

Continuous Enrollment for Ph.D., Ed.D., and M.F.A. Students

All Ph.D., Ed.D., and M.F.A. students must enroll for credit-bearing courses for at least two semesters of each academic year from the time they first enroll in their degree program through the duration of their program unless on an approved leave of absence. Students on leave of absence are understood not to be using university resources, including faculty advising, or actively working on degree requirements. Degree requirements and incomplete/PR courses may not be completed during a leave of absence.

Summer registration for credit is required for graduate students when degree components, or courses with previous Incomplete or PR grades, are completed in that semester. Degree components include comprehensive exams, dissertation or thesis defense, completion of a non-dissertation capstone project, and graduation. Students completing the TAD process “early for” the next semester must be enrolled for credit during the semester that the thesis or dissertation is filed.

Doctoral and MFA students who have completed their coursework may enroll at a minimum in a half-credit CE course to meet continuous enrollment requirements. Half-credit CE courses count as full-time student status. Any other credit-bearing graduate registration at OHIO also fulfills continuous enrollment requirements.

Students in programs that require professional internships after all other degree requirements are completed may enroll in a 0 credit-hour internship course to fulfill continuous enrollment requirements.

Any student who fails to enroll for more than one semester will be moved to inactive status and must apply for re-enrollment to their program if they wish to continue in the program. The re-enrollment process can be found in the Graduate Catalog and the appropriate form is on the Registrar’s website (<https://www.ohio.edu/registrar/forms.cfm>). Return to active status requires approval from both the program and Graduate College. At the discretion of the program, the student may be required to meet current catalog requirements at the time of re-enrollment.

Once reinstated, the student will be enrolled in 0.5 credit hour for each semester of missed enrollment up to a maximum of 2 semesters, in the first semester of reenrollment. Thus, a returning student would be enrolled for up to 1.0 credit hours of missed continuous enrollment and would need to additionally enroll for at least 0.5 credit hours. The student is responsible for paying tuition and fees for these hours, along with any penalties or late fees. Reinstated students must maintain continuous enrollment in current and any future semesters. Failure to maintain continuous enrollment after being reinstated will result in the student being dropped from the program and will require a student to apply for re-admission under the current catalog and any conditions defined by the academic program (which may include dismissal after additional failure to follow continuous enrollment policy).

Approved: April 11, 2022
Effective date: Fall Semester, 2022