Graduate Council Minutes
Friday, May 1, 2020


Excused: Jacob Kemp and Carol Schaumleffel

Convened: The meeting was convened at 3:10 pm.

1. Approval of the minutes for the April 10, 2020 meeting
   Council Action - Approved
2. Chair’s Report: Gordon Brooks
   a. Overview – It has been a strange year. In summary, here are some of the topics addressed this year:
      i. The year has included typical reviews for both the curriculum and program committees,
      ii. The awards committee has been busier than usual,
      iii. The conflict of interest process has been refined,
      iv. We have discussed mental health issues for online students, and
      v. The policy committee has tackled continuous enrollment and conflict of interest clarification.
   b. I appreciate the work that everyone has done.
      i. Thank you to the committee chairs: Charlotte Elster, Pete Harrington, Greg Newton, and Ann Paulins,
      ii. Thanks to Lijing Yang, Sally Marinellie, Beth Quitslund, David Koonce and Joe Shields.
      iii. Thanks to those who are rolling off Graduate Council: Charlotte Elster, Alex Hibbitt, Wojciech Jadwisienzak, Jennifer Smith, and the GSS members (Dareen, Eric, and Jacob).
3. Graduate Student Senate Report: Dareen Tadros
   Dareen thanks the council and introduces the incoming GSS president, Kaelyn Ferris. Kaelyn shares that GSS will continue working on similar things as in the past.
4. Remarks by Dean of the Graduate College: Joe Shields
   • Congrats and thanks for all the hard work this year.
   • Today graduation messaging went out to all graduating students.
   • Going forward there are many unanswered questions
     o The university is being thoughtful about delivery for instruction in the fall and intends to provide resources to faculty.
     o Many are asking about research activity and when can this begin again. This is a thorny issue. We must listen to the state and try to coordinate with other public universities in the state.
   • Research spaces may be the first spaces to open.
     o Decision making will take a little time.
5. Remarks by Associate Dean of the Graduate College: David Koonce
   a. The alternative grading policy mirrors the undergraduate policy. There has been a pause of changing grades until after grades are posted.
b. Many international graduate students have remained here in the Athens community. Because of lack of summer employment possibilities and the fact that they cannot get home, international students are facing extraordinary challenges. A group has been formed to assist these students.
c. We anticipate difficulties for our incoming international students who are not in the US. These students may not be able to get proper documentation to get to the US.
d. Those returning international students who left the country, may not be able to return to the US in the fall. We will work to explore our options. More to come on this soon and we will keep you updated as we learn more.

6. Remarks by Assistant Dean of the Graduate College: Katie Tadlock
   a. Katie reminded the council members about the alternative grading. Any “C–” or lower will automatically flip to “NS”.
   b. If you are making plans as a program to make online TA training available to incoming students, mass matriculation is scheduled for July 6. If it is useful to have them in the system earlier, then let us know. GC can help. It would be helpful if Associate Deans of Research (ADRs) could ask their program chairs about this and update the Graduate College.

7. Remarks by Graduate College Faculty Fellow: Beth Quitslund
   Almost all programs are through the curriculum clean up. There are some loose ends. The UCC process will be working throughout the summer.

8. Curriculum Committee: Gordon Brooks
   a. New Program/Certificates:
      •CTX58G - Executive Management for Healthcare Professionals
        https://webapps-legacy.ohio.edu/ocean/document/view.htm?docId=115926
        Council Action – No council concerns
   b. Program Changes:
      • MS1214 - FAMILY NURSE PRACTITIONER
        https://webapps-legacy.ohio.edu/ocean/document/view.htm?docId=105120
        Council Action – No council concerns
      • CTFNPG - Post Master’s Family Nurse Practitioner Certificate
        https://webapps-legacy.ohio.edu/ocean/document/view.htm?docId=115746
        Council Action – No council concerns
      • MB6155 - MBA - General Concentration
        https://webapps-legacy.ohio.edu/ocean/document/view.htm?docId=114411
        (including also Expedited UCC review for MB6152, MB6153, MB6157)
        Council Action – No council concerns
   c. Expedited UCC review and Notifications:
      • ME6272 - EDUCATION ADMINISTRATION (name change)
        https://webapps-legacy.ohio.edu/ocean/document/view.htm?docId=104899
        Council Action – No council concerns
      • MS6327 - Tennis Professional Management (Graduate Catalog cleanup)
        https://webapps-legacy.ohio.edu/ocean/document/view.htm?docId=115803
        Council Action – No council concerns
   d. Graduate Catalog cleanup:
      • MF5172 Ceramics
      • MF5052 Painting + Drawing
      • MF5175 Sculpture
      • MF5171 Photography
      • MF5174 Printmaking
        Council Action – No council concerns

9. Program Review Committee: Charlotte Elster
Nothing to report

10. Graduate Student Affairs and Fellowships Committee: Pete Harrington
    Thank you to the committee members.

11. Policies and Regulations Committee: Greg Newton
    Thanks to committee members for the work this year.

12. Recruitment and Admission Requirements Committee: Ann Paulins
    - Thanks to Katie and the committee members. There will need to be a new chair next year. Ann will be retiring. Congrats to Ann.
    - The committee recommends approval for the following (see table below) and brings this to the council for approval.

        Council action – Approves recommendation of committee.

Conflicts of Interest – Recommendations approved by the Graduate Council

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Department</th>
<th>Proposed Degree/Pgm</th>
<th>Conflict Potential</th>
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<tbody>
<tr>
<td>Badii, Andy</td>
<td>International Student Advisor/ISFS</td>
<td>Ph.D., Higher Education/PCOE</td>
<td>With Abby Condor, is one of two ISFS advisors. Abby is a member of the spring 2020 cohort of this program. Andy reports to Jennifer Nisevich, who reports to Diane Cahill. Diane is also a member of the spring 2020 cohort of this program. (add language)</td>
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<tr>
<td>Cambert, Carly</td>
<td>Master Teacher, Child Development Center/Patton College</td>
<td>M.Ed., Reading Ed./PCOE</td>
<td>4/27; Still missing supervisor form. Conflicts have not historically been a problem for this group of employees. (add language)</td>
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<tr>
<td>Challenger, Rebecca</td>
<td>Assoc. Prof of Instruction, OPIE</td>
<td>Ph.D., Higher Education/PCOE</td>
<td>OPIE is an undergraduate program. (add language)</td>
</tr>
<tr>
<td>Clift, Rachel</td>
<td>Assoc. Director Clinical Research Svcs/Heritage College of OM</td>
<td>D.N.P./CHSP</td>
<td>Neither supervisor nor program identify any conflict. (add language)</td>
</tr>
<tr>
<td>Greek, Milton</td>
<td>ERP Security Admin., OIT</td>
<td>M.S.W./CHSP</td>
<td>Neither supervisor nor program identify any conflict. (add language)</td>
</tr>
<tr>
<td>Howell, Stephanie</td>
<td>Assist. Director, CIBED/College of Business</td>
<td>Ph.D., Higher Education/PCOE</td>
<td>Supervisor indicates no conflict; program notes there is a departmental colleague also in the Ph.D. program. (add language)</td>
</tr>
<tr>
<td>Hunter, Allison</td>
<td>Chief Editor, WOUB</td>
<td>Ph.D., Higher Education/PCOE</td>
<td>Neither supervisor nor program identify any conflict. (add language)</td>
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<tr>
<td>Jennings, Michele</td>
<td>Art Librarian, University Libraries</td>
<td>M.A., Art History/COFA</td>
<td>4/27; Still missing program form. Subject area librarian. Historically, subject area librarians have been able to participate in related degree programs with reassignment to supervisor any purchasing/budgeting responsibilities that could suggest a conflict. (add language)</td>
</tr>
<tr>
<td>Johnson, Jay</td>
<td>Director Prof &amp; Exec Education, Voinovich School</td>
<td>Strategic Selling &amp; Sales Certificate/COB</td>
<td>4/27; Still missing program form. Supervisor does not indicate any conflict. (add language)</td>
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<tr>
<td>Name</td>
<td>Title/Position</td>
<td>Degree/Program</td>
<td>Action Comments</td>
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<tr>
<td>Love, Carrie</td>
<td>VR Producer, GRID Lab / Scripps College</td>
<td>Non-degree, Theater</td>
<td>Spring term provisional clearance, not enroll in classes taught by faculty whose grant she works on as key personnel or co-I</td>
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<td>Action – No concerns (add language)</td>
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<td>Action – No concerns (add language)</td>
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<tr>
<td>Murray, Oreadha</td>
<td>Admissions Advisor, southern campus</td>
<td>MA Org Comm/Scripps College</td>
<td>Neither supervisor nor program identify any conflict.</td>
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<td>Action – No concerns (add language)</td>
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<td>Parham, Marcquis</td>
<td>Assist Dir. for Patton College, Career &amp; Leadership Development Ctr</td>
<td>Ph.D., Higher Education/PCOE</td>
<td>Career &amp; Leadership Devel. for Patton College</td>
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<td>Action – No concerns (add language)</td>
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<td>Prior, Vincent</td>
<td>Director, Undergraduate Orientation Programs/University College</td>
<td>Ph.D., Higher Education/PCOE</td>
<td>Position supervises a master’s level graduate assistant from the HESA program. Will not share classes but may share faculty.</td>
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<td>Action – No concerns (add language)</td>
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<tr>
<td>Scoggan, Rinda</td>
<td>Assist. Training Director, Counseling &amp; Psych Services/Student Affairs</td>
<td>Ph.D., Higher Education/PCOE</td>
<td>Works with graduate students in Counselor Education. Also sees individual students; would not be assigned HESA students as clients.</td>
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<td>Action – No concerns (add language)</td>
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<td>Sheets, Matthew</td>
<td>Information Security Analyst/OIT</td>
<td>M.Ed., Computer Educ &amp; Tech/PCOE</td>
<td>Potential to interact with any staff, faculty, or student. Mitigate conflict by referring requests/situations of individuals connected to program to his supervisor for reassignment.</td>
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<td>Action – No concerns (add language)</td>
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<tr>
<td>Snider, Emily</td>
<td>Master Teacher, Child Development Center/Patton College</td>
<td>M.Ed., Early Childhood &amp; Spec Ed./PCOE</td>
<td>Neither supervisor nor program identify any conflict. Conflicts have not historically been a problem for this group of employees.</td>
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<td>Action – No concerns (add language)</td>
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<tr>
<td>Swart, Kimberly</td>
<td>Master Teacher, Child Development Center/Patton College</td>
<td>M.Ed., Ed Admin/PCOE</td>
<td>4/27 - missing program form. Supervisor does not indicate any conflict. Conflicts have not historically been a problem for this group of employees.</td>
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<td>Action – No concerns (add language)</td>
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<tr>
<td>Timpson, Jason</td>
<td>Assist. Director, Residence Life/Student Affairs</td>
<td>Ph.D., Higher Education/PCOE</td>
<td>Academic program indicates interaction between program and job. No details provided.</td>
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<td>Action – No concerns (add language)</td>
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Additional information is needed for Jennifer Maskiel and Elizabeth Thompson.

13. Old Business
   Nothing to report
14. New Business
   Nothing to report

The meeting was adjourned at 4:15 pm.