

Thesis and Dissertation Deadlines: Academic Year 2010-2011

- Deadlines apply to all thesis and dissertation filers and are the same for all colleges.
- Students should obtain a pre-oral defense format check and the required post-defense format check/approval by emailing their document to tad@ohio.edu.
- Students need to confirm with their department/college that they have fulfilled all other graduation requirements.
- While the Alden Library no longer requires a printout of the final document (unless the student selects to file in paper), some advisors and departments may request students to print a copy of the final document for their records.

Quarter	Year	Graduation Deadline TAD Submission Form Due	Committee Document (recommended)	Oral Defense (recommended)	Final Document*	Final Document for Early Filers **
Fall	2010	Wed, Sept 29, 2010	Fri, Oct 15, 2010	Fri, Oct. 29, 2010	Fri, Nov 12, 2010	Wed, Dec 15, 2010
Winter	2011	Mon, Jan 24, 2011	Fri, Feb 11, 2011	Fri, Feb 25 2011	Fri, Mar 11, 2011	Wed, Mar 23, 2010
Spring	2011	Tues, April 19, 2011	<i>Dissertation Deadline:</i> Fri, April 8, 2011	<i>Dissertation Deadline</i> Fri, April 22, 2011	<i>Dissertation Deadline</i> Fri, May 6, 2011	Wed, June 15, 2011
			<i>Thesis Deadline</i> Fri, May 6, 2011	<i>Thesis Deadline</i> Fri, May 20 2011	<i>Thesis Deadline</i> Fri, June 3, 2011	
Summer	2011	Thurs, July 28, 2011	Fri, July 22, 1011	Fri, Aug 5, 2011	Fri, Aug 19,2011	Wed, Aug 31, 2011
For Summer quarter the deadline is one week before the last day of classes as there is no finals week.		All forms can be found at www.ohio.edu/etd under Step 2.	Send final document to committee member one or two weeks before the oral defense or as directly by advisor.	Schedule no later than two weeks before <i>Final Document</i> deadline, except for unusual circumstances.	Email final post-oral defense document to etd@ohio.edu before 3:00 p.m.	Email to etd@ohio.edu before 10 a.m. Document must be updated with the following month and year of graduation.

***Attention College of Health Sciences and Professions students:** Your document must be sent to Jennifer Horner at hornerj@ohio.edu one week before the deadline for a document review and edits. For this reason, we recommend scheduling your oral defense one week earlier.

****Attention Early Filers:** The deadline for the *Final Document* is firm, but if you missed the *Final Document* deadline for your intended quarter of graduation, you may graduate in the next quarter and avoid paying if you meet the following requirements:

- 1) You are currently registered for graduation and thesis/dissertation hour(s).
- 2) All international students are required by immigration regulations to be registered for the quarter in which they graduate. There are provisions for limited exceptions, so students who would like to early file should meet with an international student advisor regarding enrollment requirements. 740-593-7330.
- 3) **You submit the final post-oral defense document (with the following quarter's month and year of graduation in the document) to tad@ohio.edu before 10:00 a.m. on the Wednesday** before the first day of the quarter (include a message that you would like to be processed as an early filer). You should have previously had an initial format check on your document before this date to assure your document can be processed in two days.
- 4) You respond to TAD Services request for format revisions to have your **document in final form before 11:00 a.m. on the Friday** before the first day of the quarter.
- 5) You have all **forms and processes completed by 12 noon on the Friday** before the first day of the quarter as follows:
 - a) For Master students: TAD Submission and upload to OhioLINK is complete.
 - b) For Doctoral students: TAD Submission, Online Survey of Earned Doctorates, Online ProQuest/UMI, and upload to OhioLINK.
 - c) For Master and Doctoral students: If the optional Publication Delay was selected (for electronic filers), the signed form is in the TAD Services office.
- 6) If students receive any services from any office on campus in the following quarter, they must register and pay tuition in that quarter.