Instructions

Office of Global Opportunities
COVID-19 Travel Viability and Risk Assessment Survey
Student International Independent Travel

BACKGROUND
In order to assess the health and safety travel environment during COVID-19, students wishing to travel abroad independently must seek travel approval from the University. This includes undergraduate, graduate and medical students traveling abroad for activities such as research, medical rotations, volunteer or work experiences, internships, conferences, direct enroll or through a third-party provider program (i.e., affiliate program). This requirement does not extend to personal travel such as vacations.

Please read the entirety of this page before moving forward with the survey.

TRAVEL APPROVAL REQUEST PROCESS
Use this form to initiate the travel request process. All requests will be managed by the Office of Global Opportunities' Health and Safety team, which will compile a short location and situation report with additional information on your travel destination(s) (insert link to report template here). The combined documentation will be reviewed by the Study Away Risk Assessment Committee (SARAC).

SARAC will issue a travel/no travel recommendation, which will be reviewed by the Office of the Provost. The Office of the Provost makes a final decision regarding travel. Note that since the COVID-19 situation is fluid and the travel landscape in
particular changes frequently, any travel approval may later be revoked.

We recommend that you submit this survey no later than 3 months prior to travel. You are welcome to submit earlier. The review will normally take 1-2 months. Please respond in a timely manner to SARAC requests for feedback. Delayed responses will extend the request timeline. Students will be notified about the outcome of the review by email. Students should not purchase airfare or make other non-refundable payments before being notified.

Further information regarding the SARAC COVID-19 travel review process is available on OGO’s website.

**ESTIMATED TIME TO COMPLETE**
Depending on travel plans and prior research, this comprehensive survey will take approximately 45-90 minutes to complete.

Questions in the following survey will address detailed location, travel, housing and health-related information. As an overview of all questions, PDF and Word versions of the survey are available on OGO’s website here.

We recommend that you work through the Word document first, then copy and paste your responses into the online survey. Please note that not all questions may be relevant to your travel request. Due to internal survey logic in Qualtrics, not all questions visible in the PDF/Word versions of the survey may appear as you complete the survey online.

Once you start the survey, you can exit and return as long as you use the latest retake link sent to you by email. If you return to the survey, you must always work past the point where you last left off, otherwise you will lose already entered information.

**PLEASE NOTE**
Follow the Centers for Disease Control and Prevention (CDC) recommendations for travel, work, shopping, gathering etc.

Familiarize yourself with local conditions and guidelines for COVID-19 as well as current travel information and/or restrictions issued by the CDC, U.S. Department of State (USDOS) and International SOS.

If traveling with an organization, third-party provider or other program entity or sponsor, it will be helpful to locate or request their health, safety and COVID-19 protocol. Many organizations, groups and institutions will have this information online.

Keep a running log (in a Word document, for instance) with links to online resources you consult. If OGO or SARAC have follow-up questions, this will expedite the review process.

We appreciate your time and effort supporting the COVID-19 travel review. For questions, please contact OGO at OGOriskmanagement@ohio.edu.

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### Student and contact information

### Student/traveler information

In this section, we focus on collecting information about you. It is important that you complete all the information to the best of your ability.

Please complete the following information

<table>
<thead>
<tr>
<th>First name</th>
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</tr>
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<tbody>
<tr>
<td>Last name</td>
<td></td>
</tr>
<tr>
<td>PID</td>
<td></td>
</tr>
<tr>
<td>OHIO email address</td>
<td></td>
</tr>
</tbody>
</table>
Please indicate current academic rank

- Freshman
- Sophomore
- Junior
- Senior
- Masters
- PhD
- Medical student
- Other

Are you a U.S. citizen or permanent resident?

- Yes
- No

How can we best reach you when abroad? Select all that apply and enter contact information.

- Skype
- WhatsApp
- Facebook Messenger
- GroupMe
- Other
### Emergency Contact

List a person we may contact and who can help out in case of emergency. This might be a family member, friend or other trusted person.

<table>
<thead>
<tr>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Cell Phone Number</td>
<td></td>
</tr>
<tr>
<td>Email</td>
<td></td>
</tr>
<tr>
<td>Relationship</td>
<td></td>
</tr>
</tbody>
</table>

### Travel Information, Term and Dates

**Basic travel information**

In the next series of questions, we ask about your destination, travel dates, and the term of your intended travel.

Select the country(-ies) you will visit.

Please select all that apply by holding Ctrl/CMD
In what city(-ies) will you primarily be based?

Type of travel (select all that may apply)

- Third Party Provider Program (study, internship, volunteer, teach)
- Direct Enroll
- Volunteer experience
- Independent internship
- Conference
- Research
- Clinical or Rotation
- Other

If travel is managed or sponsored by Ohio University faculty, staff or a student group, please enter their information here. Note that your sponsor or contact will
not automatically be notified about this survey.

Name
Department/Office/Student Group
OHIo email

If travel is managed or supported by a non-OHIo group, sponsor, or provider please enter their contact information here. Please note that your non-OHIo sponsor or provider contact will not automatically be notified about this survey.

Organization, provider or sponsor
Name of contact
Email
Website (if applicable)

Are you traveling with friends or relatives?

Yes
No

Academic year where travel will occur

2020-21
2021-22
2022-23
When will travel occur?

- Fall Term
- Winter Break
- Spring Term
- Spring Break
- Summer Term

Travel start date.

This is typically the day of departure from the U.S. You should include personal travel dates. Please note that the Ohio University international emergency health insurance will only cover up to 21 days of personal travel.

Travel end date (date of return)

Of the dates entered, how many are for personal travel not connected with University-related program or activity?

When you tally your personal travel, you don't need to count weekends occurring during the program or activity. In addition to University-related travel days, Ohio University's international health insurance will cover you for maximum 21 days additional days.
We'll be asking you to upload an itinerary later where you can include more details about personal travel.

Destination and location information/conditions under COVID-19

Information about COVID-19 conditions at destinations
This section helps you focus on how your host destination is handling the COVID-19 challenges and how COVID-19 might affect you while visiting. We'll be asking questions about potential requirements regarding quarantine, testing, PPE, etc., so you will want to research information related to the situation there and how it might affect you.

For support, please visit:

- International SOS (membership #11BTTA887908)
- U.S. Department of State
- The Centers for Disease Control and Prevention
- The host country's travel entry information website, where available

Are non-nationals (i.e., U.S. citizens and other international travelers) permitted to enter the country?

NOTE: If the answer to this question is "no," contact OGOriskmanagement@ohio.edu to discuss the viability of your travel plans.

Yes
At present, are citizens of your home country permitted to enter?

- Yes
- No

Is quarantine currently required upon arrival?

- Yes
- No
- Don't know

Is this quarantine requirement expected to be lifted prior to arrival?

- Yes
- No
- Don't know

How long should new arrivals quarantine?
Where will you quarantine?

If quarantine is required, how will you gain access to food, medication and other necessities during this time?

Is quarantine required or recommended upon the return to the U.S.?

- Yes
- No
- Don't know

During your travels, will you need personal protective equipment (PPE) such as face masks or coverings, hand sanitizer, gloves, etc.?

- Yes
- No
- Don't know

What type of PPE will you need?
Will a sponsor, organization or provider supply PPE for you?

- Yes
- No

Upon entry, does the host country require international travelers to present a medical clearance or other documentation?

- Yes
- No
- Don't know

What type of medical clearance or documentation is needed? Please be specific.

What are social distancing requirements on-site? Social distancing is sometimes called "physical distancing" and refers to the distance requirements for two people, who are not from the same household.

Is pre-arrival COVID-19 testing required by local authorities?
Is **on-arrival** COVID-19 testing required by local authorities?

- Yes
- No
- Don't know

Please outline pre-departure and/or on-arrival plan for COVID-19 testing, including projected costs.

If your sponsor, organization or provider has published COVID-19 plans or resources, please save as PDF and upload here. Note that only one document can be uploaded.

**Travel and Housing**

How will you travel to/from the program location? Select all that apply.

- Air travel
<table>
<thead>
<tr>
<th>Own vehicle</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxi/Uber/Lyft</td>
</tr>
<tr>
<td>Group airport pickup</td>
</tr>
<tr>
<td>Public transportation (bus, train, etc.)</td>
</tr>
<tr>
<td>Other</td>
</tr>
</tbody>
</table>

Due to changing entry requirements and flight schedules, direct flights are preferable. Are direct flights from the US available?

Example: On a trip to Hong Kong, it is preferable to fly from Columbus to Dallas/Ft. Worth, then direct from Dallas/Ft. Worth to Hong Kong and avoid transfers in additional countries, which might have their own COVID-19 entry restrictions.

| Yes   |
| No    |
| Don't know |

What types of transportation will you use onsite?

Please select all that apply.

| Public transportation (bus, train, etc.) |
| Bus, van, coach or other group travel   |
| Taxi/Uber/Lyft                          |
| In-country flights                      |
| Walk/bike                               |
| Other                                   |
Are there any known travel or transportation restrictions or challenges at this program location including, but not limited to, cancellations, closures, protests, strikes, etc.?

- Yes
- No

Please provide examples.

While you travel, in how many housing locations will you be staying?

On the next several screens, you will be prompted to complete housing information based on the number of locations you enter.

Please be sure to update OGO if you move into different quarantine or isolation housing while traveling.

Housing
Housing Information

In what type of accommodation will you be staying?

- Host family
- Apartment
- Dorm
- Hostel
- Other

Address at this location. Please add as much detail as is available.

Will you stay in?

- Single rooms
- Double rooms
- Rooms with more than double capacity

How many other people will share the bathroom you'll have access to?

Note that if you share space with other people, you will need to work out a plan for cleaning and sanitation.
Onsite logistics and activities

Onsite Logistics, Excursions and Activities

Questions in this section focus on the availability and feasibility of academic, research, work, personal and/or leisure activities onsite.

Please upload a copy of your planned itinerary for your experience here. Be as specific as possible. Include information about overnight trips or excursions you are planning, even if you don’t have specific dates yet.

Are you planning personal travel unrelated to the program, research, internship, clinical or other activity to another city or country?

- Yes
- No
- Maybe

Is a curfew currently in place at the program location?

- Yes
Are groceries, pharmacies and other stores of necessity open and accessible?

Yes  
No  
Don't know

Are educational institutions at the destination, including universities, operating in-person activities?

Yes  
No  
Don't know

Are museums, theaters, libraries, beaches, parks, restaurants, cafes, bars, retail and other destinations of interest open?

Yes  
No  
Don't know

Are religious services permitted?

Yes  
No  
Don't know
Emergency planning and incident response

Emergency Planning and Response

This section helps you consider potential onsite emergencies and how you will prepare for them. Visit OGO's website to learn more about all the many resources available to you as you plan. If you are traveling with a program provider, make sure you locate and read their emergency plans as well.

Other important resources for travel advisories and information are:

- The Centers for Disease Control and Prevention
- The U.S. Department of State
- International SOS (membership #11BTTA887908)
- Local resources published on local health departments, police, border control and foreign ministry websites.

Note that all travelers must download and set up the ISOS Assistance App and register for MyTrips. You must also register for the U.S. Department of State's Safe Traveler Enrollment Program, a.k.a. STEP.
Are normal health care needs being met at this location? I.e., does the medical and emergency system have capacity to meet normal health care needs or have services been limited due to COVID-19?

- Yes
- No
- Don't know

Can normal health care needs continue to be met in case of a renewed spike in COVID-19 cases? I.e., will the medical and emergency system have capacity to meet normal health care needs if there is a COVID-19 spike?

- Yes
- No
- Don't know

If you experience COVID-19 symptoms, will you have access to on-site testing?

Note: If possible, all medical care including COVID-19 testing should be arranged through International SOS.

- Yes
- No
- Don't know
If a you feel sick, have COVID-19 symptoms or have tested positive for COVID-19 and have to isolate, who will be your primary on-site contact? If you don't have one, please write "don't have one."

If a you get sick, have COVID-19 symptoms or have tested positive for COVID-19 and have to isolate, who will support you provide you with food, drink, medication etc.?

If you or another participant have COVID-19 symptoms or test positive for COVID-19, what housing options are available to you?

- Can isolate in own room. Potential roommate(s) will be moved.
- Can isolate in a different room away from potential roommates.
- Can isolate, but roommates will stay in the shared apartment/space.
- Will have access to private bathroom facilities used only by the potentially ill participant.
- There won't be a way for participants can be isolated from others.
- COVID-19 symptomatic/positive participants can stay in the housing after the end of the program.
- There are no housing options for COVID-19 symptomatic/positive participants.
- Other, please explain.
Independent placement

Independent Placements
The questions in this section must be answered by students traveling independently to for work, internship, volunteering or to complete a clinical or medical rotation. These are situations where students are more likely to have more direct face-to-face contact with others, but also frequently have less of a network to rely on in case of emergency. With this in mind, the questions in this section seek more information about precautions available or taken.

List employer, supervisor or other relevant in-country contact. This will only be used in case of emergency.

Name
Address
Address 2
City
State
Postal code
Country
Email

Does the employer/site actively encourage sick employees, interns or volunteers, whether paid or unpaid, to stay home until they are free of fever or symptoms?

[ ] Yes

[ ] No
Please describe any procedures the employer/site has in place in case someone tests positive for COVID-19.

Does the employer/site provide personal protective equipment (PPE) relevant to the nature of activity, such as face coverings or masks, hand sanitizer, tissues, wipes or other required cleaning supplies?

- Yes
- No
- Don't know

Is this place of employment/site considered high-risk regarding the population served (e.g., hospitals, care homes, schools, prisons or other high-density environments)?

- Yes
- No
- Don't know

Financial Implications
Financial Implications
COVID-19 may cause impact you financially. For example, should the COVID-19 pandemic worsen while you are abroad, it may not be possible for you to travel home. Flights may be more limited and the cost of rebooking out of reach. It is essential that participants have access to contingency funds to cover unanticipated medical, housing, meals or other expenses.

While the University does provide international emergency health insurance, not all medical care providers overseas accept this in lieu of payment up front. Travelers may need to cover such expenses and seek reimbursement after the fact. Visit OGO's website for more information on International emergency health insurance for travelers.

Do you have a plan and the financial means to "shelter in place" for an extended period of time, should it become necessary?

Yes
No
Don't know

Will any other risk considerations related to COVID-19 not already addressed in this survey be necessary? If so, tell us more and include the approximate cost.
Before you submit this survey, please ensure that you have answered all questions to the best of your ability. This will speed up the review process. You will receive an email summary of your submission, and we will contact you if questions about your submission arise.

Review will take 2-6 weeks. You will hear from OGO's Risk Management Team once your proposed travel has been reviewed by the Study Away Risk Assessment Committee and the Office of the Provost. It is recommended that you do not make any financial commitments until your travel has been approved.

Please email OGOriskmanagement@ohio.edu with questions or concerns.