



OHIO  
UNIVERSITY

## Honorarium or Travel Reimbursement Affidavit for Foreign Visitor

Honorarium (attach W-8BEN)

Travel only (Affidavit only)

I, \_\_\_\_\_, certify that:

- I qualify for an honorarium payment and/or travel reimbursement by traveling to the U.S. with an immigration status of (please circle the applicable visa type below)
  - B-1
  - B-2
  - Visa Waiver Business or
  - Visa Waiver Tourist, and
- I was on campus for nine days or less, and
- I have accepted such payment from no more than five educational or research institutions in the U.S. in the previous six months

I understand I must complete an accurate Glacier record in order for the payment to process and to elect any applicable tax treaty benefits. Please note that you will receive an email from [finance.glacier@ohio.edu](mailto:finance.glacier@ohio.edu) to begin the process of completing this record. If you do not receive an email and are concerned about receiving your payment please email your Ohio University departmental contact.

Signature \_\_\_\_\_

Date (dd/mm/yyyy) \_\_\_\_\_

Printed Name \_\_\_\_\_

Email \_\_\_\_\_