



Reconciling the General Ledger to the Grants Module

Objective

This document contains information on reconciling specific sources and organizations between the general ledger and the grants module. GAFR reconciles all internal award Ohio University accounts while this process allows campus departments to verify their results.

How to run the OBI query for the General Ledger

Select the following Prompts on the General Ledger - GL Funds Available Dashboard in OBI:

- Period
 - Use Current period or Year End date
- ENT Parent #/Desc
 - Use R0 ALL ENTITIES
- Source
 - Use to refine your search
- Organization
 - Use to refine your search
- Apply
- Select View
 - Revenue Expense
- Ending Balance result
 - Should equal the Commitment Amt plus Avail Balance ITD result in next process

How to run the OBI query for the Grants Module

Select the following Prompts on the Grants - Grants Funds Available Dashboard in OBI:

- Period
 - Use same as above
- Award Type
 - Equates to source chosen above
 - Click on drop down to find source number in parentheses
- Task Organization
 - Use same as above
- Include Closed Awards
 - Y - Yes
- Include Closed Projects
 - Y - Yes
- Apply
- Sum the Grand Total Commitment Amt plus Avail Balance ITD
 - Should equal the GL Ending Balance result from above

Reconciling the General Ledger to the Grants Module

GL Ending Balance should equal PTA Available balance plus commitments

- Review for differences
 - Revenue minus Budget should = \$0. If not zero, this will create a reconciling item to the general ledger. Contact award personnel to update the award.
 - Timing of AP entries. Invoices will be expensed in GL before they appear in the Grants module PTA. Review GL transactions in OBI for purchase invoices entered near today's date.
 - An AP invoice was charged directly to a grants source code bypassing the PTA grants module. This will need to be corrected with a journal entry. Contact finance@ohio.edu for help if needed.

EXAMPLE

General Ledger – GL Funds Available
 Period = MAY2022-22
 ENT Parent #/Desc = R0 ALL ENTITIES
 Source = 112410 and Organization = 100090
 Select View = Revenue Expense
 Ending Balance = 91,602.28

ORACLE Business Intelligence Search All

Finance Home Catalog Favorites Dashboards New

Lookups **General Ledger** Grants Purchasing Equipment Inventory

GL Funds Available Transaction Export Income Statement by Org Level Monthly Income Statement by Org Level Balance Sheet Legacy Transaction Export

Prompts

* Period: MAY2022-22	* ENT Parent Level: R	* ENT Parent #/Desc: R0 ALL ENTITIES	Entity: is equal to / is in	--Select Value--	Foundation ID: --Select Value--
SRC Parent Level: --Select Value--	SRC Parent #/Desc: --Select Value--	Source: 112410	Source: is equal to / is in	--Select Value--	* Sources to Include: All Sources
ORG Parent Level: --Select Value--	ORG Parent #/Desc: --Select Value--	Organization: 100090	Organization: is equal to / is in	--Select Value--	Grants Award Category: --Select Value--
ACTV Parent Level: --Select Value--	ACTV Parent #/Desc: --Select Value--	Activity: is equal to / is in	Activity: is equal to / is in	--Select Value--	
OBJ Parent Level: --Select Value--	OBJ Parent #/Desc: --Select Value--	Object: is equal to / is in	Object: is equal to / is in	--Select Value--	

Apply Reset

GL Funds Available

Select View: Revenue Expense

Period: MAY2022-22

Cost Center	Entity	ENT Desc	Source	SRC Desc	Organization	ORG Desc	Activity	ACTV Desc	Grants Source Flag	YTD Revenues	YTD Expenses	YTD Transfers	Net Activity	Beg Balance	Ending Bal
10-112410-100090	10	GENERAL	112410	PLANNING UNIT STARTUP FUNDS	100090	CHEMISTRY AND BIOCHEMISTRY	0000	UNSPECIFIED	Y	0.00	22,433.12	29,757.46	52,190.58	(143,792.86)	(91,602.28)



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EXAMPLE (continued)

Grants – Grants Funds Available

Period = MAY2022-22

Include Closed Awards = Y; Include Closed Projects = Y

Award Type = PU STARTUP FUNDS (112410) and Task Organization = 100090 CHEMISTRY AND BIOCHEMISTRY

Commitment Amt + Avail Balance ITD = **91,602.28** = 343.15 + 91,259.13

ORACLE Business Intelligence Search All

Finance Home Catalog Favorites Dashboards New

Lookups General Ledger **Grants** Purchasing Equipment Inventory

Grants Funds Available Expenditure Inquiry Summary Reports Grants Instalment Status IDC Account Setup IDC Award Setup IDC Distribution Amounts Effort Reporting

Prompts

Period: MAY2022-22

Project Number: [] Task Number: [] Award Number: [] * Restrict to Overspent PTAs? Y N

Project Status: --Select Value-- Task ORG Parent Level: --Select Value-- Award Status: --Select Value-- * Include Closed Awards? Y N

Project Type: --Select Value-- Task ORG Parent #/Desc: --Select Value-- Award Type: PU STARTUP FUNDS * Include Closed Projects? Y N

Project Organization: --Select Value-- Task Organization: 100090 CHEMIST Award Organization: --Select Value-- PTA with end date before <= []

Award/Project Member: --Select Value--

Award Category: --Select Value--

Apply Reset

Grants Funds Available

Proj #	Proj Short Name	Task #	Task Name	Awd #	Awd Short Name	Agency Name	Task Org #/Name	PTA Start	PTA End	PTA Chargeable	Funding Amt	Budget ITD	Expense ITD	Commitment Amt	Avail Balance ITD	Fin % Cmpld ITD	Revenue ITD
12034	WHITE, TRAVIS (181656)	20	PU STARTUP	4100002	A&S STARTUP - AWARD 1	INTERNAL FUNDING SOURCE	100090 CHEMISTRY AND BIOCHEMISTRY	12/1/2017	1/31/2022	N	100,192.58	100,192.58	100,192.58	0.00	0.00	100%	100,192.58
12036	WHITE, JESSICA (181657)	20	PU STARTUP	4100002	A&S STARTUP - AWARD 1	INTERNAL FUNDING SOURCE	100090 CHEMISTRY AND BIOCHEMISTRY	7/1/2017	1/31/2022	N	110,229.02	110,229.02	110,229.02	0.00	0.00	100%	110,229.02
12112	HOLLUB, JUSTIN (167356)	20	PU STARTUP	4100002	A&S STARTUP - AWARD 1	INTERNAL FUNDING SOURCE	100090 CHEMISTRY AND BIOCHEMISTRY	7/1/2017	12/31/2018	N	31,567.17	31,567.17	31,567.17	0.00	0.00	100%	31,567.17
12619	CHEN, JIXIN (171827)	20	PU STARTUP	4100002	A&S STARTUP - AWARD 1	INTERNAL FUNDING SOURCE	100090 CHEMISTRY AND BIOCHEMISTRY	7/1/2017	6/30/2019	N	22,452.73	22,452.73	22,452.73	0.00	0.00	100%	22,452.73
12651	STENDER, ANTHONY (184394)	20	PU STARTUP	4100002	A&S STARTUP - AWARD 1	INTERNAL FUNDING SOURCE	100090 CHEMISTRY AND BIOCHEMISTRY	7/1/2017	7/7/2021	N	11,107.93	11,107.93	11,107.93	0.00	0.00	100%	11,107.93
16095	BYTHELL, BENJAMIN (194923)	20	PU STARTUP	4100002	A&S STARTUP - AWARD 1	INTERNAL FUNDING SOURCE	100090 CHEMISTRY AND BIOCHEMISTRY	5/9/2019	9/30/2023	Y	387,500.00	387,500.00	295,897.72	343.15	91,259.13	76%	387,500.00
Grand Total											663,049.43	663,049.43	571,447.15	343.15	91,259.13	86%	663,049.43