



GL Funds Available Dashboard Page

Purpose

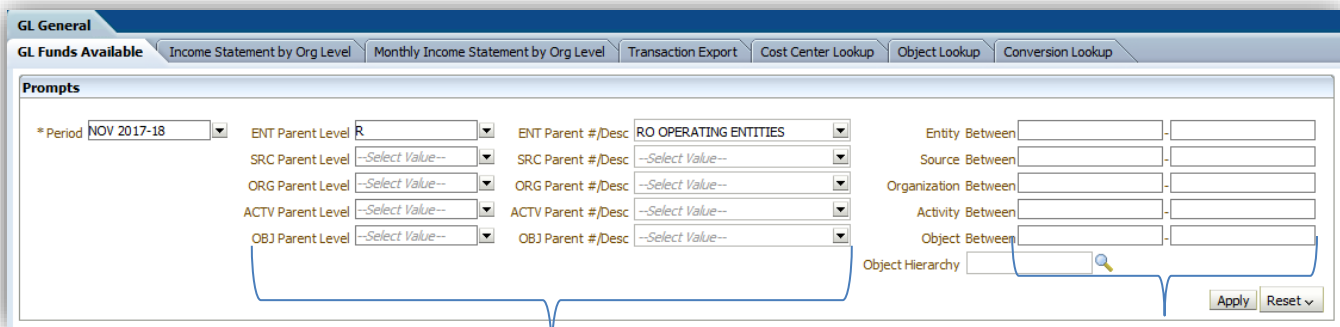
The GL Funds Available dashboard page allows you to view financial information at the summary level for a Cost Center.

Use GL Funds Available for:

- To view Cost Center level summary of Income Statement Activity
- To view Cost Center level summary of Income Statement Activity compared to Budget
- To drilldown to financial activity details
- To view the Available Balance in a Cost Center
- To view the Net Results in a Cost Center

This quick reference guide outlines the following scenarios in the General Ledger (GL) Funds Available:

1. View a specific account string
2. View a range of segment values
3. Use the Hierarchy Prompts



Hierarchy Prompts

Segment Values Prompts

Prompts	Definition
*Period	* (Asterisk) indicates this is a required field. The accounting period.
ENT Parent Level	The parent level (letter) of the Entity hierarchy.
SRC Parent Level	The parent level (letter) of the Source hierarchy.
ORG Parent Level	The parent level (letter) of the Organization hierarchy.
ACTV Parent Level	The parent level (letter) of the Activity hierarchy.
OBJ Parent Level	The parent level (letter) of the Object hierarchy.
ENT Parent #/Desc	The Entity parent number with description.
SRC Parent #/Desc	The Source parent number with description.
ORG Parent #/Desc	The Organization parent number with description.
ACTV Parent #/Desc	The Activity parent number with description.
OBJ Parent #/Desc	The Object parent number with description.
Entity Between	A specific range of Entity values.
Source Between	A specific range of Source values.
Organization Between	A specific range of Organization values.
Activity Between	A specific range of Activity values.
Object Between	A specific range of Object values.



Viewing A Specific String

Finance Lookups Home Catalog

GL Funds Available Grants Funds Available Object Lookup Conversion Lookup Cost Center Lookup PO Summary Payments Equipment Inventory

Prompts

* Period **NOV 2017-18** Entity Between 10 -10

ENT Parent Level **R** Entity Between 100000 -100000

SRC Parent Level --Select Value-- Organization Between 830100 -830100

ORG Parent Level --Select Value-- Activity Between 0000 -0000

ACTV Parent Level --Select Value-- Object Between

OBJ Parent Level --Select Value-- Entity Between 10 -10

ENT Parent #/Desc **RO OPERATING ENTITIES** Entity Between 10 -10

SRC Parent #/Desc --Select Value-- Source Between 100000 -100000

ORG Parent #/Desc --Select Value-- Organization Between 830100 -830100

ACTV Parent #/Desc --Select Value-- Activity Between 0000 -0000

OBJ Parent #/Desc --Select Value-- Object Between

Apply Reset

1. Select **Period(s)**.
2. Enter **Segment Value** or a range of segment values. You must fill out both columns.
3. Click **Apply**.

Revenue Expense View: Income statement activity for the cost center for the chosen period

- Net Activity = Revenue + Expenses + Transfers
- Beginning Balance = Beginning Fund Balance
- Ending Balance = Net result for a Cost Center including Fund Balance

GL Funds Available

Select View **Revenue Expense**

Period NOV 2017-18

Cost Center	Entity	ENT Desc	Source	SRC Desc	Organization	ORG Desc	Activity	ACTV Desc	YTD Revenues	YTD Expenses	YTD Transfers	Net Activity	Beg Balance	Ending Bal
10-100000-830100	10	GENERAL	100000	UNRESTRICTED	830100	BUDGET OFFICE	0000	UNSPECIFIED	0.00	147,402.38	0.00	147,402.38	0.00	147,402.38
									0.00	147,402.38	0.00	147,402.38	0.00	147,402.38

Period: NOV 2017-18 ENT Parent Level: R ENT Parent #/Desc: RO OPERATING ENTITIES Entity: 10,10
 SRC Parent Level: Not Selected SRC Parent #/Desc: Not Selected Source: 100000,100000
 ORG Parent Level: Not Selected ORG Parent #/Desc: Not Selected Organization: 830100,830100
 ACTV Parent Level: Not Selected ACTV Parent #/Desc: Not Selected Activity: 0000,0000
 OBJ Parent Level: Not Selected OBJ Parent #/Desc: Not Selected Object: Not Selected

[Refresh](#) - [Print](#) - [Export](#)

Traditional View: Net Income statement activity for a cost center for a chosen period compared to budget

- Remaining Balance = Budget - YTD Actuals

Funds Available View

Select View **Traditional**

Period NOV 2017-18

Cost Center	Organization	ORG Desc	Entity	ENT Desc	Source	SRC Desc	Activity	ACTV Desc	Current Budget	PTD Actuals	YTD Actuals	Remaining Balance
10-100000-830100	830100	BUDGET OFFICE	10	GENERAL	100000	UNRESTRICTED	0000	UNSPECIFIED	511,194.00	0.00	147,402.38	363,791.62
									511,194.00	0.00	147,402.38	363,791.62

Period: NOV 2017-18 ENT Parent Level: R ENT Parent #/Desc: RO OPERATING ENTITIES Entity: 10,10
 SRC Parent Level: Not Selected SRC Parent #/Desc: Not Selected Source: 100000,100000
 ORG Parent Level: Not Selected ORG Parent #/Desc: Not Selected Organization: 830100,830100
 ACTV Parent Level: Not Selected ACTV Parent #/Desc: Not Selected Activity: 0000,0000
 OBJ Parent Level: Not Selected OBJ Parent #/Desc: Not Selected Object: Not Selected

In either view (Traditional or Revenue Expense), **right click** on Cost Center (blue text) to drill down to *Cost Center Income Statement* or *Object Summary* for that cost center.



Drill to Cost Center Income Statement



- Drilldown to transaction level detail by clicking blue text
- Use breadcrumbs to navigate back

Object Summary Drilldown: View Encumbrances at Object Level

1. Drilldown to the transaction detail for whole Cost Center by clicking blue text (Cost Center)
2. Drilldown to transaction detail by Object by clicking blue text (Object)

YTD Actuals	
ADMINISTRATIVE SALARIES (D70300)	105,819.28
STUDENT SALARIES (D70600)	0.00
SALARIES & WAGES (C70000)	105,819.28
BENEFIT CHARGES ON SALARIES (D70910)	19,030.55
PAYROLL TAX EXPENSE (D70920)	1,468.31
EMPLOYER PAID BENEFITS (D70930)	15,596.70
BENEFITS (C70900)	36,095.56
COMPENSATION (B70000)	141,914.84
SUPPLIES AND SERVICES (B71000)	5,487.54
EXPENSES (R70000)	147,402.38
Net Income	147,402.38

Object Summary

Object Summary

Period NOV 2017-18



Cost Center W Actv	Object	OBJ Desc	Current Budget	PTD Actuals	YTD Actuals	Open Encumbrances	YTD Available Balance	Remaining Balance
10-100000-830100-0000	703110	ADMINISTRATIVE SALARIES	362,809.00	0.00	105,819.28	0.00	256,989.72	256,989.72
	706210	STUDENT HOURLY	18,098.00	0.00	0.00	0.00	18,098.00	18,098.00
	709100	HEALTH BENEFIT STANDARD RATE	65,270.00	0.00	19,030.55	0.00	46,239.45	46,239.45
	709200	MEDICARE (ER)	5,524.00	0.00	1,468.31	0.00	4,055.69	4,055.69
	709510	RETIREMENT CONTRIBUTIONS	53,327.00	0.00	14,814.73	0.00	38,512.27	38,512.27
	709610	WORKERS COMPENSATION	2,816.00	0.00	781.97	0.00	2,034.03	2,034.03
	711310	COPYING AND REPRODUCTION SVCS EXTERNAL	0.00	0.00	1,087.15	0.00	(1,087.15)	(1,087.15)
	711320	PRINTING & PUBLISHING EXTERNAL	0.00	0.00	4,314.05	0.00	(4,314.05)	(4,314.05)
	711510	OFFICE SUPPLIES	50.00	0.00	0.00	0.00	50.00	50.00
	711580	SUPPLIES (CONVERSION ONLY)	50.00	0.00	0.00	0.00	50.00	50.00
	713180	COMPUTING SUPPLIES (CONVERSION ONLY)	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00
	718380	TRAVEL - OTHER (CONVERSION ONLY)	1,250.00	0.00	86.34	0.00	1,163.66	1,163.66
Grand Total			511,194.00	0.00	147,402.38	0.00	363,791.62	363,791.62

Edit - Refresh - Print - Export - Add to Briefing Book - Copy

Finance Lookups: GL Funds Available > Object Summary

Transaction Details by entire Cost Center

1. Account: will take user to PEDS data (with permission)
2. JE Header Name: will take user to Journal Entry

Funds Available View XLA Details Export

Period JUL 2017-18 Cost Center 10-100000-830100 Cost Center Desc GENERAL - UNRESTRICTED - BUDGET OFFICE - UNSPECIFIED - GENERAL ADMINISTRATION

Account	OBJ #/Desc	Effective Date	JE Header Name	JE Source Name	JE Category Name	Description
10-100000-830100-0000-80-703110	703110 ADMINISTRATIVE SALARIES	07/15/2017	PAYEXP 10-JUL-2017 06:00:37 737; Pay Ending 15-JUL-17 INTERFACE USD	PAYEXP	INTERFACE	PAYEXP 10-JUL-2017 06:00:37 737; Pay Ending 15-JUL-17
10-100000-830100-0000-80-703110	703110 ADMINISTRATIVE SALARIES	07/31/2017	PAYEXP 25-JUL-2017 03:40:29 777; Pay Ending 31-JUL-17 INTERFACE USD	PAYEXP	INTERFACE	PAYEXP 25-JUL-2017 03:40:29 777; Pay Ending 31-JUL-17
10-100000-830100-0000-80-709100	709100 HEALTH BENEFIT STANDARD RATE	07/15/2017	PAYEXP 10-JUL-2017 06:00:37 737; Pay Ending 15-JUL-17 INTERFACE USD	PAYEXP	INTERFACE	PAYEXP 10-JUL-2017 06:00:37 737; Pay Ending 15-JUL-17
10-100000-830100-0000-80-709100	709100 HEALTH BENEFIT STANDARD RATE	07/31/2017	PAYEXP 25-JUL-2017 03:40:29 777; Pay Ending 31-JUL-17 INTERFACE USD	PAYEXP	INTERFACE	PAYEXP 25-JUL-2017 03:40:29 777; Pay Ending 31-JUL-17
10-100000-830100-0000-80-709200	709200 MEDICARE (ER)	07/15/2017	PAYEXP 10-JUL-2017 06:00:37 737; Pay Ending 15-JUL-17 INTERFACE USD	PAYEXP	INTERFACE	PAYEXP 10-JUL-2017 06:00:37 737; Pay Ending 15-JUL-17



Transaction Details by single Object Code

Funds Available View XLA Details Export New Open Signed In

Period OCT 2016-17 Cost Center 10-100000-830100 Cost Center Desc: GENERAL - UNRESTRICTED - BUDGET OFFICE - UNSPECIFIED - GENERAL ADMINISTRATION

Account	OBJ #/Desc	Effective Date	JE Header Name	JE Source Name	JE Category Name	Description	Accounted Net
10-100000-830100-0000-80-713180	713180 COMPUTING SUPPLIES (CONVERSION ONLY)	10/31/2016	BA021116.1054G04423 Internal Billing USD	Spreadsheet	Internal Billing	Bobcat Depot MBS Billings - October 2016 - DELL COMPUTERS	1,129.78
							1,129.78

Fiscal Year: Not Selected ENT Parent Level: Not Selected ENT Parent #/Desc: Not Selected Entity: Not Selected JE Category Name: Not Selected
 Period: Not Selected SRC Parent Level: Not Selected SRC Parent #/Desc: Not Selected Source: Not Selected JE Source Name: Not Selected
 ORG Parent Level: Not Selected ORG Parent #/Desc: Not Selected Organization: Not Selected Description: Not Selected
 ACTV Parent Level: Not Selected ACTV Parent #/Desc: Not Selected Activity: Not Selected Vendor Name: Not Selected
 FNC Parent Level: Not Selected FNC Parent #/Desc: Not Selected Function: Not Selected
 OBJ Parent Level: Not Selected OBJ Parent #/Desc: Not Selected Object: Not Selected

View A Cost Center by Range of Segments

This section outlines how you can use the segment fields to prompt on a range of values across a specific segment or set of segments.

The example below shows a range of Organization values (11000-11999 – College of Business). The results returned will be any cost center that falls within that range of organization values. The same logic can be applied across all segments.

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GL Funds Available Grants Funds Available Object Lookup Conversion Lookup Cost Center Lookup PO Summary Payments Equipment Inventory

Prompts

* Period: NOV 2017-18

ENT Parent Level: R ENT Parent #/Desc: RO OPERATING ENTITIES Entity Between: [] []

SRC Parent Level: --Select Value-- SRC Parent #/Desc: --Select Value-- Source Between: [] []

ORG Parent Level: --Select Value-- ORG Parent #/Desc: --Select Value-- Organization Between: 11000 11999

ACTV Parent Level: --Select Value-- ACTV Parent #/Desc: --Select Value-- Activity Between: [] []

OBJ Parent Level: --Select Value-- OBJ Parent #/Desc: --Select Value-- Object Between: [] []

Apply Reset

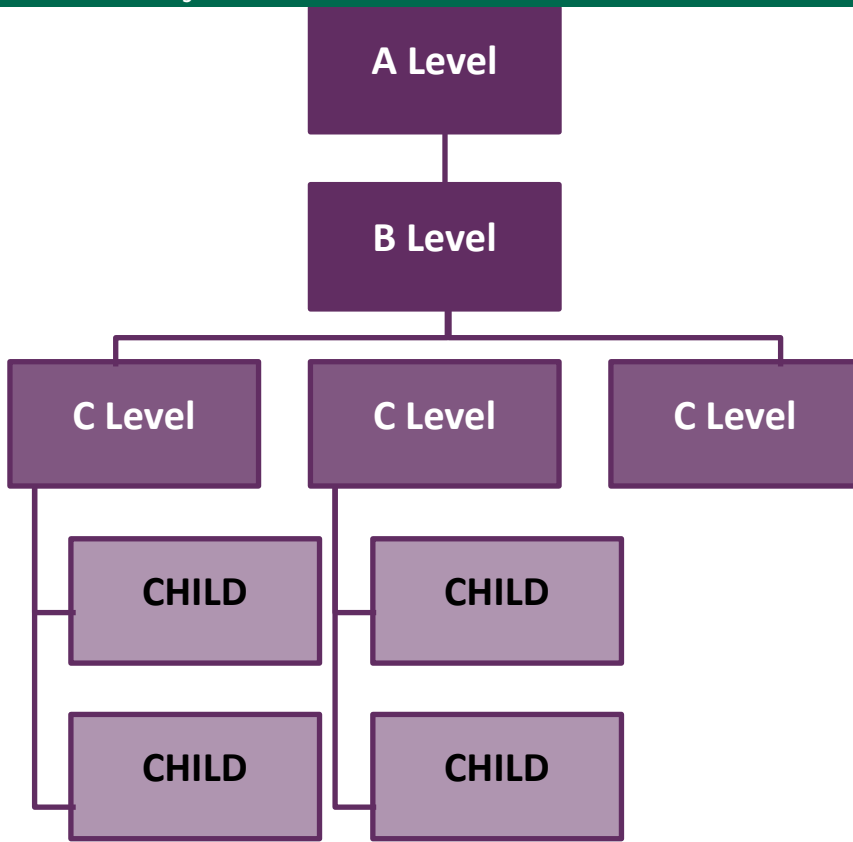
GL Funds Available Select View: Revenue Expense

Period: NOV 2017-18

Cost Center	Entity	ENT Desc	Source	SRC Desc	Organization	ORG Desc	Activity	ACTV Desc	YTD Revenues	YTD Expenses	YTD Transfers	Net Activity	Beg Balance	Ending Bal
10-100000-110210	10	GENERAL	100000	UNRESTRICTED	110210	GRADUATE & EXTERNAL PROGRAMS	0000	UNSPECIFIED	24,270.00	290,074.05	0.00	290,074.05	0.00	314,344.05
10-100000-110210	10	GENERAL	100000	UNRESTRICTED	110210	GRADUATE & EXTERNAL PROGRAMS	1015	GRADUATE TUITION SCHOLARSHIPS	308,039.48	0.00	0.00	0.00	0.00	308,039.48
10-112500-110210	10	GENERAL	112500	GRADUATE STUDENT SENATE TRAVEL RESEARCH ORIGINAL WORK AWARDS	110210	GRADUATE & EXTERNAL PROGRAMS	0000	UNSPECIFIED	0.00	0.00	0.00	0.00	0.00	0.00
10-100000-110213	10	GENERAL	100000	UNRESTRICTED	110213	MASTER OF SPORTS ADMINISTRATION	0000	UNSPECIFIED	(39,119.69)	27,206.73	0.00	9,853.08	0.00	(11,912.96)



Hierarchy



Hierarchies: structure for summarizing segment values.

Parent values summarize child values for reporting purposes. Values begin with a letter followed by numbers but length varies depending on segment length.

- These can only be used for reporting

Child values are used for posting transactions and entering budgets and are always numbers, but length varies depending on segment length.

Using the Hierarchy Prompts

Each segment in the General Ledger leverages a Hierarchy structure. Use the Hierarchy prompts in the middle to pull data specific to a hierarchy level.

Organization Hierarchy Example

The example below shows **ORG Segment Value Level "C"** (which is where all Planning Units begin, equivalent filter in pervious FA View would be Org Level 6) for the **ORG PARENT & Description: C11000 BUSINESS**. The results display all the org values that roll up to the College of Business.

Finance Lookups

GL Funds Available

Period: NOV 2017-18

Prompts

ENT Parent Level: R ENT Parent #/Desc: RO OPERATING ENTITIES Entity Between: Source Between: Organization Between: Activity Between: Object Between:

ORG Parent Level: C ORG Parent #/Desc: C11000 BUSINESS

Select View: Revenue Expense

Cost Center	Entity	ENT Desc	Source	SRC Desc	Organization	ORG Desc	Activity	ACTV Desc	YTD Revenues	YTD Expenses	YTD Transfers	Net Activity	Beg Balance	Ending Bal
10-100000-110210	10	GENERAL	100000	UNRESTRICTED	110210	GRADUATE & EXTERNAL PROGRAMS	0000	UNSPECIFIED	24,270.00	290,074.05	0.00	290,074.05	0.00	314,344.05
10-100000-110210	10	GENERAL	100000	UNRESTRICTED	110210	GRADUATE & EXTERNAL PROGRAMS	1015	GRADUATE TUITION SCHOLARSHIPS	308,039.48	0.00	0.00	0.00	0.00	308,039.48
10-112500-110210	10	GENERAL	112500	GRADUATE STUDENT SENATE TRAVEL RESEARCH ORIGINAL WORK AWARDS	110210	GRADUATE & EXTERNAL PROGRAMS	0000	UNSPECIFIED	0.00	0.00	0.00	0.00	0.00	0.00
10-100000-110213	10	GENERAL	100000	UNRESTRICTED	110213	MASTER OF SPORTS ADMINISTRATION	0000	UNSPECIFIED	(39,119.69)	27,206.73	0.00	9,853.08	0.00	(11,912.96)

Common Org Hierarchy breakdown: C = Planning Unit, D = Extension Campus (if applicable to Planning Unit), E = Department.



Object Hierarchy Example

Salaries and Wages at the Planning Unit Level:

- ORG Level Parent: C14000 ENGINEERING
- OBJ Level Parent: C70000 SALARIES & WAGES

ENT Parent Level	<input type="text" value="R"/>	ENT Parent #/Desc	<input type="text" value="RO OPERATING ENTITIES"/>
SRC Parent Level	<input type="text" value="--Select Value--"/>	SRC Parent #/Desc	<input type="text" value="--Select Value--"/>
ORG Parent Level	<input type="text" value="C"/>	ORG Parent #/Desc	<input type="text" value="C14000 ENGINEERING"/>
ACTV Parent Level	<input type="text" value="--Select Value--"/>	ACTV Parent #/Desc	<input type="text" value="--Select Value--"/>
OBJ Parent Level	<input type="text" value="C"/>	OBJ Parent #/Desc	<input type="text" value="C70000 SALARIES & WAGES"/>

NOTE: When you drill-down in a dashboard, you do not have to re-run the analysis like you do for reports. You may use the breadcrumbs to navigate back to the summary level. To navigate back to the summary level, click **GL General: GL Funds Available** in the breadcrumb trail at the bottom of the screen.

[GL General: GL Funds Available](#) > [Object Summary](#) > [Object Summary](#)