Nov. 17th:

- CTOAMG Graduate Certificate in Operations & Supply Chain Management
- MS8162 Master of Science in Athletic Administration
- MS8112 Sports Administration
- MS8161 Sports Administration

Notifications: Program Suspensions moving to UCC on Nov. 17th

- CTTTWWG Transition to Work Certificate (Patton College)
- MS6327 Professional Tennis Management (Patton College)

8. Program Review Committee: Lijing Yang

Nothing to report.

9. Graduate Student Affairs and Fellowships Committee: Pete Harrington

Pete announced the need to get information out about MAGS Teaching Award and Pete appealed to GSS to advertise. Kaelyn agreed to assisting with this and Becky will forward the informational link to Kaelyn.

10. Policies and Regulations Committee: Greg Newton

Greg updated the council on the committee's discussion surrounding graduate students with appointments retaining their tuition scholarship after resigning post week two (2) of enrollment. The committee discussion centered on their concerns about making a policy change unless there is a trend in this behavior. Since it appears to be a rare occurrence, the committee recommended staying with the current policy.

The council agreed to the committee's recommendation.

11. Recruitment and Admission Requirements Committee: Luke Pittaway

Luke introduced the following student's conflict of interest case for the council's review:

Kirsten Dabelko. Per Luke, the committee recommends enrollment approval.

Graduate Council accepts the committee's recommendation.

Katie asked the Recruitment and Admission Requirements committee to consider if a PharmD should be consider having a bachelor's equivalent. To inform the committee, Katie volunteered to collect information from the CGS list serve about this and will share the findings with the committee.

12. Old Business

Nothing to report

13. New Business

The Graduate College requires documentation by all applicants of any post-secondary work. Our approach may be disadvantageous to first-generation students. Unless applicants report a behavioral dismissal, do we care if they were dismissed for not finishing a prior degree?

The council assigned this item to the Recruitment and Admission Requirements Committee for consideration and discussion.

The meeting adjourned at 3:50 pm.

## Graduate Council Minutes

Friday, December 11, 2020

**Attendance:** Deb Benton, Gordon Brooks, Geoff Dabelko, Charlotte Elster, Kaelyn Ferris, Andrew Fodor, Andrea Frohne, Ann Frymier, Sara Helfrich, Arthur Hughes, Janet Hulm, Paul Jones, David Koonce, Joseph Lee, Brian McCarthy, Greg Newton, Patrick O'Connor, Shawn Ostermann, Luke Pittaway, Beth Quitslund, Erik Ramsey, Andy Ray, Joe Shields, Katie Tadlock, Amid Vahedi, Morgan Vis-Chiasson, Charlotte Yang, and Lijing Yang

**Excused:** Pete Harrington, Lesli Johnson, Sally Marinellie, Carol Schaumleffel, Assan Sarr, and Kelley Walton

**Convened:** The meeting was convened at 3:04 pm.

1. Approval of the minutes from the November 6, 2020 meeting

*Council action: Minutes were approved.*

2. Chair's Report: Gordon Brooks

Gordon asked if there were any concerns about our January meeting being scheduled for the first week of classes. Members expressed no concerns, so the meeting will be on January 22<sup>nd</sup>.

3. Graduate Student Senate Report: Kaelyn Ferris

In the upcoming semester, GSS intends to collaborate more with Student Senate and International Student Union. Also, GSS will be focusing attention on with identifying resources for students in preparation for the transition back to in-person instruction.

As an update, GSS discussed the grading policy and endorsed using the same policy for graduate students that was approved for undergraduates.

4. Remarks by Associate Dean of the Graduate College: David Koonce

Application numbers since July 1 are up. Some may be deferrals, but regardless, applications were higher than ever.

As of December, the graduate student head count for fall was 5,500. This, too, was higher than ever.

During fall semester, the Graduate College restarted regularly scheduled graduate chairs meetings.

Graduate Merit Scholarships for Spring semester were announced before Thanksgiving.

David mentioned several significant points emphasized at a conference held by the Council of Graduate Schools:

- Graduate programs need to recognize the importance of recruitment. Programs can no longer sit back and wait for the students to come. With many institutions intensifying their recruitment efforts for graduate students, Ohio University will need to do the same.
- Many students who are applying for graduate school are demanding more attention. This is a new phenomenon and may come as a surprise to staff.
- Many schools are looking at waiving application fees. The Graduate College has structural and financial barriers to doing this. Please note, the Graduate College has begun conversations with various campus parties about creating our own application to better support this kind of active recruiting.

David updated the council members on the Named Fellowships. The Graduate College has awarded up to five fellowships each year, but this money is not endowed and comes straight out of the Graduate College budget. In the past, these fellowships have not been used strategically, and, in many cases, students receive less in stipend dollars than what they were awarded by their home department. The Provost has asked the Graduate College to see if there is a better way to use this money. Be aware, the call for nominations will not go out as usual. The Graduate College will keep you informed as we know more.

5. Remarks by Assistant Dean of the Graduate College: Katie Tadlock

Katie shared the Graduate College operations schedule for over break. If there is anything students need completed before January, students should get information to the Graduate College as early as possible on the week of December 14<sup>th</sup>.

Katie also shared the plans for the fall commencement.

6. Remarks by Graduate College Faculty Fellow: Beth Quitslund

Beth has received many requests to remove the GRE requirements from the catalog. Please note, the decision about requiring the GRE is up to the program. Contact Beth for removal from the catalog and Nikole Morris for removal from the application.

7. Bridge/Curriculum Committees: Sara Helfrich

The following programs were moved forward to the December UCC meeting with no concerns from the UCC Programs Committee:

Changes

College of Arts & Sciences

- MA5241 Philosophy
  - Changing some courses and increasing required credit hours from 30 to 33

College of Health Sciences

- MS1213 Nurse Educator
  - Reducing from 33 to 32 credit hours; changing the name of a course; changing some courses (resulting in credit hour change and allowance for electives); removal of GRE as admission requirement
- CTNEDG Nurse Educator Certificate
  - Reducing from 15 to 10 credit hours; changing the name of a course; changing some courses (resulting in credit hour change); removal of pre-requisites to allow students to take courses in any order; changing admission requirements to reflect national standards
- MS1214 Family Nurse Practitioner
  - Reducing credit hours from 38 to 37
- CTFNPG Post Master's Family Nurse Practitioner Certificate
  - Reducing credit hours from 20 to 19
- CTPMHN Psychiatric Mental Health Nurse Practitioner Post-Master's Certificate
  - Making changes to some courses, adding a course while deleting another course, and reducing time to completion, resulting in no changes to total credit hours (20)
- MSXX11 Psychiatric Mental Health Nurse Practitioner
  - Making changes to some courses and adding a course while deleting another course, and reducing time to completion, resulting in increasing required credit hours from 37 to 38

Patton College/Voinovich School

- CTX59G K12 Education Public Policy Leadership

- Reducing credit hours from 12 to 9 to streamline course content and meet the needs of their potential audience

Expedited (items related to Graduate Catalog clean-up):

College of Fine Arts

- MM5054 Music Performance – MM (Performance/Pedagogy)
- MM5181 Music Performance – Performance

Scripps College

- MA5332 Organizational Communication

*Council action: There were no comments on the changes or expedited items.*

8. Program Review Committee: Lijing Yang

Nothing to report

9. Graduate Student Affairs and Fellowships Committee: Pete Harrington

Pete announced the deadline for MAGS Excellence in Teaching Awards and asked Graduate Student Senate to distribute more information about these awards.

10. Policies and Regulations Committee: Greg Newton

Nothing to report

11. Recruitment and Admission Requirements Committee: Luke Pittaway

Luke reminded the council members that all standardized testing (GRE and GMAT) requirements are up to the graduate programs.

Luke reported the committee's discussion about felony disclosure. He reminded the council that reporting requirements for a felony is a disclosure required by Legal Affairs and not within Graduate Council's purview. Luke asked whether the council should consider understanding how other institutions ask this question on their application.

Luke stated that the committee will continue its work on reviewing transcript requirements of other institutions. The question centers around whether applicants need to submit all prior undergraduate transcripts regardless of completion. Of course, it is understood that Ohio University would want to see transcripts if an applicant had behavioral concerns at a previous institution.

Luke presented two batches of conflict-of-interest cases for the council's review.

- First group – The committee found no conflicts and recommended this group for approval.

*Council action: The council approved the committee's recommendations.*

- Amuda, Deep Sagar
- Barnhardt, Caitlin
- Lake Hawkins, Lindsay
- Lovely, Troy
- Newton, William
- Vlasak, Candace
- Ward, Lindsey
- Thayer, Sarah
- Van Hemert, Jivanto

- Second group – The committee recommended these students for approval with conditions applied.

*Council action: The council approved the committee's recommendations.*

- David, Craig
- Fiorelli, Stephanie
- Robinson, Keana

## 12. Old Business

Nothing to report

## 13. New Business

Shawn Ostermann presented concerns about the university's decision to change the digital signature process. Shawn described the importance of the digital signature and access to a document for verification purposes. He expressed his concern about the OIT solution.

What OIT has proposed is a document that lives in Microsoft only. There is no permanent PDF document to refer to if necessary. Shawn suggested that Graduate Council may want

to weigh in on this discussion. Others expressed concern about this change as well. Joe Shields mentioned that he has attended meetings where these concerns have been raised to the Ohio University leadership and OIT.

The meeting was adjourned at 4:13 PM

# Graduate Council Minutes

Friday, January 22, 2021

Due to a power outage, the Graduate Council meeting scheduled for January 22, 2021 was cancelled. Gordon Brooks, Graduate Council Chair, distributed a survey to conduct electronic voting on the most pressing Graduate Council matters. The results are below.

1. The Recruitment and Admissions Requirements Committee's recommended the following:

The committee found no conflicts and recommended this group for approval without conditions: Holly Brooks, Alexandra Johnstone, Suraiya Padiyath Abdulla, and Robert Wayner (non-degree).

The committee recommended this student for approval with applied conditions: Micah McCarey.

*Council action:* 20 council members voted in favor of the committee's recommendations; one council member abstained.

2. After reviewing the UCC program changes sent via email for the Bridge/Curriculum Committee, the Graduate Council members were asked to provide feedback for UCC consideration.

The program changes included the following:

College of Arts & Sciences

- MA4201 Political Science

College of Business

- MB6146 Professional Master of Business Administration & MB6155 Online MBA

College of Health Sciences & Professions

- CTNEDG Nurse Educator Certificate
- CTDIAG Graduate Diabetes Certificate
- MS1237 Psychiatric Mental Health Nurse Practitioner & MS1238 (Online)
- CTANPG Post-Master's Adult Gerontology Acute Nurse Practitioner Certificate
- MS1230 Adult-Gerontology Acute Care Nurse Practitioner

Patton College of Education

- ME6870 Middle Childhood Math & Social Studies
- ME6871 Middle Childhood Science & Social Studies
- ME6872 Middle Childhood Math & Science
- ME6873 Middle Childhood Language Arts & Social Studies
- ME6874 Middle Childhood Language Arts & Science
- ME6875 Middle Childhood Language Arts & Math

*Council action:* One council member commented that they did not receive materials; 20 council members offered no feedback.

3. After reviewing the program reviews sent via email for the Program Review Committee, the Graduate Council members were asked to indicate their support of the committee's recommendations. In addition, members were asked to offer any additional comments for UCC consideration. The program reviews included:
  - Electrical Engineering & Computer Science Program Review and
  - Applied Health Sciences and Wellness Program Review

*Council action:* Twenty-one council members support the committee's comments and recommendations. No additional comments were added.

# Graduate Council Minutes

February 12, 2021

**Attendance:** Deb Benton, Gordon Brooks, Geoff Dabelko, Charlotte Elster, Kaelyn Ferris, Andrew Fodor, Ann Frymier, Pete Harrington, Sara Helfrich, Arthur Hughes, Lesli Johnson, Paul Jones, David Koonce, Joseph Lee, Sally Marinellie, Brian McCarthy, Greg Newton, Patrick O'Connor, Luke Pittaway, Beth Quitslund, Erik Ramsey, Andy Ray, Carol Schaumleffel, Katie Tadlock, Kelley Walton, Charlotte Yang, and Lijing Yang

**Excused:** Andrea Frohne, Janet Hulm, Shawn Ostermann, Assan Sarr, Joe Shields, Amid Vahedi, and Morgan Vis-Chiasson

**Convened:** The meeting began at 3:03 pm.

1. Approval of the minutes from the December 11, 2020 and January 22, 2021 meetings  
*Council action for December minutes* – Minutes approved.  
*Council action for January minutes* – Minutes approved.
2. Chair's Report: Gordon Brooks  
Gordon announced that he will talk to Faculty Senate about how reduction in graduate programs will be handled.
3. Graduate Student Senate Report: Kaelyn Ferris
  - GSS passed a resolution advocating for the support and evolution of the Academic and Global Communication program (formerly known as ELIP program) and the resources they offer.
  - GSS as a part of the academic process group are having evolving conversation about grading during the pandemic.
  - Kaelyn announced that student health insurance is changing the process in how coverage is paid. They are moving from payment in two terms (fall and spring) to three terms (fall, spring, and summer). The impetus of this change comes from those students who graduate in spring and have coverage through June.  
Graduate Council members express the following concerns:
    - Members are concerned that students will need to request coverage for summer if they are not enrolled for summer courses.
    - Members are concerned about the new payment schedule in the plan. Currently students pay for insurance in fall and spring. To continue this payment plan, students will need to opt out of the three payments rather than opting in for summer.

- Members expressed concern that students will think there is a reduction in the cost of the plan, and they will be surprised when there is a third installment due in the summer.
4. Remarks by Associate Dean of the Graduate College: David Koonce
    - David updated the council on graduate student enrollment as of the census date. Ohio University graduate student enrollment is higher by more than 200 as compared to last spring.
    - David announced that applications are up as much as 3 – 7% over the last three years.
    - 3MT Competition will be held in March. Semi-final rounds are scheduled for March 16, 2021 and March 18, 2021. The finals will be held on March 24, 2021.
    - David updated the council on a directive from the Ohio Department of Higher Education (ODHE). In short, the chancellor requested that public universities adopt policies to provide in-state tuition rates to graduate students who received their bachelor’s degrees in Ohio. In response, for those with bachelor’s degrees earned within the state of Ohio, Ohio University will charge newly admitted graduate students \$1 per credit hour through the 2021-22 academic year. More information is available on the following ODHE web page ([https://www.ohiohighered.org/content/directive\\_2021\\_001](https://www.ohiohighered.org/content/directive_2021_001)).
    - The Graduate College continues working with the Office of Information Technology (OIT) on the forms project.
  5. Remarks by Assistant Dean of the Graduate College: Katie Tadlock  
Nothing to report.
  6. Remarks by Graduate College Faculty Fellow: Beth Quitslund  
Beth announced that she is sending around a list of students who could be considered for the HEC Pakistani program. This program is to support doctoral students. If you have questions, contact Beth.
  7. Bridge/Curriculum Committees: Sara Helfrich  
Sara shared the following for Graduate Council review:  
  
College of Business
    - MS8149 Master of Business Administration & Masters of Sports Administration
      - Reduction of credit hours from 42 to 36
    - MB6123 General Business Grad (Master of Business Administration One Year)

- Reduction of credit hours from 42 to 36

*Council action or concerns* – Council supports these changes and has no concerns.

8. Program Review Committee: Lijing Yang

Nothing to report.

9. Graduate Student Affairs and Fellowships Committee: Pete Harrington

- Pete reminded the council members of the Presidential Graduate Student Medals deadline of February 19, 2021. The Graduate Student Affairs and Fellowships Committee will review these applications/nominations following the deadline.
- In addition, Pete announced the Named Fellows deadline of Friday, March 5, 2021.

10. Policies and Regulations Committee: Greg Newton

- Greg presented a topic for discussion about the use of PR grades for thesis and dissertation sections.
- Graduate Council members comments included the following:
  - Per Deb Benton, the Office of the Registrar will work with University Curriculum Council (UCC) on a solution for a mass change.
  - The grade NC is currently not used with dissertation hours. Council asked if there is a way that NC could be considered for use with these hours.
  - Council members suggested that perhaps a limited number of NCs are allowable and then perhaps some intervention process should be established if a student earns too many of the allowable number of NCs.
- The Policies and Regulations Committee will work on a proposal with these comments in mind and bring the proposal back to the council for consideration.

11. Recruitment and Admission Requirements Committee: Luke Pittaway

- Donald (Don) Pendergast – Committee recommending COI approval.  
*Action* – Council approves as the committee recommended.
- Andrew Badii – Committee notified the council of a change in status.  
*No action needed.*

12. Old Business

Nothing to report.

13. New Business

How do we handle requests from graduate students who are ill with COVID-19 and want to reduce hours?

Could the GC offer advice to grad chairs about reduction of coursework? They can withdraw from the course before the final deadline with a “W” on their transcript. An “W” is a formal withdrawal from the course, so technically they can register for that course again.

The meeting adjourned at 4:02 pm.

## Graduate Council Minutes

### March 5, 2021

**Attendance:** Deb Benton, Gordon Brooks, Geoff Dabelko, Kaelyn Ferris, Andrew Fodor, Andrea Frohne, Ann Frymier, Pete Harrington, Sara Helfrich, Arthur Hughes, Janet Hulm, Lesli Johnson, Paul Jones, David Koonce, Brian McCarthy, Greg Newton, Patrick O'Connor, Shawn Ostermann, Beth Quitslund, Erik Ramsey, Andy Ray, Carol Schaumleffel, Joe Shields, Katie Tadlock, Amid Vahedi, Morgan Vis-Chiasson, Kelley Walton, Charlotte Yang, and Lijing Yang

**Excused:** Charlotte Elster, Joseph Lee, Sally Marinellie, Luke Pittaway, and Assan Sarr

**Convened:** The meeting was convened at 3:02 pm.

1. Approval of the minutes from the February 12, 2021 meeting.  
*Action – Minutes approved*
2. Chair's Report: Gordon Brooks
  - Gordon clarified that there is no plan to short circuit the established process and eliminate any programs during the current discussion about academic planning for the future.
  - Joe Shields stated that the university is committed to transparency during this process.
3. Graduate Student Senate (GSS) Report: Kaelyn Ferris
  - Graduate and Professional Student Appreciation Week (GPSAW) planning is underway. This is scheduled for the first week of April.
  - Graduate Student Senate is co-hosting a conference as a part of GPSAW. Look for more information about both soon.
  - The student health insurance campaign is going well. GSS is working on infographics to help with the understandability of the content. GSS is partnering with University Communication and Marketing (UCM) on the development of these materials.
  - The student trustee selection process is underway and moving ahead.
4. Remarks by Dean of the Graduate College: Joe Shields
  - The Student Expo is scheduled for Thursday, April 8, 2021. The registration deadline is Monday, March 15, 2021.
  - The university is working to come up with a better strategy for graduate student recruitment and there are some questions centering around who is doing what for

enrollment management. These include identifying what the colleges' responsibilities will be and what is centrally offered.

5. Remarks by Associate Dean of the Graduate College: David Koonce

- Application numbers are 3-7 % above the numbers from the past five (5) years. The applications for admission to a certificate only program is at 89 applications.
- The Graduate College is moving forward on the forms project. The Graduate College is working with Office of Information Technology (OIT) in the standardization of forms.
- As a reminder, please remember that OHIO University has signed the Council of Graduate Schools (CGS) April 15<sup>th</sup> resolution which states that graduate programs cannot require a student to accept before April 15<sup>th</sup>.
- Also, as a reminder, the Graduate College has offer letter templates available on the [Graduate College website](#) to assist those who write these offers. These are available in Microsoft Word or as a PDF.

6. Remarks by Assistant Dean of the Graduate College: Katie Tadlock

- Katie updated the council on the recent announcement about commencement. To reduce transmission risk during the pandemic, Spring Commencement has been moved to Peden Stadium. As we currently know, the plan is for first come, first serve for seating. No hooding of doctoral students will occur. Check in will be at the Walter Fieldhouse. A photo will be taken of the graduate once they check in and then the graduate will proceed to Peden. The format of the ceremony will be as follows:
  - Names of those who are in-person will be read first.
  - Those participating virtually will be read second.
  - The plan is to hold a separate ceremony for graduate students.

7. Remarks by Graduate College Faculty Fellow: Beth Quitslund

- Beth updated the council on the Higher Education Council (HEC)-Pakistani Partnership. To date, 101 student inquiries have rolled in. OHIO University has invited 51 students to apply for various programs. Currently, 16 applications have been completed. There are 36 partial applications. Please note, only some of these applicants have been invited to apply.

8. Bridge/Curriculum Committees: Sara Helfrich

The following programs will move forward to the March UCC meeting from the UCC Programs Committee.

New Programs

College of Fine Arts

- CTX26G Graduate Music Theory Pedagogy Certificate
  - 9 credit hours (MUS 5040, 5903, and 6930)

*Action – Updating Graduate Council only*

Changes

Voinovich School

- MS6956 Master of Science in Environmental Studies\*
  - Reduction of credit hours from 40 to 36; substitution of two core courses with a new course and a course developed for our upcoming online degree; addition of a Mentored Writing capstone option; updated program elective requirements; and updated Research Methods course list
  - Question from Programs Committee: Regarding the mentored writing and capstone justification – HTC students using Thesis to satisfy master requirements – Graduate Catalog prohibits utilizing capstone project across two degrees? Is there new knowledge creation or is it repackaging HTC knowledge?

*Action – More discussions need to occur within the program and UCC Programs Committee. Others expressed an interest in clarity to how to make this blended HTC/graduate program possible. Having a pipeline would assist other programs wanting to do something similar.*

Expedited Changes

College of Arts & Sciences

- MA5237 Master of Arts in English Online (Graduate Catalog cleanup)

College of Fine Arts

- MM5182 Thesis/ Recital Track (Graduate Catalog Cleanup)

College of Health Sciences & Professions (All program names change from Post-Master's to Post-Graduate per accrediting body's request)

- CTANPG Adult Gerontology Acute Care Nurse Practitioner Post-Master's
- CTFNPG Family Nurse Practitioner Post-Master's
- CTPMHN Psychiatric Mental Health Nurse Practitioner Post-Master's

Patton College of Education

- MS8160 Coaching Education
  - Add 3 elective course options to program (COED 5212, 5305, 6050)

*Action – Updating Graduate Council only*

### Notifications

College of Business (All programs no longer requiring GMAT/GRE for admission)

- MBA6141; MS8149 MBA/MSA Dual Degree
- MB6123 One Year MBA
- MY6163 Master of Accountancy

*Action – Updating Graduate Council only*

9. Program Review Committee: Lijing Yang

### College of Business Review Report

Overall, we agreed with the review team's judgement that the College of Business (CoB) is viable. The commendations of CoB include the positive cultural and morale during the pandemic, experiential learning, community engagement and partnerships, innovative and adaptive curriculum, and thorough assessment framework. The graduate programs have demonstrated strengths in substantial expansion in enrollment from 2013-19, responsiveness of staff, satisfaction in student and alumni, deliberate and structured graduate advising, high retention rate, active evaluation in student demands, and exemplary assessment.

In general, the Dean's responses to the areas of concerns and review recommendations were thoughtful and positive. Our Program Review subcommittee found the teaching load issue has not been addressed in the Dean's responses. The CoB faculty expressed concerns that teaching load is heavy and overload contracts seemed to be normalized. Such trend is not sustainable if no additional faculty is hired for the new growth in enrollment. Another consequence is that it limited faculty time for high quality research. We encourage CoB to provide response and action plan to address this issue.

*Action – Program is viable and council had no concerns.*

10. Graduate Student Affairs and Fellowships Committee: Pete Harrington

Named Fellowships deadline is today, March 5, 2021. More to come on the Named Fellowships.

11. Policies and Regulations Committee: Greg Newton

After discussions between the committee and the Office of the University Registrar, Greg updated the council on the use of PR grades for thesis and dissertation sections. Deb Benton was present at the meeting and shared the current state. Deb stated that some colleges are aligned with how these are reflected, some are not. Deb's main question is: Should we move forward on PRs or should we have broader discussion about grading these courses (GEC 4 or 5). The committee has additional questions to consider.

- What would be the implications if we added a “credit/no-credit” option?
- Would there be GPA impact if we make these changes?
- What have other institutions learned when transitioning?

Per Deb, if a new policy goes into effect, the policy should be forward looking only. In addition, OHIO University may need to establish a new grade code, perhaps a new grade eligibility code 08.

*Action – David will survey the CCGS schools for more information for this committee to consider. Once gathered, the committee will take this information into account as it considers the next steps.*

12. Recruitment and Admission Requirements Committee: Luke Pittaway

No conflict of interest (COI) cases to review.

Luke mentioned that Graduate Council needs a plan about how to handle Conflict of Interest cases over the summer. The question posited was: Can we deputize the associate deans over the summer to consider any COI cases?

*Action – Council members approved associate deans being deputized to consider these cases over the summer.*

13. Old Business

Nothing to report.

14. New Business

Nothing to report.

The meeting was adjourned at 4:26 pm.

# Graduate Council Minutes

April 9, 2021

**Attendance:** Deb Benton, Gordon Brooks, Geoff Dabelko, Charlotte Elster, Kaelyn Ferris, Andrea Frohne, Ann Frymier, Pete Harrington, Sara Helfrich, Arthur Hughes, Janet Hulm, Paul Jones, David Koonce, Joseph Lee, Sally Marinellie, Brian McCarthy, Greg Newton, Beth Quitslund, Erik Ramsey, Carol Schaumleffel, Joe Shields, Katie Tadlock, Amid Vahedi, Morgan Vis-Chiasson, Charlotte Yang, and Lijing Yang

**Excused:** Andrew Fodor, Lesli Johnson, Luke Pittaway, Patrick O'Connor, Shawn Ostermann, Andrew Ray, and Kelley Walton

**Convened:** The meeting was convened at 3:02 pm.

1. Approval of the minutes from the March 5, 2021 meeting  
*Action – Minutes approved.*
2. Chair's Report: Gordon Brooks  
Graduate Council will meet next on April 30, 2021.
3. Graduate Student Senate (GSS) Report: Kaelyn Ferris  
GSS is wrapping up the year. Elections are done. Kaelyn was re-elected as president. A new vice-president was elected and the run-off for treasurer wraps up April 12<sup>th</sup>.  
GSS just finished Graduate – Professional Student Appreciation Week (GPSAW). Thanks to all who assisted.
4. Remarks by Dean of the Graduate College: Joe Shields  
Joe congratulated GSS on a well done Graduate Professional Student Appreciation Week.  
Joe thanked all those who assisted with another successful Three Minute Thesis.  
Joe also announced the completion of another Student Expo. This year the Student Expo was held virtually and included 300 plus presentations.  
Joe reminded the council of changes in graduate commencement which will include hooding of those doctoral students who RSVPed to Event Services and have completed the Thesis and Dissertation (TAD) Services process.
5. Remarks by Associate Dean of the Graduate College: David Koonce
  - a. David announced a new initiative introduced by the Chancellor's Office. OHIO University is calling this initiative Encore OHIO. The purpose of this initiative is to recruit back/keep the state of Ohio's best talent in state and not charge them non-resident

surcharge for those returning to Ohio. Identifying them is difficult plus the differential tuition has made this more complicated than expected. In overview, if an applicant earned an undergraduate degree from a recognized Ohio institution and then moved out of state, these applicants will pay a resident surcharge if they admitted to a graduate program.

- b. David also introduced the idea of changing the timeframe of when 3MT is ordinarily held. At OHIO University the competition has been held in February, but this timing excludes winners from advancing to regional and national competitions. David sought comments about changing the competition to December. The council members are supportive of trying this for the next year.
- c. David asked Becky to summarize the upcoming orientation plans. Becky shared the following:
  - i. The online Graduate Student Orientation (GSO) module will continue as executed in the last few years and will continue to be required for all incoming graduate students.
  - ii. The in-person GSO will be scheduled as four (4) 2-hour in-person events focusing on more interaction between and making connections with other graduate students. Three of these in-person GSO events will be held on the Thursday before classes begin (Thursday, August 19<sup>th</sup>). The fourth event will be held the first week of classes (the date will be announced once established) and will give those arriving late a chance to participate. The change in approach comes because of the anticipated need to reduced density as we re-open post-COVID and supports recommendations from the last few years' evaluations.
  - iii. The Teaching Assistant Orientation will be a single 2-hour event on the Thursday, August 19<sup>th</sup>.

The council supported these changes.

- d. The 2021 – 22 TAD deadlines have been determined, were circulated to the council via email, and have been posted on the Graduate College web page.
- e. David updated the council on application numbers. Applications are up 3.5 % from last year.

- f. The Graduate College is working with others to migrate applications from CollegeNET to SLATE. The preliminary go live date is June or July 2022.
  - i. The application is in SLATE now and we are working to get integrations.
  - ii. CollegeNet and Slate will run simultaneously until we are ready to fully launch SLATE.
  - iii. There are some challenges we are trying to resolve, and we will let you know if we need more information from you. Please note, we will need to know teaching modalities for programs.
- g. As a result of the elimination of Academic and Global Communication (AGC, formerly ELIP), OPIE will have courses this fall for non-native speakers of English. David will share course numbers when known.
- h. For your information, Iranian students are having difficulty getting visas and may be delayed. We are quickly approaching the date where they may need to consider deferring to a future term.

6. Remarks by Assistant Dean of the Graduate College: Katie Tadlock

Katie offered additional information about commencement. Commencement is scheduled for 9 AM on Friday, April 30<sup>th</sup>. Hooding will occur and doctoral students are allowed an escort. Confirmation will occur a head of time. Only those who RSVPed with Events Services can participate. This will be an outdoor ceremony and seats will be spaced apart in Peden Stadium. If doctoral students do not have an escort, the provost and dean of their college will hood them.

7. Remarks by Graduate College Faculty Fellow: Beth Quitslund

- a. Beth updated the council on the progress of the Higher Education Council (HEC) – Pakistani program. Beth has been contacted by 140 students. 66 of these 140 were invited to apply. April 15<sup>th</sup> is the application deadline. The entire process needs to conclude by end of April. Beth is thinking OHIO University may have as many as 30 – 40 of these students in the fall.
- b. Beth seeks updated catalog information and recently sent information to those she is waiting on. She will be sending additional information soon.

8. Bridge/Curriculum Committees: Sara Helfrich

New Programs

Arts & Sciences

- CTX99G Certificate in Craft Brewing
  - 9 credit hours

Scripps College

- MSXX07 Master of Communication
  - 30 credit hours (6 hours of core courses (new courses); 24 hours of electives (23 options to choose from (20 existing, 3 new)

*Action – Updating council only. No feedback needed from the council.*

Changes

College of Business

- MB6155 OMBA with Executive Management Concentration / MB6160 PMBA with Executive Management Concentration
  - Replace one course for another; no impact on required credit hours
  - Note: Connie was going to clarify codes before moving it forward, no concerns with the changes
- MS8112 Master of Sport Administration / MS8149 MSA MBA Program
  - Increase the number of required courses while decreasing the number of electives and practicum hours (no overall change to total credit hours (36)); add several 1-hour special topics courses that address critical current sport business and management topics
  - May need to go to the state for approval (appears to be a 58% change); David will follow up

*Action – Updating council only. No feedback needed from the council.*

Graduate Catalog Cleanup

Patton College of Education

- ME6276 Higher Education
- PH6276 Higher Education
- ME6275 College Student Personnel

*Action – Updating council only. No feedback needed from the council.*

9. Program Review Committee: Lijing Yang

- Civil Engineering Review

*Action – Program is viable, and the committee had no additional feedback for UCC.*

*Council supports the committee's assessment of the program review.*

- Linguistics Review

The committee finds this program is viable. The committee has deep concerns about the

elimination of Academic and Global Communication (AGC, formerly ELIP). The committee sought Graduate Council support initiating a letter to faculty senate requesting the reinstatement of AGC.

Council comments included the following:

- GSS, too, expressed concerns about the elimination of AGC and supports its reinstatement.
- Faculty members are not equipped or trained to offer English as a Second Language (ESL) training and/or are not necessarily writing experts.
- College of Arts and Sciences may not be the right location for these services.

*Action – The council supports the committee’s finding that the program is viable. The council has deep concerns about the elimination of AGC (formerly known as ELIP) and supports drafting a statement to go to faculty senate asking for a reinstatement on AGC.*

10. Graduate Student Affairs and Fellowships Committee: Pete Harrington

Pete announced the following award recipients:

Named Fellowships

- Dominic Ysidron – James Cady Fellowship
- Kira Slepchenko – Donald Clippinger Fellowship
- Heather Matthys – Claude Kantner Fellowship
- Ivan Mosley – Anthony Trisolini Fellowship
- Samuel Gutherz – Graduate College Fellowship

Presidential Medals

- Valeria Garrido – Master Student Medal
- Yahya Al-Majali – Doctoral Student Medal

11. Policies and Regulations Committee: Greg Newton

This committee has been discussing the use of PR grades for thesis and dissertation sections.

David Koonce surveyed 10 other institutions around the state about how they handle PR grades for thesis and dissertation sections. There seems to be a plurality or slim majority of institutions who are practicing the same approach. Deb Benton offered history on how PR grades are being handled across other courses. Based on this information, the committee does not have any

recommendations for change at this time but will keep discussing this. Please note, the Office of the Registrar does not make academic policy and will continue to work with the Graduate Council on this issue.

12. Recruitment and Admission Requirements Committee: Luke Pittaway

Recommend clearance, no mitigation necessary

- Sara Armstrong,
- Ivy Crockron,
- Bernhard Debatin,
- Regina Johnntony,
- Kathryn Leeman,
- Jill Nice,
- Suraiya Padiyath Abdulla,
- Anna Pierre,
- Elizabeth Wanless

*Action – Council supports the committee’s recommendation.*

Recommend clearance with specified mitigation

Kelly Coakley

*Action – Council supports the committee’s recommendation.*

Craig Davis

*Action – Council supports the committee’s recommendation.*

Elizabeth Fallon

*Action – Council supports the committee’s recommendation.*

Michael Kennedy

*Action – Some discussion around this COI and additional information will be presented at the next meeting.*

Candace Vlasak

*Action – Council supports the committee’s recommendation.*

**Summer Conflict Reviews**

Recommendation: Identify Graduate Council members who have summer contracts (e.g., Associate Deans) and delegate to them the ability to accept mitigation plans and clear cases. Suggest a minimum response of five for cases that are circulated.

Any cases deemed by the summer reviewers to be too entangled between employment and academic roles may be deferred for Graduate Council review upon reconvening in the fall. For a fall admission, deferment will require the employee to delay program matriculation to a subsequent term.

*Action – Council supports the committee’s proposal for those on summer contracts to consider any COI cases over the summer. This group’s review would be considered a provisional review and the final review would occur at the first Graduate Council meeting in the fall.*

13. Old Business

Nothing to report

14. New Business

Nothing to report

The meeting was adjourned at 4:54 pm.

## Graduate Council Minutes

Friday, April 30, 2021

**Attendance:** Gordon Brooks, Charlotte Elster, Kaelyn Ferris, Andrew Fodor, Andrea Frohne, Ann Frymier, Pete Harrington, Sara Helfrich, Arthur Hughes, Janet Hulm, Lesli Johnson, Paul Jones, David Koonce, Sally Marinellie, Brian McCarthy, Greg Newton, Shawn Ostermann, Beth Quitslund, Carol Schaumleffel, Joe Shields, Katie Tadlock, Morgan Vis-Chiasson, Kelley Walton, Charlotte Yang, and Lijing Yang

**Excused:** Deb Benton, Geoff Dabelko, Joseph Lee, Patrick O'Connor, Luke Pittaway, Erik Ramsey, Andrew Ray, and Amid Vahedi

**Convened:** The meeting began at 3:03 pm.

1. Approval of the minutes from the April 9, 2021 meeting

*Council Action – Minutes approved.*

2. Chair's Report: Gordon Brooks

Gordon thanked everyone for their work the year.

3. Graduate Student Senate Report: Kaelyn Ferris

GSS had a great year and thanked everyone for their support.

4. Remarks by Dean of the Graduate College: Joe Shields

Joe commended GSS leadership. It was an energetic, great year.

Joe also thanked everyone, especially Katie Tadlock, for the work with commencement.

Joe announced Beth Quitslund will be continuing next year in the Graduate College as a faculty fellow.

The Graduate College (GC) offices are moving sometime this summer to Grosvenor. Front facing staff from the GC will be in place by August 1<sup>st</sup>.

5. Remarks by Associate Dean of the Graduate College: David Koonce

David announced the number of graduate students enrolled for spring was 5518.

David also shared applications were 3 % higher than last year at the same time.

David announced the Graduate College will be changing to SLATE for applications. The migration is scheduled for Spring 2022 applications.

David shared the strategy with the Academic and Global Communications (AGC) elimination.

The university plans to stand up some classes to assist with the gap because of this

elimination. The plan is to offer one course in oral communication and two sections of a writing course.

The Graduate College is working with Gerry Krzic on alternatives to the SPEAK test and plan to use the same form as last year.

6. Remarks by Assistant Dean of the Graduate College: Katie Tadlock

Katie offered an overview regarding spring doctoral students. The number of graduate students receiving their doctorates were:

- 8 from the College of Arts & Sciences,
- 10 from the Patton College of Education,
- 2 from the Russ College of Engineering & Technology,
- 1 from the Scripps College of Communication,
- 1 from the College of Fine Arts, and
- 38 from the College of Health Sciences & Professions.

Katie thanked Joe for reading the names and, also thanked David Koonce, Martha Adsitt, and Christina Schoch for helping.

Katie stated she is looking forward to moving the application process into SLATE.

7. Remarks by Graduate College Faculty Fellow: Beth Quitslund

Beth updated the council on the HEC – Pakistan Program. The admission numbers are listed in the table below:

**Grad Council 4.30.21  
Pakistan HEC Program Update: Current Admits**

College	Program	Number
A&SG	PHIL (MA)*	1
	PBIO	1
	BIOS	4
	MATH	1
	PHYS	3
	ENG	1
	MCB*	2
COMG	COMS	4
ENTG	CE	3
	CE defer to spring	2
	ME	1
	EECS	4
GRAD	TBS	4
	IIP	1
HSPG	HS	1
	<b>Total</b>	<b>33</b>

\*PHIL and one MCB admit are students who applied through the HEC program but are admitted on regular funding.

The Graduate Catalog updating has been delayed due to the HEC – Pakistan program. Beth plans to publish the catalog in mid-July.

8. Bridge/Curriculum Committees: Sara Helfrich

Sara updated the council on the following graduate programs.

New Programs

College of Fine Arts

- CTXG Arts in Health Certificate
  - 12 credit hours
  - GPA requirement (3.0) added to Discussion Tab in OCEAN

*Council Action – Informational only. No action taken.*

Changes

College of Health Sciences and Professions

- DP8140 Doctor of Physical Therapy
  - Based on CAPTE accreditation requirements, moving one course from elective to core course status; increases the total number of credit hours from 138 to 142.

Patton College of Education

- ME6274 School Counseling
  - Change in core courses based on CACREP accreditation standards; no change in total credit hours (60)
- ME6278 Clinical Mental Health Counseling
  - Change in core courses based on CACREP accreditation standards; elimination of one specialization course based on revisions to the Counselor Social Work Marriage & Family Therapist Board standards; no change in total credit hours (60)
- ME6324 Clinical Mental Health Counseling/Clinical Rehabilitation Counseling
  - Change in core courses based on CACREP accreditation standards; elimination of one specialization course based on revisions to the Counselor Social Work Marriage & Family Therapist Board standards; no change in total credit hours (60)

*Council Action – Informational only. No action taken.*

Expedited

College of Health Sciences and Professions

- MS8174 Master of Science in Athletic Training (Professional)
  - Changes to the admission requirements to be more competitive with similar programs at other institutions (elimination of GRE if pre-requisite GPA is met; 2 letters of recommendation instead of 3; recommend observation hours instead of requiring them; remove lab requirement for pre-requisite biology, human anatomy, physics, and chemistry courses)

Patton College of Education

- PH6856 Science Education
  - Three specialization courses added to core course list; does not change total credit hours (Graduate Catalog clean-up)

*Council Action – Informational only. No action taken.*

Notifications

College of Health Sciences and Professions

- CTGERG Gerontology Certificate  
Move from the Department of Interdisciplinary Studies (DIHS) to the  
Department of Social and Public Health (DSPH)

*Council Action – Informational only. No action taken.*

9. Program Review Committee: Lijing Yang

Lijing reviewed the committee's comments on the Chemical and Biomolecular Engineering review. The committee finds the program viable.

*Council Action – The council did not have any questions or comments and supports the committee's recommendations.*

10. Graduate Student Affairs and Fellowships Committee: Pete Harrington

Pete thanked the committee members for their work throughout the year. Pete also requested the cover sheet for Named Fellows be updated for the next academic year.

11. Policies and Regulations Committee: Greg Newton

Greg thanked the committee members for all their work this year.

12. Recruitment and Admission Requirements Committee: Luke Pittaway

Recommend for clearance, no mitigation necessary

- Sara Berens
- Cynthia Boles
- Nathan Christian
- April Loudner-Maffin
- Melissa Weaver

*Council Action – Council approved COI recommendations as presented by the committee.*

Recommend for clearance with mitigation

- Michael Kennedy

*Council Action – This is not permitted by the Faculty Handbook; the council will not consider this motion from the committee. Graduate Council had concerns about language in the policy and wondered if Faculty Senate may need to review this.*

13. Old Business

The council reviewed a resolution asking for the Reinstatement of the Academic and Global Communications program, see Appendix A. This resolution will be considered at the next

UCC meeting.

*Council Action – Graduate Council approved the resolution as rewritten.*

14. New Business

Nothing to report.

The meeting adjourned at 4:14 pm.

## Appendix A

### Resolution for the Reinstatement of the Academic and Global Communications program

*Whereas* the Academic and Global Communication (AGC) program (formerly ELIP) will be eliminated at the end of 2020-21 academic year primarily due to budget issues; and

*Whereas* the elimination of the AGC program will discontinue important courses and support in English writing and communication skills and hinder the English language and academic writing skill development of graduate students, both international and domestic; and

*Whereas* the termination of the AGC program shifts the burden of student English language support previously provided by AGC to other faculty, who already have full workloads and are not trained in these fields; and

*Whereas* closing the AGC program will remove necessary language training support for Graduate Student Teaching Assistants, especially non-native English speakers, and thus potentially affecting instructional quality adversely; and

*Whereas* the elimination of the AGC program involves curricular matters and the University Curriculum Council (UCC) was established in order to discharge Faculty Senate's responsibilities with respect to curricular matters, including making recommendations that include "addition, relocation, and deletion of academic programs and degrees," and Graduate Council is charged with making recommendations to UCC concerning the elimination of graduate programs and degrees at Ohio University; and

*Whereas* Graduate Student Senate has passed a resolution in support of the reinstatement of the AGC program; and

*Whereas* Action Item #7 of the International Opportunities Think Tank final recommendations draft report (dated 3.25.2021) suggested a "commitment of Ohio University to provide support for international students to succeed at OHIO as well as beyond it. Assistance with English language, thesis/dissertation writing, degree completion, legal aspects, interview preparedness, and in securing jobs, is essential";

*Be it resolved*, that UCC, with support from Graduate Council, recommends that the AGC program be reinstated before Fall Semester of the 2021-2022 academic year, when the University expects more international students to arrive on campus, or that its reorganization ensures continuation of the same level of curricular support and services that were previously offered by AGC (and ELIP) to OHIO students, and

*Be it further resolved*, that UCC, with support from Graduate Council, recommends that academic units providing graduate programs work together to create a funding formula to support the AGC in a way that reflects the benefits to multiple colleges; and

*Be it further resolved* that UCC, with support from Graduate Council, requests information transparency to all university constituents for how the university has reorganized the curricular offerings and academic support that had been provided previously by the AGC (and ELIP) program.