

RC Strategy Group

January 14, 2016



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Agenda

- **Chart of Accounts Update**
- **Grants Accounting Update**



Chart of Accounts

RC Technical Group presentation



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Chart of Account Partner Group

- Rosanna Howard – Regionals
- Becky Maccombs – Engineering
- April Ritchie – Arts & Sciences
- Diane Cahill – International Studies
- John Day – Provost
- Tina Payne – Finance & Administration

- Support Staff: Julia Snyder & Julie Allison



Agenda Topics

- Activity Segment: November 2015
- Account Definition: November 2015 – February 2016
 - Salaries
 - Benefits
 - Travel
 - Supplies
 - All categories will be reviewed
- Mapping & Demos: February - March 2016
- Training & Communications: February – March 2016



Activity Segment

- Three (no more than 4) digit numeric segment (000-999)
- Each planning unit/department chooses how to use the segment, including what values mean for their groups
- No centralized control or usage of the segment
- The same value can be used by different units/depts with different meanings (e.g. value 321 may be used by two groups but have different meanings)
- There will be a simple web application where units/depts can set up what the values will mean for their groups
- Units/depts can decide to use only a certain range of values. Rules can be put into place to allow only those values for that unit/dept



Activity Segment

Step 1: Select Planning Unit

Activity Segment Set Up



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Select Planning Unit

[Planning Unit A](#)

[Planning Unit B](#)

[Planning Unit C](#)

[Planning Unit D](#)

[Planning Unit E](#)

[Planning Unit F](#)



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Activity Segment

Step 2: Set range of values for a planning unit

Activity Segment Set Up



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Planning Unit D

Activity Segment Range

| | |
|---------------|-----|
| Lowest Value | 001 |
| Highest Value | 999 |

[Set Value Descriptions](#)

[Save](#)



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Activity Segment

Step 2: Set up descriptions for range of values

Activity Segment Set Up



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Planning Unit D

Activity Segment Descriptions

| | |
|-----|------------------------|
| 001 | Activity Description A |
| 002 | Activity Description B |
| 003 | Activity Description C |
| 004 | Activity Description D |
| 005 | Activity Description E |
| 006 | |
| 007 | |
| 008 | |
| 009 | |
| 010 | Activity Description F |
| 011 | Activity Description G |
| 012 | |
| ... | |
| 989 | |
| 990 | |
| 991 | Activity Description H |
| 992 | Activity Description I |
| 993 | Activity Description J |
| 994 | |
| 995 | |
| 996 | |
| 997 | |
| 998 | |
| 999 | |

[Save](#)



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Activity Segment

- **COA Partner Group Recommendation**
 - Activity segment values can be defined by each planning unit
 - Tool will allow each planning unit to describe each activity segment for their purposes
 - Activity segment value and description will be available in reports
 - No central control – completely up to planning units discretion how to use/if used



Account Segment

- Used to classify revenue and expenses
- Working with COA Partner Group to review expenses
- Will review each category with Partner Group and present to RC Technical for final vetting
- Current structure of NA Codes will change – need to restructure for more logical groupings and need further detail in some areas (i.e. salaries/wages and miscellaneous)
- Categories
 - Salaries & Wages – January
 - Benefits – January
 - Travel – January
 - Will continue working sessions until all areas reviewed



Salary Accounts

- Initial Review Complete
- Finalize on Friday, January 15
- We will work through any changes as part of the mapping exercise with each department to ensure no information is lost if it is important for tracking purposes



Benefit Accounts

- Reviewed by HR & Benefits – first step
- Review and discuss with COA PG and HR/Benefits
- Communicate with departments during the mapping exercise



Travel Accounts

- Prelim review with COA PG & P2P scheduled for Friday, January 15
- Review and discuss with COA PG and HR/Benefits
- Communicate with departments during the mapping exercise



COA Timeline

- Finalize (to date) Segment Values and Begin Prototyping in System – January 2016
- Planning Unit Mapping – late January – early February
 - COA Partner Group
 - Ensure we have representative sample



Questions?

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Grants Accounting

RC Technical Group presentation



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Design-Fit/Gap

- Prelim Design
 - Sponsored Research
 - Capital Projects
 - Internal Awards
- Draft Design
 - Review with Initial Assessment Team
 - Becky Maccombs – Engineering
 - Diane Lucas – Arts & Sciences
 - Kelly Coates – HCOM
 - Mo Valentine - ORSP
 - Post Awards & Grants Partner Group
 - RC Technical



Draft Design-Fit/Gap

- Setup/Maintenance
 - Projects
 - Awards
 - Funding & Budgets
- AutoAccounting
- Collect & Distribute Costs
 - PO's, Invoices, Internal Billings, Transfers & Adjustments
- Draft Design
- Generate & Distribute Burden Costs
- Generate Revenue
- Billing



Grants Accounting Processes

- Setup and Maintenance of
 - Projects
 - Awards
 - Funding & Budgets
- Internal Awards
- Distribution of F&A



Grants Accounting Timeline

- Proof of Concept Testing – January 2016
 - Sponsored Research
 - Capital Projects
 - Internal Awards
- Will be included in Planning Unit Mapping Exercise (late January into February)



Questions?

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