



Internal Charge Code Examples

In order to provide better visibility into internal charges, better defined Object codes have been created for internal charges.

Expense Account	Revenue Account	Segment Descriptions
782020	482020	IC Postage
780085	480085	IC Printing Services
780295	480295	IC Equipment Rentals

Internal Charge information

- There are two distinct accounts now for either side of the transaction, one for the Expense side, and one for the Revenue side
- These are paired codes and must be used together on either side of the transaction
- The unit that is receiving the charge (Expense) will see an object code beginning with **78**
- The unit that is billing for its services (Revenue) will see an object code beginning with **48**

Internal Charge Example – Funds Available

Object Summary							
Object Summary							
Period NOV 2017-18 Cost Center W Actv 10-100000-950501-8051							
Object	OBJ Desc	Current Budget	PTD Actuals	YTD Actuals	Open Encumbrances	YTD Available Balance	Remaining Balance
300200	FUND BALANCE SPECIAL CLOSE	0.00	0.00	0.00	0.00	0.00	0.00
707210	RELOCATION EXPENSES - CASH PAID TO EMPLOYEE	0.00	0.00	1,089.41	0.00	(1,089.41)	(1,089.41)
711320	PRINTING & PUBLISHING EXTERNAL	0.00	0.00	7,632.00	0.00	(7,632.00)	(7,632.00)
711710	US POSTAGE	0.00	0.00	1,091.48	0.00	(1,091.48)	(1,091.48)
711720	SHIPPING AND FREIGHT CHARGES	0.00	0.00	71.94	0.00	(71.94)	(71.94)
712240	LABOR DISTRIBUTION	0.00	0.00	597.50	0.00	(597.50)	(597.50)
717100	FACILITIES REPAIR & MAINTENANCE EXTERNAL	0.00	0.00	300.00	0.00	(300.00)	(300.00)
718410	BUSINESS MEALS	0.00	0.00	517.50	0.00	(517.50)	(517.50)
724510	MOVING SERVICES	0.00	0.00	0.00	22,928.15	(22,928.15)	0.00
725030	PROFESSIONAL SERVICES	0.00	0.00	0.00	(19,238.61)	19,238.61	0.00
780085	IC PRINTING SERVICES	0.00	0.00	500.00	0.00	(500.00)	(500.00)
782020	IC MAIL SVCS POSTAGE	0.00	0.00	400.00	0.00	(400.00)	(400.00)
830100	TRF TO FUND A CAPITAL IMPROVEMENT	0.00	0.00	2,902.50	0.00	(2,902.50)	(2,902.50)
		0.00	0.00	15,102.33	3,689.54	(18,791.87)	(15,102.33)