



Farm Approvers Dashboard Page

FARM is a custom software application used by planning unit personnel to maintain their approvers. The FARM Approvers dashboard page provides information about who can approve transactions for accounting organizations in the eBiz systems.

Two choices for output:

- Approvers for an Organization shows all approvers for individual organizations
- FARM Setup Data shows only approver data as established in FARM (i.e., at parent organization values rather than cascaded to individual organization values)

Prompts

Term	Definition
*Approval Type	Select checkboxes for BobcatBUY and/or Concur. *Required field
Approval Level	Select approval levels to include in the report. This list will only display levels related to the Approval Types selected above.
Approval Status	Select Active and/or Inactive to show active or Inactive employees. <i>NOTE: If you select Inactive, you'll be able to identify approval levels with employees with an inactive employee status.</i>
Approver Name contains any	Allows you to search for an approver by entering a portion of their name. Will return all employees matching the search criteria.
ORG Parent Level	The parent level (letter) of the Organization hierarchy.
ORG Parent #/Desc	A specific Organization parent number with description.
Organization between	A specific range of Organization values.
Report Type	Select either Approvers by Org or FARM Setup Data, depending on output desired.
Active or Inactive Rows	Select checkboxes for Active and/or Inactive approver rows.

FARM Approvers Dashboard

Dashboard Output

FARM Setup Data

This planning unit established their BobcatBUY approvers at the planning unit level (C11000). When you view the Approvers by Org, you will see these approvers listed for each org in the planning unit.

Approval Type Desc	ORG #/Desc	Full Name	OHIO ID	Assign Status	Approval Level Desc	Fiscal Approver Start Date	Fiscal Approver End Date	Last Upd Name	Last Upd Date
BobcatBUY	C11000 BUSINESS	Blake, Evelyn N	blakee	Active	Req. Approval 0.01-1500.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 1500.01-5000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 5000.01-10000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 10000.01-25000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 25000.01-50000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval >\$50K	11/14/2017	12/31/4712	blakee	11/14/2017
		Nice, Jill A	nicej	Active	Req. Approval 0.01-1500.00	11/14/2017	12/31/4712	blakee	05/09/2018
					Req. Approval 1500.01-5000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 5000.01-10000.00	11/14/2017	12/31/4712	blakee	11/14/2017
		Taylor, Phillip Albert III	taylorp	Active	Req. Approval 10000.01-25000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					A&E Exceptions	04/30/2018	12/31/4712	allison	04/30/2018

Approvers by Org

The approvers by org dashboard shows all approvers at each approval level.

Approval Type Desc	ORG #/Desc	Full Name	OHIO ID	Assign Status	Approval Level Desc	Fiscal Approver Start Date	Fiscal Approver End Date	Last Upd Name	Last Upd Date
BobcatBUY	110210 GRADUATE & EXTERNAL PROGRAMS	Blake, Evelyn N	blakee	Active	Req. Approval 0.01-1500.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 1500.01-5000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 5000.01-10000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 10000.01-25000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 25000.01-50000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval >\$50K	11/14/2017	12/31/4712	blakee	11/14/2017
		Nice, Jill A	nicej	Active	Req. Approval 0.01-1500.00	11/14/2017	12/31/4712	blakee	05/09/2018
					Req. Approval 1500.01-5000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 5000.01-10000.00	11/14/2017	12/31/4712	blakee	11/14/2017
		Taylor, Phillip Albert III	taylorp	Active	Req. Approval 10000.01-25000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					A&E Exceptions	04/30/2018	12/31/4712	allison	04/30/2018
					Req. Approval 0.01-1500.00	11/14/2017	12/31/4712	blakee	11/14/2017
	110213 MASTER OF SPORTS ADMINISTRATION	Blake, Evelyn N	blakee	Active	Req. Approval 1500.01-5000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 5000.01-10000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 10000.01-25000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 25000.01-50000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval >\$50K	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 0.01-1500.00	11/14/2017	12/31/4712	blakee	05/09/2018
		Nice, Jill A	nicej	Active	Req. Approval 1500.01-5000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 5000.01-10000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					Req. Approval 10000.01-25000.00	11/14/2017	12/31/4712	blakee	11/14/2017
		Taylor, Phillip Albert III	taylorp	Active	Req. Approval 25000.01-50000.00	11/14/2017	12/31/4712	blakee	11/14/2017
					A&E Exceptions	04/30/2018	12/31/4712	allison	04/30/2018