

FINANCIAL SYSTEM ENHANCEMENTS: AWARENESS SESSION

VPFA Communication & Training



OHIO
UNIVERSITY

AGENDA

1. Financial System Enhancements
2. Project Benefits
3. Chart of Accounts (COA) Structure
4. Oracle Grants Accounting Module
5. System Impacts
6. Training Overview
7. Communication Strategy
8. Intro of Change Network
9. Project Timeline



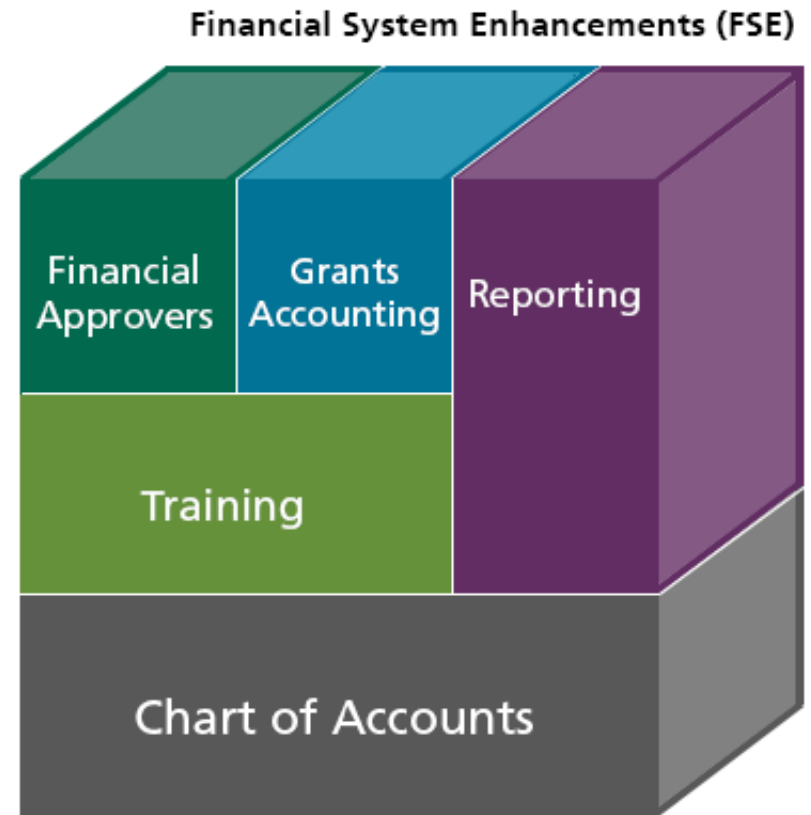
LEARNING OUTCOMES

1. Increase awareness and understanding of the Financial System Enhancements that are taking place.
2. Begin to prepare users for the Chart of Accounts (COA) redesign and for the Oracle Grants Accounting module.
3. Understanding of project timeline, communication and training schedules and support network.



FINANCIAL SYSTEM ENHANCEMENTS (FSE)

- What are “Financial System Enhancements”?
- Leveraging change management to support strategic projects
- The importance of starting with the Chart of Accounts



Financial System Enhancements *to empower you*

Increased Consistency

Robust accounting structure that gives you the flexibility to use consistently defined segments for improved data integrity while supporting user-defined needs



Enhanced Reporting

Reporting that allows you to sort, drill down and roll up accounting data at various levels through hierarchies and relationships



Informed Decision-Making

System capabilities that allow you to aggregate data to view historic trends, analyze current state and forecast for optimal financial efficiency across the University



PROJECT BENEFITS

- Financial approver implementation
- On-demand reporting in OBI
- New Chart of Accounts provides options for Planning Units to choose the best fit for tracking their financial information
- Oracle Grants Accounting Module will provide a view into all designated faculty funds
- Cross validation rules will prevent invalid account combinations
- Account numbers will be all numeric
- OU Funds Available will not go away



OU FUNDS AVAILABLE WILL NOT GO AWAY

- Available in Oracle Business Intelligence (OBI)
- Functionality will not be lost
 - Additional sort options will be added
- Will include Restricted Accounts
- Access & training will be provided as applicable



FINANCIAL APPROVERS

- Approvers can be established at the Planning Unit, Department, or individual organization level
- Authority can cascade from Planning Unit to Department to Individual Organizations

Level	Organizations impacted	Approver
Planning Unit (D69000)	690000 through 699999	Mary, Susan
Department 1 (F69010)	690100 through 690199	Tom
Department 2 (F69020)	690200 through 690299	Bob
Organization (690240)	690240	Nancy

- Approvers would be:

Organization Values	Approvers
690100 through 690199	Mary, Susan, Tom
690200 through 690239 690241 through 690299	Mary, Susan, Bob
690240	Mary, Susan, Bob Nancy



THE CHART OF ACCOUNTS REDESIGN - HISTORY

- Project began in June 2015
- Campus Involvement to date
 - University wide surveys
 - Campus interviews
 - Chart of Accounts Partner Group
 - Mapping



NEW COA SEGMENT STRUCTURE

New General Ledger COA

Entity
ENT (2)

How is the transaction summarized?

Example:
Ohio University,
OU Foundation

Source
SOURCE (6)

How is the transaction funded?

Example:
Unrestricted,
Sponsored
Projects, etc.

Organization
ORG (6)

Who administers the funds?

Example:
Organization
in a
department/
planning unit.

Activity
ACTV (4)

Why is the transaction occurring?

Example:
Defined by
Planning Unit
for tracking
purposes

Function
FNC (2)

Why is the transaction occurring (govt or accounting purpose)?

Example:
Instruction,
Public Service
Fundraising

Object
OBJ (6)

What kind of transaction is taking place?

Example:
Tuition & Fees,
Salaries, etc.



Entity
ENT (2)

Definition	Represents major components of the university requiring separate balance sheet/external reporting (e.g. legal entities, auxiliary operations, etc.).
Examples	
	10 Ohio University General
	14 Century Bond
	21 Culinary Services
	50 Foundation General
	80 University Agency Funds



Source
SOURCE (6)

Definition		Identifies the source of funds classified by restrictions. Restrictions are imposed by sponsors and donors.
Examples:		
Unrestricted:	100000	General Fund (Unrestricted)
* Designated:	112400	VPR Startup Allocations
	113000	Matching Funds
	115000	Operating Reserves
Restricted:	400000	State Appropriations
	42xxxx	Restricted Gifts
	43xxxx	Endowment Distributions
	44xxxx	Sponsored Projects



Organization ORG (6)

Definition

Identifies who administers the funds, such as a planning unit or department. 6 digit number defined as:

- Planning unit = first 2 digits
- 10 – A&S
- 14 – Engineering
- 25 - HCOM

- Location = third digit
 - 0 – Athens
 - 1 – Dublin
 - 2 – Cleveland
 - 9 – Regionals
- Primarily tracks activities of extension campuses

- Department & orgs = last 3 digits
- Numbered and summarized by planning units



Activity
ACTV (4)

Function
FNC (2)

Object
OBJ (6)

- Allows departments to identify internal purposes for spending and associated revenues
- Added to assist in reducing “shadow” systems for monitoring and reporting

- Defines government and accounting purposes for spending

- Defines the purpose of a financial transaction and delineates the values for Assets, Liabilities, Fund Balance, Revenue and Expense



ORACLE GRANTS ACCOUNTING MODULE: SEGMENT STRUCTURE

Project
(5)

Defining what's
to be done.

Task
(up to 5)

Work
breakdown
structure (i.e.
Development,
Research,
Outreach).

Award
(7)

Who or How is
it being
funded?

Expenditure
Type
(30)

Object code



WHAT ARE ADVANTAGES OF TRACKING IN ORACLE GRANTS ACCOUNTING MODULE?

1. Tracks activity both by fiscal year and project period (inception to date)
 - Budgets/funding continues across fiscal years
2. Ability to summarize activity by Project or Award
 - Tasks can belong to different organizations/Planning Units
3. Can create a designated faculty funds view of reporting
 - “Internal Awards” - Research incentives, Dean’s awards, Start up funds, Professional development grants, special projects, etc.
 - Common tool to view reporting (OBI dashboard)



ADDITIONAL SYSTEM IMPACTS

1. Core University business systems will be updated to reflect new COA and Oracle Grants Accounting module strings – both financial and HR related systems.
2. Campus will be notified and informed of any changes in systems and/or the impacted business processes.
3. User roles in systems may or may not change with new business processes and/or new system functionality implemented.



CORE UNIVERSITY BUSINESS SYSTEMS

BobcatBUY	OBI	OU Funds Available
CASHNet	OGA	PEDS
Concur	Peoplesoft	Pitney Bowes Mail System
EMS	Mail Barcode	Workforce



TRAINING APPROACH

- Awareness Sessions (August)
- Readiness Sessions (Oct/Nov)
 - Reporting Highlights
 - Detailed Training Approach
 - Go-live & Implementation Support
- Leader Readiness Sessions
- Training (Jan – March 2017)
 - Fundamentals
 - Excel, COA, Reporting, OBI, Oracle Grants Accounting Module
 - Series of Advanced Reporting
 - Oracle Grants Accounting Module Advanced

Training Methods

**Instructor-Led Training,
OULN & AdobeConnect**

Videos & Job Aids

**1:1 Change Network
Colleague Support**



COMMUNICATION STRATEGY

Change Management

User Impact Analysis

Change Network

Awareness & Readiness
Sessions

Pulse Surveys

Communication

Direct Email to Impacted Users

Monthly in Compass Points &
Business Matters

COA Website (ohio.edu/finance/coa)
Financial Systems Website (upcoming)

Alternative Communication
Vehicles



TO ASSIST YOU IN THIS PROCESS WE HAVE CREATED A CHANGE NETWORK

Each member can assist you by:

1. Pointing you to resources on COA Website
2. Supporting you in one on one training
3. Cascading important communications
4. Informing you about important changes and upcoming events
5. Represent your feedback/interests to the Core Project Team



CHANGE NETWORK MEMBERS

Planning Unit	Representative(s)
Advancement	Mark Willis
Arts & Sciences	April Ritchie Diane Lucas
Athletics	Tim Knavel
College of Business	Evelyn Blake Jill Nice Phillip Taylor
College of Communication	Emily Chapman Sue Cyran
College of Education	Beth Lydic
College of Fine Arts	Elizabeth Braun
College of Engineering	Becky Maccombs
Research & Graduate College	Keith Leffler
College of Medicine (HCOM)	Kelly Coates Kelly Gorscak
Health Sciences & Professions	Beth Tragert Erin Fraunfelter
Honors Tutorial	Kathy White

Planning Unit	Representative(s)
Instructional Innovation	Sheila Schultz
Global Affairs & International Studies	Kell Morton
President and Provost Office	Claire Carson Sheila Schultz
Regional Campuses	Rosanna Howard
Student Affairs	Madison Trace
University College	Wendy Merb-Brown
University Libraries	Deborah Daniels
Voinovich School	Gina JohnTony Mike Finney
VPFA: Custodial, Design & Construction, Facilities, Grounds, Maintenance, Risk Management, Real Estate,	Marjorie Mora
VPFA: Airport, Culinary, Logistics, Printing, Regional Retail, & OUPD	Mindy Colburn
VPFA: Parking & Transportation, Human Resources, & OIT	Moriah Hudspeth
VPFA Non-Finance	Tina Payne
VPFA: Budget, Bursar, Capital Projects, Controller, FAST, Foundation, Grants, Internal Audit, Payroll, P2P, Tax, Treasury	Leigh Casal



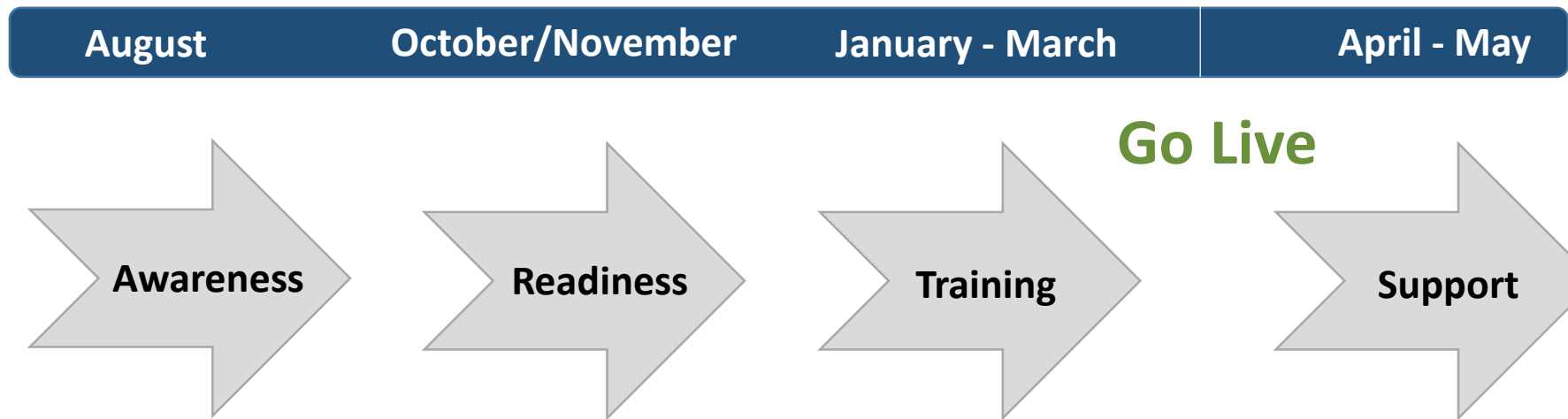
REGIONAL CHANGE NETWORK

Planning Unit	Representative(s)
Central – RHE Executive Dean’s Office	Rosanna Howard Kim Hayden
Eastern, Zanesville & Cambridge	Angela Richcreek
Lancaster	Gwen Whitehead Janet Becker
Southern	Kim Addis
Chillicothe	Jonna Depugh

This is available on the Campus Involvement page of the COA website.
www.ohio.edu/finance/coa



TIMELINE



QUESTIONS?

Readiness Sessions - will occur in October-November

Visit the COA Redesign website:

www.ohio.edu/finance/coa

coa@ohio.edu for all questions related to FSE

finhr@ohio.edu to be added to *Business Matters* distribution list



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