



Purchasing Roadmap – Quick Reference Guide

The Purchasing Roadmap is a listing of all bidding activities currently being conducted by the Purchasing Department or under consideration for a bid event. By making these activities continually visible to campus, all interested parties are kept informed of purchasing activities that effect University operations. The intent of all RFP's is to satisfy the Governor's mandate and state bidding requirements for large-volume spend categories in order to provide value to the University through reduced pricing, improved lead-times, negotiated rebates and discounts, extended warranties and upgraded quality. The roadmap is easily accessible by clicking on the following link: <https://www.ohio.edu/finance/purchasing/purchasing-roadmap>

What the Purchasing Roadmap looks Like

Apply filter to table

Purchasing Roadmap

Goods/Services Description	Estimate Review	Current Supplier	Suggested Supplier	Suggested By	Commodity Manager
Air Filters	Mar-2019	Ketchum & Walton			Yake
Aircraft Parts	Dec-2019		New Supplier	Airport	Yake
Alumni and Championship Rings	Dec-2018	Commemorative Brands dba Balfour	Jostens		Pidcock

How to use this table

- Sort – Click any title to sort category in ascending/descending order.
- Search – Use the search filter to find any related topic/word string.

Purchasing Roadmap – Definition of Good/Services Description

- Goods/Services Description – A brief reference to the commodity expense category being tracked

Purchasing Roadmap

Goods/Services Description	Estimate Review	Current Supplier	Suggested Supplier	Suggested By	Commodity Manager
Air Filters	Mar-2019	Ketchum & Walton			Yake
Aircraft Parts	Dec-2019		New Supplier	Airport	Yake

Purchasing Roadmap – Definition of Estimate Review

- Estimate Review – Based on the complexity of the bid and the current contract expiration, the date when a review of the commodity should be conducted to ensure it remains in contract compliance.

Purchasing Roadmap

Goods/Services Description	Estimate Review	Current Supplier	Suggested Supplier	Suggested By	Commodity Manager
Air Filters	Mar-2019	Ketchum & Walton			Yake
Aircraft Parts	Dec-2019		New Supplier	Airport	Yake

Purchasing Roadmap – Definition of Current Supplier

- Current Supplier – What vendor is currently responsible for providing the good or service.

Purchasing Roadmap					
Goods/Services Description	Estimate Review	Current Supplier	Suggested Supplier	Suggested By	Commodity Manager
Air Filters	Mar-2019	Ketchum & Walton			Yake
Aircraft Parts	Dec-2019		New Supplier	Airport	Yake

Purchasing Roadmap – Definition of Suggested Supplier

- A potential supplier that has been recommended by a user department as an alternative or additional vendor to provide the goods or services described.

Purchasing Roadmap					
Goods/Services Description	Estimate Review	Current Supplier	Suggested Supplier	Suggested By	Commodity Manager
Air Filters	Mar-2019	Ketchum & Walton			Yake
Aircraft Parts	Dec-2019		New Supplier	Airport	Yake

Purchasing Roadmap – Definition of Suggested By

- The user department or individual who has suggested an alternative or additional vendor to consider.

Purchasing Roadmap					
Goods/Services Description	Estimate Review	Current Supplier	Suggested Supplier	Suggested By	Commodity Manager
Air Filters	Mar-2019	Ketchum & Walton			Yake
Aircraft Parts	Dec-2019		New Supplier	Airport	Yake

Purchasing Roadmap – Definition of Commodity Manager

- The Purchasing individual responsible for facilitating the bid event:

- Diana McGrew - mcgrewd1@ohio.edu
- Michael Pidcock - pidcocom2@ohio.edu
- Rusty Thomas - thomasr@ohio.edu
- Tim Yake - yake@ohio.edu

Purchasing Roadmap					
Goods/Services Description	Estimate Review	Current Supplier	Suggested Supplier	Suggested By	Commodity Manager
Air Filters	Mar-2019	Ketchum & Walton			Yake
Aircraft Parts	Dec-2019		New Supplier	Airport	Yake

What bid event situations comprised the Purchasing Roadmap

- Any internal bid event that is reviewed as a result of a submitted requisition or where a current contract is expiring under a previous bid award.
- Any bid events from purchasing consortiums the University has partnered with that has resulted in an award to a supplier.
- New opportunities that have been identified through a variety of means including: the review of spend by object code to discover large volume expenses, review DAS, E&I and IUC to identify additional bid prospects, supplier recommendation forms from user departments, review of professional purchasing websites, discussions with IUC members and discussions with suppliers.
- Any suppliers in which catalog enablement's in BobcatBUY are in the planning stage.

Flowchart of steps to create Purchasing Roadmap

A [Purchasing Roadmap flowchart](#) is an illustration of the steps involved in developing the Purchasing Roadmap.

How often is the Purchasing Roadmap updated

The list is maintained on a daily basis as bid events arise. The information is shared with campus on a bi-weekly basis.

Who to contact with questions regarding the Purchasing Roadmap

Any questions or comments regarding the Purchasing Roadmap should be directed to Finance Customer Care by telephone at 740-597-OHIO (6446) or by email at financecustomercare@ohio.edu.