POLICY & PROCEDURE

Implemented: 1/2016

POLICY: 20.30

SUBJECT: Travel Health Consultation and Vaccination Clinic

POLICY: Campus Care works with students traveling abroad for school related study, business, or pleasure to prepare students for a safe, healthy travel experience. A Travel Consultation allows for reviewing and providing necessary immunizations, prophylactic medications, and educating the student on appropriate health and safety concerns prior to traveling abroad.

PROCEDURE
Students traveling abroad for school related study, business, or pleasure will be directed to complete the Travel Health Assessment Form. Students will submit the completed form along with their official vaccination record to Campus Care, preferably six (6) weeks prior to travel. Students should contact Campus Care as soon as they know they are traveling abroad. A six (6) week notice ensures that Campus Care can administer vaccinations in time for them to be effective before travel.

A Campus Care Registered Nurse (RN) will review the Travel Health Assessment Form and vaccination record. The RN will check the country specific information on the Centers for Disease Control (CDC) website, for travel recommendations unique to the country, city, and/or destination area. After reviewing applicable information, the RN will determine what the student will need before traveling abroad and complete the internal Travel Recommendation Form. The RN will consult with a Campus Care Provider as needed. The RN will contact the student within three (3) business days of receiving the Travel Health Assessment Form to schedule the student’s appointment.

The student will be given one (1) of the following options as determined by the RN:

1. **Vaccines Only**: The RN will discuss via phone the traveling and vaccine recommendations. If immunizations and/or boosters are recommended the student will be advised to visit the Campus Care Allergy and Immunization Clinic during normal business hours.

2. **Travel Consultation with an RN**: The RN will contact the student to schedule a Travel Consultation appointment. The RN will outline all travel recommendations unique to the country, city and/or destination area. Recommended Immunizations will be administered in the Campus Care Allergy and Immunization Clinic immediately following Travel Consultation appointment. Post-travel Care will also be discussed.
3. **Travel Consultation with a Provider:** The RN will contact the student to schedule a Travel Consultation appointment with a Campus Care provider. Prior to the student’s appointment with the provider, the RN will outline all travel recommendations unique to the country, city and/or destination area, and recommended immunizations will be administered. Post-travel care will be discussed.

**Criteria for Provider Travel Consultation**
- Students with severe physical or mental health problems will need a provider consult around travel planning and preparation
- Student is required or requested a medical physical
- Students who are going to an area where prophylactic medications are recommended
- Any situation in which the RN assesses that the student’s health or travel plans would benefit from a provider consult
- Any patient that is not an established patient at Campus Care MUST see a provider

**Post Travel Care**
The RN will contact the student thirty (30) days after the student returns to the United States (US) to check on their health status, and to remind the student of any post-travel recommendations, such as Tuberculosis (TB) testing. If the student is having physical or mental health problems the RN will schedule the student an appointment with a Campus Care Provider.

**Documentation**
RN will document in the student’s Electronic Medical Record (EMR). The Travel Health Assessment Form, Travel Recommendation Form, vaccination record, and all other applicable forms that were used will be scanned into the student’s EMR. If the student needs to see a provider for their consult, the provider will document in the student’s EMR.

**Travel Consultation and Vaccine Cost**
Students are responsible for all costs for a travel consultation and recommended vaccines. The RN will provide costs associated with the travel vaccines to the student. There are additional costs for nurse and provider visits. As a courtesy, at the student’s request, Campus Care will bill the student’s health insurance. It is the student’s responsibility to understand their coverage.