Checklist for Independent Elective Global Health Rotation 2019-2020

NOTE: Please return all forms to the Global Health Initiative, globalhealth@ohio.edu or the address listed below.

To Apply:

- **Eligibility Criteria:** You must be in good academic and judicial standing to participate in an elective Global Health rotation. The Global Health Initiative will conduct an academic and judicial check with Academic Affairs and the Committee on Student Progress before approving any application and prior to the departure date.

- Consult with your Clinical Education Office to ensure that an *Affiliation/Educational Agreement* is in place with the hospital or organization where you will completing your rotation. If not, submit the contact information for the organization to your Clinical Education Office so they can have the agreement prepared for you. If an agreement is not signed and submitted before your participation, you will not receive credit for the time.

- Consult with your Clinical Education Office to ensure that the preceptor for the program has a *Heritage College Group IV Faculty Appointment*. If not, ask the Clinical Education Office to send a Group IV Faculty Application to the preceptor. Note most of the information on this form can be answered by writing “see attached” on the form and including a curriculum vitae; however, the last page of the form must have the questions answered and be signed by the preceptor. The preceptor must have a medical license in the country of origin.

- Complete the GOIS on-line application: [https://webapps.ohio.edu/eais/student/index.cfm](https://webapps.ohio.edu/eais/student/index.cfm) (The program name is: Various: Independent International Rotation 2017-2018.)

- Obtain and send a letter of good standing from your Clinical Education Office confirming you have permission to include the program in your schedule and that you are in good academic standing.

- Complete the online supplemental application and Guidelines for Ethical Practice for International Programs found [here](https://webapps.ohio.edu/eais/student/index.cfm). Send both to the Global Health Initiative.

*The Global Health Initiative keeps a list of programs that already have this paperwork on file.

When You Have Been Approved (Nominated) To Participate by Receiving a Nomination E-mail:

- Carefully read the nomination e-mail sent to you. Accept or decline your nomination through GOIS and pay the $150 Independent Rotation fee by submitting a check made out to Ohio University to the Global Health Initiative, E118 Grover Center, Athens, OH 45701.

- Register your trip with the U.S. Dept. of State at [https://step.state.gov/](https://step.state.gov/) by completing the STEP process. Please include the Office of Global Opportunities and the Global Health Initiative as contacts so we may act on behalf of Ohio University. Under the Traveler Information section in the comments box, please include the following information: In case of emergency, also contact: The Ohio University Office of Global Opportunities, (740-593-4583), global.opportunities@ohio.edu and Ohio University Global Health Initiative (740-593-2359) globalhealth@ohio.edu. Log into GOIS and confirm your travel information and that you have completed the registration process with the U.S. Department of State.

- Participants are REQUIRED to purchase international health insurance including medical evacuation to the nearest appropriate facility and repatriation of remains through the Ohio University Global Opportunities Office by clicking on the Health Insurance tab in GOIS and checking the box under Age Verification. Insurance can be extended beyond the program dates for an additional fee by clicking the box by “Yes” and including the dates under Extend Health Insurance. Fees are applied directly to your student account.

2018-19 Checklist for Independent Global Health Rotations
 Provide your travel itinerary and passport information, including a copy of the photo page of your passport in the GOIS application system.

 Provide the Global Health Initiative with any in-country contact information you have so we are able to contact you in the case of an emergency.


 Obtain immunizations as recommended by CDC guidelines (http://www.cdc.gov) and your healthcare provider and provide documentation to Global Health Initiative.

 Obtain a TB skin test within 2 months of departure and provide documentation to the Global Health Initiative.

 Inquire with program or preceptor at your rotation site about access to an HIV/AIDS kit. Let us know if they don’t have them and we will try to provide one to take with you.

 Follow the academic requirements as outlined in the appropriate International Medicine Rotation syllabus found in EValue or here. This includes online modules, Bobcats Abroad for Global Health, research and a 3-5 page paper that is submitted prior to travel.

 Students participating in a research rotation or any research while abroad must work with the CORE Research Office to complete all pre-trip requirements, including Ohio University and local IRB approval.

Upon Completion of the rotation:

 Ensure that your evaluation by the preceptor is submitted to your Clinical Education Office and the Global Health Initiative.

 Complete the program evaluation at the link that will be sent to you during the last week of your scheduled rotation.

 For credit, follow the academic requirements as outlined in the appropriate International Medicine Rotation syllabus found in EValue or here. This includes a research paper prior to travel and a reflection paper that needs to be submitted one month prior to the end of the term in which you seek credit or you will receive an incomplete. If you are rotating the month prior to graduation (April) make arrangements for early submission of your paper, preceptor evaluation and alternate presentation requirements. For research rotations, prepare a scientific paper on research results. Papers should be emailed to Gillian Ice, Ph.D. (iceg@ohio.edu).

 Give a presentation to OHIO Heritage College students or arrange with Dr. Ice for other options. Students traveling in the month before graduation must select the blog option. The blog address must be provided to the global health office prior to travel. If the blog option is selected, one entry must be posted prior to travel, 2-3 posts must be done per week, and one upon return. Clinical rotations: prepare a slide/PowerPoint presentation describing your experience. This can be conducted at your clinical site, but you are encouraged to also broadcast via Polycom. Research rotations: prepare a poster presentation on research results to be delivered at a state or national medical conference. Notify Dr. Ice of the date/time/location of presentation.

 Send results of post-trip TB test at 10 weeks to the Global Health Initiative.

You will not be able to participate or receive credit for the program unless all of the necessary paperwork is received by the appropriate deadlines.