To Apply:

1. **Eligibility Criteria**: You must be in good academic and judicial standing to participate in an elective Global Health rotation. The Global Health Initiative will conduct an academic and judicial check with Academic Affairs and the Committee on Student Progress before approving any application and prior to the departure date.

2. Determine your site. (See ohio.edu/global-health/programs/independent-rotations for ideas). Note that rotations to countries with State Department warnings will not be approved. Please note that selecting from the list of existing/pre-vetted sites will simplify the application process.

3. Complete the supplemental application. This is a Qualtrics form that will also help you prepare for the academic requirements and Health and Safety Advising meeting (see below). Please complete in as much detail as possible, including the setting of measurable goals and a plan to achieve those goals through the rotation.

4. Set up an appointment with Office of Global Opportunities health and safety team. More information and a link to schedule an appointment.

5. Consult with your Academic Program Administrator (APA) to ensure that an ***Affiliation/Educational Agreement** is in place with the hospital/organization where you will be completing your rotation. If not, submit the contact information for the organization to your APA so he/she can have the agreement prepared for you. An agreement must be signed and submitted prior to approval of your rotation.

6. Consult with your APA to ensure that the preceptor for the program has a **Clinical Preceptor Application** on file. If not, ask the APA to send a link to the Clinical Preceptor Application to the preceptor. The preceptor must have a medical license in the country of origin.

7. Complete the **on-line application**: https://ohiouniversityglobal.force.com/ogo/ (The program name is: Various: Global Health Elective Rotation 2022-2023.) Note: You will need to upload a Letter of Good Standing from your Clinical Education Office confirming you have permission to include the program in your schedule, a copy of the supplemental application, confirmation of your Health & Safety Advising appointment and include the name of two references as part of this application.

When You Have Been Approved (Nominated) To Participate by Receiving a Nomination E-mail:

8. Carefully read the nomination e-mail sent to you. **Accept or decline your nomination** through GOIS The **$150 Independent Rotation fee** will be applied to your OHIO student account the semester in which you are travelling.

9. **Register your trip with the U.S. Dept. of State** at https://step.state.gov/ by completing the STEP process. Please include the Office of Global Opportunities and the Global Health Initiative as contacts so we may act on behalf of Ohio University. Under the *Traveler Information* section in the comments box, please include the following information: In case of emergency, also contact: The Ohio University Office of Global Opportunities, (740-593-4583), global.opportunities@ohio.edu and Ohio University Global Health Initiative (740-593-2359) globalhealth@ohio.edu. Log into GOIS and confirm your travel information and that you have completed the registration process with the U.S. Department of State.

10. Once you are approved for travel, also register your travel at https://www.ohio.edu/goglobal/resources/health-safety/mytrips

11. All rotation participants are provided with international health insurance at no cost through Ohio University. This includes medical evacuation to the nearest appropriate facility and repatriation of remains through the

Ohio University Global Opportunities Office. Insurance can be extended beyond the rotation dates (for a total of 21 days) by completing the information under "Health Insurance Enrollment" in the application system.

12. Provide your **travel itinerary, in-country contact information** and **passport information,** including a copy of the photo page of your passport in the application system "Travel details" tab.

13. Obtain the necessary **visa**. Country specific information on visas is available at the U.S. Dept. of State website at http://www.travel.state.gov/travel/travel_1744.html. Non-US citizens can check at http://www.ohio.edu/educationabroad/students/intlstudents.html.

14. Obtain immunizations as recommended by CDC guidelines (http://www.cdc.gov) and your healthcare provider and upload documentation in the application system.

15. Obtain a **TB skin test within 2 months of departure and p** upload documentation in the application system.

16. Inquire with program or preceptor at your rotation site about **access to an HIV/AIDS kit**. Let us know if they don't have them and we will try to provide one to take with you. We cannot guarantee the availability of these kits.

17. Follow **the academic requirements** as outlined in the appropriate OCOM 8911 Global Health Elective Rotation syllabus found in EValue or here. This includes completion of online modules, Bobcats Abroad for Global Health, research and a **3-5 page paper** that is submitted at least 1 month prior to travel.

18. Students participating in a research rotation or any research while abroad must work with the CORE Research Office to complete all pre-trip requirements, including Ohio University and local IRB approval.

During & Upon Completion of the rotation:

19. Ensure that your **evaluation by the preceptor** is submitted to your Clinical Education Office.

20. For credit, follow **the academic requirements** as outlined in the appropriate Global Health Elective Rotation syllabus found in EValue or here.

    a. Submit a reflection paper at least **one month prior to the end of the term** in which you seek credit or you will receive an incomplete. For research rotations, prepare a scientific paper on research results. Email papers to Gillian Ice, Ph.D. (iceg@ohio.edu).

    b. Upon return, **give a presentation** to OHIO Heritage College students or arrange with Dr. Ice for other options. Clinical rotations: **prepare a slide/PowerPoint presentation** describing your experience. This can be conducted at your clinical site, but you are encouraged to also broadcast via Polycom. Research rotations**: prepare a poster presentation on research results** to be delivered at a state or national medical conference. Notify Dr. Ice of the **date/time/location of presentation**.

    c. **If you are rotating the month prior to graduation (April) make arrangements for early submission** of your paper, preceptor evaluation and alternate presentation requirements. Students traveling in April will complete a blog rather than the presentation. Provide the blog address to the global health office prior to travel. For the blog, post at least one entry prior to travel, then post 2-3 times each week with at least one post upon return.

21. Complete the program **evaluation.** A link will be sent to you during the last week of your scheduled rotation.

22. 10 weeks after the rotation, obtain and send results of **post-trip TB test** to the Global Health Initiative.

You will not be able to participate or receive credit for the program unless all of the necessary paperwork is received by the appropriate deadlines.