The Income Statement by Org Level dashboard page allows you to view the annual income statement activity for a selected period.

**Prompts Definition**

*Period*  
* (Asterisk) indicates this is a required field. The accounting period.

ENT Parent Level  
The parent level (letter) of the Entity hierarchy.

SRC Parent Level  
The parent level (letter) of the Source hierarchy.

ORG Parent Level  
The parent level (letter) of the Organization hierarchy.

ACTV Parent Level  
The parent level (letter) of the Activity hierarchy.

OBJ Parent Level  
The parent level (letter) of the Object hierarchy.

ENT Parent #/Description  
A specific Entity parent number with description.

SRC Parent #/Description  
A specific Source parent number with description.

ORG Parent #/Description  
A specific Organization parent number with description.

ACTV Parent #/Description  
A specific Activity parent number with description.

OBJ Parent #/Description  
A specific Object parent number with description.

Entity Between  
A specific range of Entity values.

Source Between  
A specific range of Source values.

Organization Between  
A specific range of Organization values.

Activity Between  
A specific range of Activity values.

Object Between  
A specific range of Object values.
Hierarchies: structure for summarizing segment values.

Parent values summarize child values for reporting purposes. Values begin with a letter followed by numbers but length varies depending on segment length.
- These can only be used for reporting

Child values are used for posting transactions and entering budgets and are always numbers, but length varies depending on segment length.

Using the Hierarchy Prompts

Each segment in the General Ledger leverages a Hierarchy structure. Use the Hierarchy prompts in the middle to pull data specific to a hierarchy level.

Organization Hierarchy Example
The example below shows ORG Segment Value Level “C” (which is where all Planning Units begin, equivalent filter in pervious FA View would be Org Level 6) for the ORG PARENT & Description: C11000 BUSINESS.

Common Org Hierarchy breakdown:
C = Planning Unit,
D = Extension Campus (if applicable to Planning Unit),
E = Department.
1. Select **Period(s)**.
2. Enter Segment Value or a range of segment values (you must fill out both columns if using segment values).
3. Click **Apply**.

The drop down menu shown gives the ability to show income statements any Organization Level. In all views, clicking the plus (+) or minus (-) sign in the rows of the report will expand or condense the object code levels built into the income statement.

**NOTE:** This functionality only works at the highest level chosen in the prompt selection area. For example, if a user selects E-Level = COB STUDENT GROUPS (E11040), the report will only return values for COB STUDENT GROUPS (E11040), even if the user selects “ORG LVL C Desc/# in the dropdown.
Export

If you export to Microsoft Excel, it will maintain the OBI formatting that you see on your screen. To export the data to Microsoft Excel, click **Export** and then click **Excel 2007+**. Upon confirmation, click **Open** to open the Microsoft Excel spreadsheet.

To export with Report Hierarchy, click **Income Statement – Export with Report Hierarchy**.