The GL Funds Available dashboard page allows you to view financial information at the summary level for a Cost Center.

Use GL Funds Available for:
- To view Cost Center level summary of Income Statement Activity
- To view Cost Center level summary of Income Statement Activity compared to Budget
- To drill down to financial activity details
- To view the Available Balance in a Cost Center
- To view the Net Results in a Cost Center

This quick reference guide outlines the following scenarios in the General Ledger (GL) Funds Available:

1. View a specific account string
2. View a range of segment values
3. Use the Hierarchy Prompts
1. Select Period(s).
2. Enter Segment Value or a range of segment values. You must fill out both columns.
3. Click Apply.

Revenue Expense View: Income statement activity for the cost center for the chosen period
- Net Activity = Revenue + Expenses + Transfers
- Beginning Balance = Beginning Fund Balance
- Ending Balance = Net result for a Cost Center including Fund Balance

Traditional View: Net Income statement activity for a cost center for a chosen period compared to budget
- Remaining Balance = Budget - YTD Actuals

In either view (Traditional or Revenue Expense), right click on Cost Center (blue text) to drill down to Cost Center Income Statement or Object Summary for that cost center.
Drill to Cost Center Income Statement

- Drilldown to transaction level detail by clicking blue text
- Use breadcrumbs to navigate back

Object Summary Drilldown: View Encumbrances at Object Level

1. Drill down to the transaction detail for the whole Cost Center by clicking blue text (Cost Center)
2. Drill down to transaction detail by Object by clicking blue text (Object)

transaction Details by entire Cost Center

1. Account: will take user to PEDS data (with permission)
2. JE Header Name: will take user to Journal Entry
This section outlines how you can use the segment fields to prompt on a range of values across a specific segment or set of segments.

The example below shows a range of Organization values (11000-11999 – College of Business). The results returned will be any cost center that falls within that range of organization values. The same logic can be applied across all segments.
Hierarchies: structure for summarizing segment values.

**Parent values** summarize child values for reporting purposes. Values begin with a letter followed by numbers but length varies depending on segment length.
- These can only be used for reporting

**Child values** are used for posting transactions and entering budgets and are always numbers, but length varies depending on segment length.

Using the Hierarchy Prompts

Each segment in the General Ledger leverages a Hierarchy structure. Use the Hierarchy prompts in the middle to pull data specific to a hierarchy level.

**Organization Hierarchy Example**

The example below shows **ORG Segment Value Level “C”** (which is where all Planning Units begin, equivalent filter in pervious FA View would be Org Level 6) for the **ORG PARENT & Description: C11000 BUSINESS**. The results display all the org values that roll up to the College of Business.

Common Org Hierarchy breakdown: C = Planning Unit, D = Extension Campus (if applicable to Planning Unit), E = Department.
**Object Hierarchy Example**
Salaries and Wages at the Planning Unit Level:
- ORG Level Parent: C14000 ENGINEERING
- OBJ Level Parent: C70000 SALARIES & WAGES

**NOTE:** When you drill-down in a dashboard, you do not have to re-run the analysis like you do for reports. You may use the breadcrumbs to navigate back to the summary level. To navigate back to the summary level, click **GL General: GL Funds Available** in the breadcrumb trail at the bottom of the screen.