

VPFA SIGNATURE AUTHORITY DELEGATIONS

EXHIBIT A

UNIVERSITY AGREEMENTS INVOLVING PAYMENT OR RECEIPT OF MONEY OR OTHER CONSIDERATION:

Procurement or leasing of goods, supplies, and services, including consulting services, in the amounts identified below:

\$50,000 or less	Planning Unit CFAO on university template
\$100,000 or less ICA Game Guarantees on Legal Affairs approved template	Athletic Director
\$500,000 or less	Director, Strategic Sourcing or AVP/Controller
\$250,000 or less	Contracts Manager (in Central Purchasing)
\$100,000 or less	Contracts Coordinator (in Central Purchasing)
\$1,000,000 or less	VPFA
Greater than \$1,000,000	VPFA / President jointly
PV of cashflow \$1,000,000 or less	VPFA
PV of cashflows greater than \$1M	VPFA / President jointly
Independent Contractor (IC):	
Honorarium Agreement	Planning Unit CFAO
Short Form Services Agreement	Planning Unit CFAO

Utility Agreements:

Any utility agreement	Director of Energy Management or AVP Design and Construction
Gas/electric block purchase agreements	AVP Design and Construction
\$10,000 or less without agreement	Finance and Administration Business Service Center
Greater than \$10,000 without agreement	Director of Energy Management or AVP Design and Construction

Construction Contracts (must follow university PAR processes):

\$100,000 or less	AVP Design and Construction
\$1,000,000 or less	VPFA
Greater than \$1,000,000	VPFA / President jointly

Real Estate agreements for purchase, sale, or gift:

\$1,000,000 or less	VPFA
Greater than \$1,000,000	VPFA / President jointly

Real Estate leasing, appraisal, survey, title opinion, environmental survey transactions:

\$50,000 or less	Director, Real Estate
PV of cashflow \$1,000,000 or less	VPFA
PV of cashflows greater than \$1M	VPFA / President jointly

Innovation Center occupant / lease transactions – OU as lessor only:

PV of cashflows \$25,000 or less	Director Innovation Center or VP Research
PV of cashflows \$50,000 or less	Director, Real Estate
PV of cashflow \$1,000,000 or less	VPFA
PV of cashflows greater than \$1M	VPFA / President jointly

Dublin Campus event / space use transactions – OU as lessor only:

\$25,000 or less	Project Manager, Dublin, or Senior Director, CHSP Central Ohio Programs and Partnerships
Greater than \$25,000	See Real estate leasing transactions

Agreements for the sale of university goods or services, regardless of the price, including University consulting services; and the sale of any university asset, including contractual rights and privileges:

Services

\$100,000 or less	Director, Strategic Sourcing or AVP/Controller
\$1,000,000 or less	VPFA
Greater than \$1,000,000	VPFA / President jointly

Goods

\$100,000 or less	Director Auxiliary Services, Transportation and Parking or AVP/Controller
\$1,000,000 or less	VPFA
Greater than \$1,000,000	VPFA / President jointly

JOINT VP AUTHORIZATIONS:

Academic Agreements that involve the expenditure or receipt of funds, asset transfer, gift tax credit, or other financial obligations:

VPFA jointly with Executive Vice President and Provost

Research subcontracts for an aggregate amount greater than \$50,000 awarded to any one vendor in a 12-month period:

\$50,000 or less

Director of Budget and Operations Research and Sponsored Programs or AVP Research and Sponsored Programs

Greater than \$50,000

VP Research

Performance agreements greater than \$50,000:

\$50,000 or less

VPSA

Greater than \$50,000

VPSA and VPFA jointly

OTHER VPFA, REGULATORY AND OPERATIONAL DELEGATIONS:

Agreements in which obligations of other entities are modified or excused (other than legal settlements):

Reserving Bad Debts for Receivables	AVP/Controller with notification to VPFA
Bad Debt Write-off	VPFA and General Counsel

Establishment of banking, securities, and other financial accounts or financial guarantees:

Combination of any 2 signatures of:
VPFA; AVP/Controller; CFO, Ohio University Foundation; Executive Director, Treasury Management

Purchases, redemptions, or transfers of securities:

VPFA; CFO, Ohio University Foundation; Executive Director, Treasury Management; Managing Fiduciary

Manual or Convenience Checks, regardless of amount:

Combination of any 2 signatures of:
VPFA; AVP/Controller; Executive Director, Treasury Management; CFO, Ohio University Foundation, Director of Payments; Bursar

Regulatory and/or tax related payments and returns:

Routine payroll employment taxes	Director Taxation and Payroll or CHRO
Routine sales tax and use tax	Director Taxation and Payroll or CHRO or AVP/Controller
Routine real estate taxes	AVP/Controller or Legal Affairs
990 & 990T	AVP/Controller VPFA
Other \$1,000,000 or less	VPFA
Greater than \$1,000,000	VPFA / President

Routine compliance reporting and regulatory permits pertaining to the operations of:

Environmental, Health & Safety, Utilities, Facilities Maintenance	AVP Facilities Management and Safety
Sustainability, Architecture, Design & Construction	AVP Design & Construction
Transportation, Parking and Fleet issues	Director Auxiliary Services, Transportation and Parking Services
Airport	AVP Auxiliaries or VPFA
Moving and Surplus	Director Auxiliary Services, Transportation and Parking Services
Campus Safety & Policing	Chief OUPD / Chief Law Enforcement Officer
Insurance & Risk Management	VPFA
Grants & Contracts Accounting	Director or Manager of Grants Accounting, AVP/Controller, Associate Controller
Treasury, Bond compliance	Executive Director, Treasury Management

Effective December 7, 2022