



Funding a Capital Project

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Funding a capital project is executed by Capital Project Finance once a project is formally approved. When a unit submits a Project Initiation Form (PIF) or provides input for a Project Authorization Request (PAR), the funding source(s) for the capital project should be documented. These forms will serve as authorization to execute a funding transfer for the capital project.

Project Initiation Form (PIF)

Funding Information:

Do you have funding available to complete this request? Yes

Funding Source Information:

#	Funding Source	Estimated Amount	Account #
1	Departmental Funding	\$50,000.00	12-123456-123456-1234-12-123456

Project Authorization Request (PAR)

Project Authorization Request Information

Project Title:	
Project Type:	
Current Request Type:	Design & Construction

Project Contact Information

Role	Name	E-mail	Phone Number

Capital Project Budget & Authorized Expenditures

Task Name	Task Number	Approvals
		Current
Totals		\$ 0.00

Capital Project Funding Sources

Funding Source(s)	Account Details	Approvals
		Current
Totals		\$ 0.00



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Object Code Usage

Funding Source	Object Code
Unrestricted/Designated Sources	830200 Transfer to Plant Funds
	830100 Transfer to Capital Improvements
Foundation Sources	788810 Construction Charge to OUF
Grant Sources	42XXXX Sponsored Revenue

1. 830200 Transfer to Plants will be used for projects > \$100K
830100 Transfer to Cap. Impr. will be used for projects <\$100K
2. Grant revenue supporting capital projects will recognize revenue via Sponsored Projects processes (and not via a funding transfer)

Cost Center Usage

Funding Source	Entity	Source	Organization	Activity	Function
Unrestricted/Designated Sources	1X Ohio U General	1XXXXX Unrestricted/Designated	Determined by Planning Unit		NA
	2X Auxiliaries Ohio U	200000 Repair & Replacement Reserves			
Foundation Sources	5X Foundation	42XXXX Restricted Gifts	Determined by Planning Unit		NA
		43XXXX Endowment Distributions			
Grant Sources	10 Ohio University General	44XXXX Sponsored Projects	Determined by Planning Unit		NA

Notes

1. Funding transfer entries will be initiated by Capital Project Finance
2. Auto-Accounting of Capital Projects
 - a. Capital Project accounting will occur in the Grants module, with auto-accounting to General Ledger in Summary detail. Planning Units must use Grants module to track the financial status of their capital projects
 - b. Use of Organization Segment
 - i. Capital Project accounts will primarily auto-account to Central Pool organizations (and not the home organization of the funding department)
 - ii. Grant-funded capital activity (Grant revenue and capital expenditures) will auto-account to the home organization