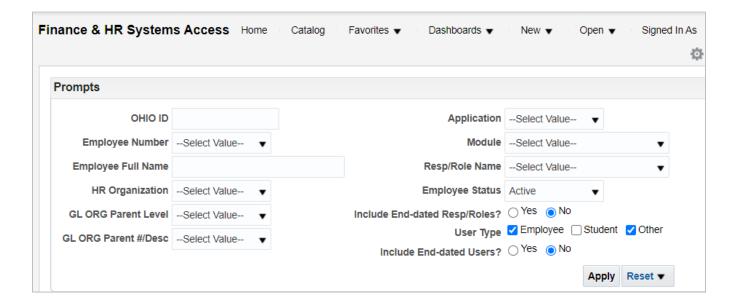# Finance & HR Systems Access Dashboard

Finance & HR Systems Access Dashboard Page

The Finance & HR Systems Access dashboard page is located on the Finance & HR Systems User Access Dashboard in OBI. Use this dashboard to view Oracle E-Business (EBIZ) access and Oracle Business Intelligence (OBI) access to Finance or HR subject areas. This dashboard helps CFAOs and functional offices complete routine access audits and is useful in determining if access changes may be needed for new employees, transfers, promotions, re-orgs, etc. Access to this dashboard is restricted to only users who have access to HR data.

Dashboard Prompts

Multiple prompt options are available on this dashboard. Please select at least one prompt to limit the report by employee, organization, or system responsibility/role name as appropriate. Click apply once prompt(s) are selected.

Prompt Definitions

Term	Definition
OHIO ID	This is the user's OHIO ID that is assigned to employees and contingent workers at time of new hire setup in Oracle.
Employee Number	Assigned to employee or contingent worker at time of new hire setup in Oracle.
Employee Full Name	The employee name prompt allows partial or full name search. You can search by last name, first name, or a combination of both.
HR Organization	The HR Organization where an employee is assigned.
GL ORG Parent Level	The parent level (letter) of the GL Organization hierarchy
GL ORG Parent #/Desc	The GL Organization parent number with description

Term	Definition
Application	Select EBIZ to view Oracle E-Business access only. Select OBI to view Oracle Business Intelligence access only. Returns results for both if left blank.
Module	The name of the Oracle module or OBI subject area the data is pulling from.
Resp/Role Name	The name of the EBIZ responsibility or OBI Role (i.e., OUJE:Journal Entry Tool, OUHR:Individual Compensation Distribution, FAA_HR_DBRD_USERS, etc.)
Employee Status	This selection defaults to Active, which returns active employees only in the results. Select Terminated to search ex-employees. Select Other to search employees on severance, approved leave, layoff, etc. or to search users with a guest or contingent worker account.
Include End-dated Resp/Roles?	This selection will default to No. Select Yes if you want to see the end-dated EBIZ responsibilities in addition to the active responsibilities. An example of when you may want to view end-dated responsibilities is if an employee transferred to another job and you need to see what access they had previously so that you can request access for their replacement. Historical OBI access information is not available in this dashboard.
User Type	This selection defaults to Employee and Other. Select Student if you would like to include student employee accounts. Select Other if you would like to include other user types such as contingent workers.
Include End-dated Users?	This selection will default to No and will exclude any user who does not currently have an active EBIZ account. An example of when you may want to view end-dated EBIZ users is if an employee is terminated and you need to see what access they had previously so that you can request access for their replacement. Historical OBI access information is not available in this dashboard.

Criteria

The following data is included in this dashboard:

- Includes all users (faculty, staff, students, and contingent/guest accounts)
- Includes all EBIZ access, except My Personal Information (MPI). All current faculty, staff, and student employees have access to MPI automatically.
- Includes all OBI access to HR or finance subject areas. OBI access to subject areas outside of Finance and HR are not included in this dashboard.
- Does not include access to other HR or Finance systems (i.e., BobcatBUY, Concur, PeopleAdmin, Workforce, etc.)

View Selections

View selection options are available on the Finance & HR Systems Access Dashboard to allow users to analyze systems access by employee or by application/responsibility.
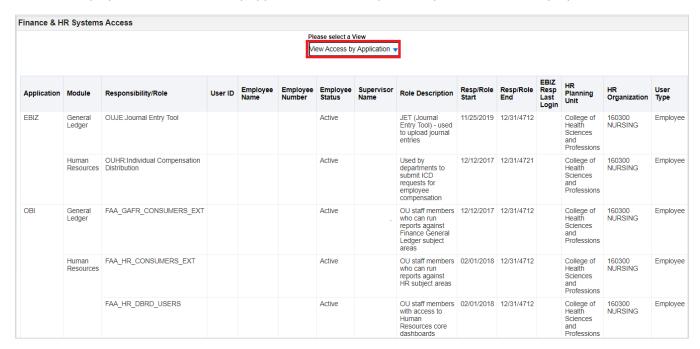
View Access by Employee

This view displays the results sorted by employee (user ID).

Finance & HR Systems Access

Please select a View
View Access by Employee ▼

User ID	Employee Name	Employee Number	Employee Status	Supervisor Name	Application	Module	Responsibility/Role	Role Description	Resp/Role Start	Resp/Role End	EBIZ Resp Last Login	HR Planning Unit	HR Organization	User Type
			Active		EBIZ	General Ledger	OUJE:Journal Entry Tool	JET (Journal Entry Tool) - used to upload journal entries	11/25/2019	12/31/4712		College of Health Sciences and Professions	160300 NURSING	Employee
						Human Resources	OUHR:Individual Compensation Distribution	Used by departments to submit ICD requests for employee compensation	12/12/2017	12/31/4721		College of Health Sciences and Professions	160300 NURSING	Employee
					OBI	General Ledger	FAA_GAFR_CONSUMERS_EXT	OU staff members who can run reports against Finance General Ledger subject areas	12/12/2017	12/31/4712		College of Health Sciences and Professions	160300 NURSING	Employee
						Human Resources	FAA_HR_CONSUMERS_EXT	OU staff members who can run reports against HR subject areas	02/01/2018	12/31/4712		College of Health Sciences and Professions	160300 NURSING	Employee
							FAA_HR_DBRD_USERS	OU staff members with access to Human Resources core dashboards	02/01/2018	12/31/4712		College of Health Sciences and Professions	160300 NURSING	Employee

View Access by Application

This view displays the results sorted by application name, responsibility/role and then employee (user ID).

Finance & HR Systems Access

Please select a View
View Access by Application ▼

Application	Module	Responsibility/Role	User ID	Employee Name	Employee Number	Employee Status	Supervisor Name	Role Description	Resp/Role Start	Resp/Role End	EBIZ Resp Last Login	HR Planning Unit	HR Organization	User Type
EBIZ	General Ledger	OUJE:Journal Entry Tool				Active		JET (Journal Entry Tool) - used to upload journal entries	11/25/2019	12/31/4712		College of Health Sciences and Professions	160300 NURSING	Employee
	Human Resources	OUHR:Individual Compensation Distribution				Active		Used by departments to submit ICD requests for employee compensation	12/12/2017	12/31/4721		College of Health Sciences and Professions	160300 NURSING	Employee
OBI	General Ledger	FAA_GAFR_CONSUMERS_EXT				Active		OU staff members who can run reports against Finance General Ledger subject areas	12/12/2017	12/31/4712		College of Health Sciences and Professions	160300 NURSING	Employee
	Human Resources	FAA_HR_CONSUMERS_EXT				Active		OU staff members who can run reports against HR subject areas	02/01/2018	12/31/4712		College of Health Sciences and Professions	160300 NURSING	Employee
		FAA_HR_DBRD_USERS				Active		OU staff members with access to Human Resources core dashboards	02/01/2018	12/31/4712		College of Health Sciences and Professions	160300 NURSING	Employee

Dashboard Columns

The default columns are displayed in the screenshots above. Additional columns include those marked with an asterisk (*) in the table below.

Column Definitions

Term	Definition
User ID	This is the employee's OHIO ID.
Employee Name	Defined in prompts section above.
Employee Number	Defined in prompts section above.
Employee Status	Defined in prompts section above.
Supervisor Name	Employee's supervisor listed in HR.
Application	Defined in prompts section above.
Module	Defined in prompts section above.
Responsibility/Role	Defined in prompts section above.
Role Description	Brief description of the EBIZ/OBI responsibility/role.
Resp/Role Start	The date the user was given the responsibility access.
Resp/Role End	The date when access to the EBIZ responsibility ended. Date of 12/31/4712 is the time used in Oracle to signify the access is indefinite. End-dated OBI access is not included in this dashboard.
EBIZ Resp Last Login	The date the user last logged into the specific EBIZ responsibility. This data is not available for OBI roles.
HR Planning Unit	The planning unit name where an employee is assigned.
HR Organization	Defined in prompts section above.
User Type	Defined in prompts section above.
*Application Access Start	The date when the user was granted access to the application (EBIZ or OBI). This pertains to general application access and is not specific to any EBIZ or OBI responsibilities/roles.
*Application Access End	The date when the user's access to the application (EBIZ or OBI) ended. This pertains to general application access and is not specific to any EBIZ or OBI responsibilities/roles.
*Application Last Login	The date when the user last logged into the application (EBIZ or OBI). This pertains to general application login and is not specific to any EBIZ or OBI responsibilities/roles.
*Organization	6-digit number assigned to the employee's organization.