

OBI Dashboard Updates

September 18, 2018

GL Funds Available

Grants Revenue Drilldown

The screenshot shows a financial system interface with a drilldown menu. The menu is open for object code 620, which is highlighted in blue. The menu items are: 701 Subledger Details, 703 Grants Revenue Transactions, and 704110 CLASSIFIED NBU WAGES. The text 'S UNITS' is visible in the top right corner of the menu area.

Object Code	Description
620	(Selected)
701	Subledger Details
703	Grants Revenue Transactions
704110	CLASSIFIED NBU WAGES

- From the Object Summary, users have the option to drilldown to Grants Revenue transactions that are posted in summary to the GL
 - Option available on Object codes used in Grants to post revenue or funding entries
 - Revenue transactions for Sponsored projects
 - Funding transfers to support internal awards or capital projects – will display detail for both the funding account or the recipient account (aka cost center PTA).

GL Funds Available – Grants Revenue

SAMPLE SCREENS

Sponsored

Awd #	Draft Revenue #	Period	Funding/UBR Account	Funding/UBR Amount	Unearned Revenue Amount	PTA	Event Description	Revenue Amount	Account
1130701	20	JUL 2019-20	10-100000-000000-0000-00-121010	2,223.65	0.00	11223-17-1130701	11223- 17 - 706210 STUDENT HOURLY- 1377 Currency	(1,376.87)	10-441900-200400-0000-00-421100
							11223- 17 - 709200 MEDICARE (ER)- 19 Currency	(19.96)	10-441900-200400-0000-00-421100
							11223- 17 - 709510 RETIREMENT CONTRIBUTION-194 Currency	(192.76)	10-441900-200400-0000-00-421100
							11223- 17 - 709610 WORKERS COMPENSATION- 10 Currency	(10.16)	10-441900-200400-0000-00-421100
							11223- 17 - BEN F&A- 840100 PAYROLL	(86.92)	10-441900-200400-0000-00-421100
							11223- 17 - LABOR F&A- 840100 PAYROLL	(536.98)	10-441900-200400-0000-00-421100
1131107	25	JUL 2019-20	10-100000-000000-0000-00-121010	195.92	0.00	11353-19.04-1131107	11353- 19.04 - 704110 CLASSIFIED NBU WAGES- 153 Currency	(153.30)	10-441900-200400-0000-00-421100
							11353- 19.04 - 709200 MEDICARE (ER)- 2 Currency	(2.22)	10-441900-200400-0000-00-421100

Capital

Awd #	Draft Revenue #	Period	Funding/UBR Account	Funding/UBR Amount	Unearned Revenue Amount	PTA	Event Description	Revenue Amount	Account
9160105	12	MAY 2019-19	21-140000-770101-0000-00-830200	(2,979.74)	0.00	14091-11-9160105	Return funds per e-Builder	2,979.74	10-142000-950801-0000-00-830200
9160107	8	FEB 2019-19	21-140000-770101-0000-00-830200	(8,453.11)	0.00	14133-01-9160107	Reduce Budget to Close Project 14133	5,521.74	10-142000-950801-0000-00-830200
						14133-03-9160107	Reduce Budget to Close Project 14133	2,931.37	10-142000-950801-0000-00-830200
9160108	14	JAN 2019-19	21-140000-770101-0000-00-830200	(3,417.54)	0.00	14347-03-9160108	Move Dollars Between Tasks 14347	3,417.54	10-142000-950801-0000-00-830200
	15	JAN 2019-19	21-140000-770101-0000-00-830200	3,417.54	0.00	14347-01-9160108	Move Dollars Between Tasks 14347	(3,417.54)	10-142000-950801-0000-00-830200

GL Funds Available & Transaction Export Changes

New prompts added

Grants transactions are only posted in summary in GL

- Sometimes users want/need to only view GL balances/transactions in GL and separately monitor their PTA data from Grants.
 - Useful in monitoring overspending
- Other times people are trying to tie out balances between the systems

These prompts provide common link across the systems:

- **Sources to Include?** (ALL/GL only/Grants only) – can view all cost centers, or just cost centers tracked in GL, or just Grants summary cost centers in GL.
- **Grants Award Category** (Capital/Cost Share/Internal Award/Sponsored/Unrestricted)

GL Balance Sheet

- Posted date is now available as a field to include in the transaction detail.
 - Previously added to GL Funds Available and Transaction Export

New PEDS OBI roles

- Previously only employees with HR Dashboard access could view PEDS drilldown data.
 - This role provides access to all HR dashboard data
 - Has been given to some employees who only needed to view PEDS detail.
- New roles - only display portion of an EE pay included in payroll transaction
 - HR_PEDS_ALL – EE can see PEDS detail for any Grants transaction
 - HR_PEDS_PTA – EE can view PEDS detail only for PTAs where they are identified as a member

New PEDS OBI roles

NEXT STEPS

- CFAO's to determine if they want to change any individuals' access from HR_Dashboard_User to one of new roles
- Grants dashboards use new roles now.
- GL dashboards have been modified to allow drilldown for both HR_Dashboard_User and HR_PEDS_ALL roles.

Concur Defaults Dashboard

Available under Purchasing tab

- New dashboard page to display Concur Default Cost Center data
 - Errors Only Report – updates for these EE's do not update to Concur until their errors are corrected
 - Missing Cost Centers – these EE's do update in Concur, but EE needs to enter their costing for each transaction.
 - All detail – shows all EE's with their default cost center (either GL or Grants)

Prompts for HR Planning Unit, HR Organization, employee name/#, or Cost Center GL or Grant segments

Employee Lookup

- Add CFAO column to Employee Lookup output
 - Some employees do not know/are not familiar with who holds this role in their planning unit.
 - Also used by IT to identify who needs to authorize access requests for eBiz/OBI.

Payroll Detail

- Transaction Date is now available as a field to include in the Payroll Detail dashboard
- Useful when viewing payroll accounting correction detail

Quick Reference Guides

- The following quick reference guides (QRG) have been updated to reflect these changes:
 - GL Funds Available
 - Grants Funds Available
- New Concur QRG was posted:
 - Purchasing: Concur Defaults