NOTE: Please return all forms to the Global Health Office, E118 Grover Center.

For your protection while traveling, please follow these steps to have your trip reviewed and registered with HCOM and OU.* Experiences in countries with State Department Warnings will not be approved. Travel to countries with International SOS Ratings of medium or higher may require additional review. Information on current State Department travel alerts can be found at: http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html.

To have your travel reviewed and registered:

☐ Complete the Affiliated Travel Packet and return to the Global Health Office. We will forward to the Office of Global Opportunities. This packet will take you through the steps to register your travel with the Department of State and to apply for international health and evacuation insurance.

  o Register your trip with the U.S. Dept. of State (embassy) at www.travel.state.gov by completing the STEP process. Please include Dr. Ice as a contact so she may act on behalf of the Ohio University. Under the Privacy Act Information section, please mark “Others” and include the following in the space provided for waiver comments: Global Opportunities Office, (740-593-4583), globalopportunities@ohio.edu and Dr. Gillian Ice (740-593-2128, iceg@ohio.edu) and Ohio University Global Health Initiative (740-593-2359, globalhealth@ohio.edu), E118 Grover Center, Athens, OH 45701. Complete the Confirmation of Embassy registration in the Affiliated Travel Packet.

  o All participants are REQUIRED to carry international trip insurance (including medical evacuation to the nearest appropriate facility and repatriation of remains). This must be purchased through the Ohio University Global Opportunities Office by completing the application included in the Affiliated Travel Packet.

☐ Complete the supplemental application and return to the Global Health Office.

☐ Review and sign the Guidelines for Ethical Practice for International Programs and return to the Global Health Office.

☐ All documents will be reviewed by the Global Health Office and you will be notified by e-mail if you need to provide additional information.

☐ Follow the steps that follow to complete preparations for your trip.

Trip Preparation:


☐ Obtain immunizations as recommended by CDC guidelines (http://www.cdc.gov) and your healthcare provider and provide documentation to Global Health Office. Obtain a TB test within 2 months of departure and provide documentation to the Global Health Office.
Provide a copy of your travel itinerary to the Global Health Office as part of the Affiliated Travel Packet.

Send a legible copy of your passport information page to the Global Health Office as part of the Affiliated Travel Packet.

Complete the Bobcats Abroad Modules – information will be sent to you by the Global Health Office on how to access these modules.

We want to hear from you!

While you are away, link to a blog, post a photo or status update on our Facebook page at: https://www.facebook.com/OUGlobalHealth?ref=hl#!/OUGlobalHealth

Upon return, we can help you schedule a presentation to your peers, just contact us at globalhealth@ohio.edu.

Upon Completion of Program:

Complete an evaluation of your experience. You will be sent an evaluation link by e-mail.

Send results of post-trip TB test at 10 weeks to the Global Health Office.

*Additional notes on independent opportunities:

Year 1 and 2 students do not receive any credit for participating and are NOT covered under OU-HCOM malpractice insurance. However, we highly recommend that you obtain international malpractice insurance through the Academic Group.

The summer between the first and second years at HCOM offer the best opportunity for on-campus HCOM students to participate in independent international opportunities. The Global Health Initiative has developed relationships with two third party providers: Child Family Health International and International Service Learning who offer opportunities at sustained community health programs in several countries. Both of these programs offer clinical experience as well as medical education opportunities.

You may also select to travel with other programs or independently. As some past students have found themselves in uncomfortable and/or unethical situations where they were asked to do more than their current skill level or were not properly supervised, we encourage you to thoroughly investigate the organization and/or opportunity to ensure that you protect your professional reputation, safety, mental health and the rights of the individuals in the countries where you are working. If you have any questions, or need any help in reviewing an organization, the Office of Global Health Programs is happy to assist.

Global Health Initiative ● E118 Grover Center ● Athens, Ohio 45701 ● Attn: Meredith Gartin
Phone: 740-593-2359 ● globalhealth@ohio.edu