Checklist for
Global Health Elective Rotation

NOTE: Please return all forms to the Global Health Initiative, globalhealth@ohio.edu or the address listed below.

To Apply:

☐ Eligibility Criteria: You must be in good academic and judicial standing to participate in an elective Global Health rotation. The Global Health Initiative will conduct an academic and judicial check with Academic Affairs and the Committee on Student Progress before approving any application and prior to the departure date.

☐ Consult with your Clinical Education Office to ensure that an *Affiliation/Educational Agreement is in place with the hospital or organization where you will completing your rotation. If not, submit the contact information for the organization to your Clinical Education Office so they can have the agreement prepared for you. An agreement must be signed and submitted prior to approval of your rotation.

☐ Consult with your Clinical Education Office to ensure that the preceptor for the program has a Clinical Preceptor Application on file. If not, ask the Clinical Education Office to send a link to the Clinical Preceptor Application to the preceptor. The preceptor must have a medical license in the country of origin.

☐ Complete the GOIS on-line application: https://webapps.ohio.edu/eais/student/index.cfm (The program name is: Various: (Global Health Elective Rotation 2019-20.) Note you must identify 2 references as part of this application.

☐ Obtain and send a Letter of Good Standing from your Clinical Education Office confirming you have permission to include the program in your schedule and that you are in good academic standing. Note that this Letter of Good Standing can serve as one of your references.

☐ Complete the online supplemental application and Guidelines for Ethical Practice for International Programs found here. Send both to the Global Health Initiative.

When You Have Been Approved (Nominated) To Participate by Receiving a Nomination E-mail:

☐ Carefully read the nomination e-mail sent to you. Accept or decline your nomination through GOIS. The $150 Independent Rotation fee will be applied to your OHIO student account the semester in which you are travelling.

☐ Register your trip with the U.S. Dept. of State at https://step.state.gov/ by completing the STEP process. Please include the Office of Global Opportunities and the Global Health Initiative as contacts so we may act on behalf of Ohio University. Under the Traveler Information section in the comments box, please include the following information: In case of emergency, also contact: The Ohio University Office of Global Opportunities, (740-593-4583), global.opportunities@ohio.edu and Ohio University Global Health Initiative (740-593-2359) globalhealth@ohio.edu. Log into GOIS and confirm your travel information and that you have completed the registration process with the U.S. Department of State.

☐ Participants are REQUIRED to purchase international health insurance including medical evacuation to the nearest appropriate facility and repatriation of remains through the Ohio University Global Opportunities Office by clicking on the Health Insurance tab in GOIS and checking the box under Age Verification. Insurance can be extended beyond the program dates for an additional fee by clicking the box by “Yes” and including the dates under Extend Health Insurance. Fees are applied directly to your OHIO student account, the semester of travel.

Rev. 2019 Checklist for Global Health Elective Rotations
- Provide your travel itinerary and passport information, including a copy of the photo page of your passport in the GOIS application system.
- Provide the Global Health Initiative with any in-country contact information (phone, email and address) you have so we are able to contact you in the case of an emergency.
- Obtain immunizations as recommended by CDC guidelines (http://www.cdc.gov) and your healthcare provider and provide documentation to Global Health Initiative.
- Obtain a TB skin test within 2 months of departure and provide documentation to the Global Health Initiative.
- Inquire with program or preceptor at your rotation site about access to an HIV/AIDS kit. Let us know if they don’t have them and we will try to provide one to take with you.
- Follow the academic requirements as outlined in the appropriate OCOM 8911 Global Health Elective Rotation syllabus found in EValue or here. This includes completion of online modules, Bobcats Abroad for Global Health, research and a 3-5 page paper that is submitted at least 1 month prior to travel.
- Students participating in a research rotation or any research while abroad must work with the CORE Research Office to complete all pre-trip requirements, including Ohio University and local IRB approval.

Upon Completion of the rotation:
- Ensure that your evaluation by the preceptor is submitted to your Clinical Education Office.
- Complete the program evaluation at the link that will be sent to you during the last week of your scheduled rotation.
- For credit, follow the academic requirements as outlined in the appropriate Global Health Elective Rotation syllabus found in EValue or here. This includes a reflection paper that needs to be submitted one month prior to the end of the term in which you seek credit or you will receive an incomplete. If you are rotating the month prior to graduation (April) make arrangements for early submission of your paper, preceptor evaluation and alternate presentation requirements. For research rotations, prepare a scientific paper on research results. Papers should be emailed to Gillian Ice, Ph.D. (iceg@ohio.edu).

- Give a presentation to OHIO Heritage College students or arrange with Dr. Ice for other options. Clinical rotations: prepare a slide/PowerPoint presentation describing your experience. This can be conducted at your clinical site, but you are encouraged to also broadcast via Polycom. Students traveling in the month before graduation will select the blog option. The blog address must be provided to the global health office prior to travel. With the blog option, one entry must be posted prior to travel, 2-3 posts must be done per week, and one upon return. Research rotations: prepare a poster presentation on research results to be delivered at a state or national medical conference. Notify Dr. Ice of the date/time/location of presentation.

- Send results of post-trip TB test at 10 weeks to the Global Health Initiative.

You will not be able to participate or receive credit for the program unless all of the necessary paperwork is received by the appropriate deadlines.