Monthly Income Statement by Org Level Dashboard Page

The Monthly Income Statement by Org Level dashboard page allows you to see the monthly income statement activity for the selected year.

Use Monthly Income Statement by Org Level:
- To view your YTD Actuals
- To view your Period Actuals
- To view your Current Budget

Prompts Definition

*Fiscal Year
According to the IRS, a fiscal year consists of 12 consecutive months ending on the last day of any month except December. Ohio University’s fiscal year runs from July 1 to June 30. * (Asterisk) indicates this is a required field.

ENT Parent Level
The parent level (letter) of the Entity hierarchy.

SRC Parent Level
The parent level (letter) of the Source hierarchy.

ORG Parent Level
The parent level (letter) of the Organization hierarchy.

ACTV Parent Level
The parent level (letter) of the Activity hierarchy.

OBJ Parent Level
The parent level (letter) of the Object hierarchy.

ENT Parent #/Description
A specific Entity parent number with description.

SRC Parent #/Description
A specific Source parent number with description.

ORG Parent #/Description
A specific Organization parent number with description.

ACTV Parent #/Description
A specific Activity parent number with description.

OBJ Parent #/Description
A specific Object parent number with description.

Entity Between
A specific range of Entity values.

Source Between
A specific range of Source values.

Organization Between
A specific range of Organization values.
Hierarchies: structure for summarizing segment values.

Parent values summarize child values for reporting purposes. Values begin with a letter followed by numbers but length varies depending on segment length.
- These can only be used for reporting

Child values are used for posting transactions and entering budgets and are always numbers, but length varies depending on segment length.

Using the Hierarchy Prompts

Each segment in the General Ledger leverages a Hierarchy structure. Use the Hierarchy prompts in the middle to pull data specific to a hierarchy level.

Organization Hierarchy Example
The example below shows ORG Segment Value Level “C” (which is where all Planning Units begin, equivalent filter in previous FA View would be Org Level 6) for the ORG PARENT & Description: C11000 BUSINESS.

Common Org Hierarchy breakdown:
C = Planning Unit,
D = Extension Campus (if applicable to Planning Unit),
E = Department.
1. Select Fiscal Year.
2. Enter Segment Value or a range of segment values (you must fill out both columns if using segment values).
3. Click Apply.

Monthly Income Statement at Org Level C

4. Current Budget – Budget the Fiscal Year
5. Total Actuals – YTD Actuals for the Fiscal Year
6. Monthly Totals – Period to Date (PTD) Actuals for each Period in the Fiscal Year
7. Clicking the plus (+) or minus (-) sign in the rows of the report will expand or condense the object code levels built into the income statement.

Exporting

If you export to Microsoft Excel, it will maintain the OBI formatting that you see on your screen. To export the data to Microsoft Excel, click Export and then click Excel 2007+. Upon confirmation, click Open to open the Microsoft Excel spreadsheet.