Budget Planning Council (BPC) Meeting Notes
October 9, 2019, 12:00 PM – 1:00 PM
Baker Center Room 219

**BPC Members in Attendance:** Chaden Djalali, Deb Shaffer, Susan Williams, Amanda Graham, Robin Muhammad, Tim Epley, Florence Glassman, Randy Leite, Matthew Shaftel, Andrew Fodor, Dale Masel, Austin McClain, Lydia Ramlo, Jayden McAdams

**BPC Members Absent:** Jason Pina, Dareen Tadros

**Non-voting Members:** Katie Hensel, John Day, Jim Sabin, Dawn Weiser, Cary Frith, Jennifer Kirksey

**Introduction** – Katie Hensel
- FY20 Budget Books are available by contacting Katie
- Being the first meeting of the year, FY20 BPC members and participants introduced themselves

**BPC Update** – Chaden Djalali, Deb Shaffer
- During FY19 several BPC members questioned the charge of the committee and the primary duties of the committee members
  - The committee charge is being evaluated due to changes to budget planning and modeling including other committees that are becoming involved in many of the areas that BPC historically reviewed
  - While budgeting at the university has changed over the years, the BPC charge has not
- This past summer Deb Shaffer and Jennifer Kirksey conducted a review of standing committees and recommending bodies to determine where key budget drivers are being discussed leading to recommendations that feed budget development
  - *How is shared governance incorporated into these committee memberships and processes?*
- Deliberations that impact budgeting now occur in groups such as the Strategic Executive Enrollment Committee (SEEC), Benefits Advisory Council (BAC), Total Compensation Committee (TCC), etc.
  - May need to add representatives to these groups achieve shared governance as is done in BPC
  - BPC may be asked to review various group charters / missions and the accompanying rosters for value-add
- BPC feedback on how to reimagine Budget Planning Council’s role first focused on the need to look at new ways to communicate across campus
  - Meeting with campus differently; Faculty Senate Money Matters forum planned W, 10/16, 4:30 could be model for information sharing if successful
    - The Senate forum will include updates on the FY21 budget work currently occurring in colleges, talking through the current inputs, budget timeline, etc.
    - Faculty have provided advance questions which has helped prioritize and inform the information that will be provided
    - Similar forums will be considered / planned in colleges with the plan to be to encourage participation by all
- Other feedback on information that needs shared included:
  - Should BPC continue? How would it fit in given the evolution of its role and the role of other committees?
  - Explain to campus the responsibilities and accountability for decisions and their impacts on achieving the goals set out in the 11 strategic priorities
    - *How does BPC fit – is BPC critical to the decision-making?* Or does BPC ensure that there is proper engagement of constituencies on committees to: consider specific revenue and expense factors, review presentations, endorse recommendations, and facilitate the flow of information regarding budget decisions to the University community and stakeholders
    - BPC has been acting as the ‘last review’ before Board and/or Presidential action
  - Need to bring transparency – name change for BPC to properly reflect any new duties and responsibilities
Need clearly defined focus / charter for the recommending committees and where their recommendations flow

Benefits Advisory Council (BAC) was held up as a successful working group – BAC has a clear charter and representative membership, guiding principles for their deliberations, and act in an advisory capacity

**Current Year Budget Updates**

- The October Board of Trustees committee meetings will include:
  - Enrollment presentation in Academics including Fall 2019 census and FY21-25 SEEC enrollment projections
  - The FY20 and multi-year budget updates and financial impact of projected enrollments in Resources committee
  - Fall 2019 Athens campus overall enrollments are down 1,000 students over prior year and the freshman class is down 100 over plan for FY20
  - Part of the enrollment shortfall is attributed to success in providing pathways for students to graduate faster, but also the demographic reality of shrinking incoming classes

**Strategic Framework and Initiatives**

- Critical strategic discussions are necessary to face head-on the enrollment and budgetary realities and develop strategies to determine what OHIO ‘looks like’ in 2025
- Communications coming to campus from leadership prior to the board meeting regarding the current enrollments and impacts of trends on SSI over the multi-year planning period
- It is critical the university community work collectively to achieve success for the planned initiatives
  - There is real pressure on all the academic and support units across campus - *What are the opportunities to reduce headcount and what would be the impact to campus?*
  - Impacts will not be ‘across the board’; scenarios must be in the best interest of the whole
  - *How to become a more nimble organization in response to changes in student and market demands, while at the same time maintaining academic quality?*
  - Academic quality and student success are to remain #1 priorities, which might result in sacrifices in other areas of the institution, such as size and level of maintenance of physical plant, centralization of administrative / back office processes, etc.

**Next Meeting – mid-November; Update on Strategic Initiatives**