Why Change the Chart of Accounts?

• Implement a more meaningful Chart of Accounts to address the reporting and programmatic needs of the University as it relates to
  – Responsibility Centered Budgeting (RCM)
  – Management and financial reporting
• Provide flexibility to categorize data through the use of a user defined account segment
• Expose relevant information in the COA and not in a hidden defined flex field (which is hidden from campus view)
• Repurpose duplicative segments
• Enhance fund source identification
Why Change the Chart of Accounts?

- Create account hierarchies that allow units the ability to “drill down” to lowest level
- Review and improve categorization of natural accounts
- Support summary and detailed budget reporting
- Aggregate data across and/or within Responsibility Centers, departments and/or the university
- Increase the flexibility of reporting for end users
- Meet the reporting requirements of the university
- Positions the University to develop and implement
  - Grants Accounting
  - Budgeting System
Navigator, a Columbus, Ohio based consulting firm, was chosen as our implementation partner because of the experience they have in public sector higher education, as well as, specific experience redesigning chart of accounts in the Oracle E-Business environment. In addition, the project management approach was a good fit for the Ohio University culture.
Executive sponsorship and ultimate decision makers for the project. Review and approval of planned decisions and structure. When issues cannot be resolved at the Core team/PMO, they will be raised to the Steering Committee for resolution.

Project Management Office; Controls and guides the project on a day to day basis.

Functional owners accountable for decision making within their process area. Leads will participate in project updates bi-weekly.

Representatives from Academic units to participate in project activities driving the future direction of the CoA.
### Design Phase – Your Involvement

<table>
<thead>
<tr>
<th>Task 1: Project Initiation/Management (On-going)</th>
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<tbody>
<tr>
<td>Develop Project Schedule</td>
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<tr>
<td>Develop list of interviewees</td>
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<td>Develop interview schedule</td>
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<tr>
<td>Develop survey</td>
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<td>Weekly Project Status</td>
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<tr>
<th>Task 2: Complete initial assessment of current CoA</th>
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<tbody>
<tr>
<td>Review, analyze and understand financial reporting process</td>
</tr>
<tr>
<td>Conduct interviews to assess requirements</td>
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<td>Summarize interview results</td>
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<tr>
<th>Task 3: Develop a draft COA design document (Future State)</th>
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<tr>
<td>Develop Future State CoA model</td>
</tr>
<tr>
<td>Develop associated business rules</td>
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<tr>
<td>Present findings to stakeholders</td>
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<tr>
<td>Draft document of future state model</td>
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<tr>
<td>Evaluation of existing CEMLI objects</td>
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<tr>
<th>Task 4: Demo proposed CoA structure</th>
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<tr>
<td>Prepare demo of future state model</td>
</tr>
<tr>
<td>Assist with Business Reqs for software product to make the change</td>
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<tr>
<td>Mapping of Legacy to new CoA</td>
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<th>Task 5: Prepare a final COA design document</th>
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<tr>
<td>Develop final CoA Design Document (incl Conversion Strategy)</td>
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<tr>
<td>Agree go forward Implementation plan</td>
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- **Current State Discussions & Needs Survey**
- **Design Workshops**
- **Demo proposed CoA**
- **Mapping of new CoA**
### Implementation Phase – Your Involvement

**Ohio University**
Chart of Accounts Redesign Project
Revised Timetable and Pricing Document - Implementation Phase

#### IMPLEMENTATION PHASE

- **Task 1: Conference Room Pilot 1**
  - Project Management
  - Draft Implementation Plan & Agree plan with Stakeholders
  - Create Test Instance
  - Setup new CoA Structure in Test Instance
  - Begin retro fit of existing CEMLI's

- **Task 2: Execute & Deploy**
  - Retro fit of existing CEMLI's
  - Load CoA change tool and begin data review
  - Initial test run(s) of CoA Change
  - Document test plan for CoA Change
  - Develop test scenarios for financial statements & CEMLI's
  - Test run 2 of CoA Change (CRP3/System Integration Testing)
  - User Acceptance testing
  - Develop training materials/communication plan for change
  - Mock cutover
  - Cutover Process & Reconciliation

- **Task 3: Close**
  - Production Support
  - Lessons Learned

- **User Acceptance Testing**
  - Training on new CoA

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depends on your involvement and input in the following near term activities

– Current State Assessment meetings and survey
  • Activities you are currently tracking in your COA and how you track them
  • Additional activities you would like to track
  • Problems you encounter when trying to track activity
  • Reports you currently use or create
  • New reports that would be beneficial
  • Existing shadow systems you use – purpose, process and source of data
The Impact of the CoA Redesign

- Changes all systems that use Oracle account strings
- eCommerce
- Training throughout the University
- Local excel files
- Integrations throughout campus systems

*Every Oracle Account String Will Be*
*Different After Implementation*
Questions or Feedback?
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