

## Application for Update of Graduate Academic Program

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Name \_\_\_\_\_

PID \_\_\_\_\_

Email \_\_\_\_\_

Current Degree \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

*With my signature, I understand that the changes noted on this form will be made to my student record. If I am requesting that a program be dropped, I understand that I will need to reapply in order to request reinstatement. I further understand that reinstatement may not be automatic.*

### Purpose of this form:

This form is for graduate students to add certificates, add a Master's to an existing PhD in the same academic program, add or modify a track within an existing Master's program, or drop a program. Obtain the appropriate signature(s) and return the completed form to the Graduate College. International Students must obtain the signature of an ISFS Student Advisor before the changes can be processed.

**ADD:**

**Certificate**

<i>Certificate Code</i>	<i>Certificate Name</i>	<i>Cat. Yr.</i>

**Certificate Director Signature** \_\_\_\_\_

**ISFS Student Advisor (International students only)** \_\_\_\_\_

**Master's Degree to Existing PhD in same program**

<i>Master's Degree Code</i>	<i>Program Name</i>	<i>Cat. Yr.</i>

**PhD Graduate Chair Signature** \_\_\_\_\_

**ISFS Student Advisor (International students only)** \_\_\_\_\_

**New program track within the existing Master's program**

<i>Master's Program Track Code</i>	<i>New Track Name</i>	<i>Cat. Yr.</i>

**Master's Degree Graduate Chair Signature** \_\_\_\_\_

**ISFS Student Advisor (International students only)** \_\_\_\_\_

**DELETE Plans(s) listed below:**

<i>Program/Certificate Code</i>	<i>Program/Certificate Name</i>

**ISFS Student Advisor (International students only)** \_\_\_\_\_

Graduate College Use Only: Date processed \_\_\_\_\_

Scanned copy e-mailed to student

Updated 1/28/2013

Form return options | Attachment with Email: [gcadm@ohio.edu](mailto:gcadm@ohio.edu) | Fax (740) 593-4625 | Via post to:  
 Graduate College | Research & Technology Center 220 | Ohio University | Athens, OH 45701-2979 USA